

**SHORELINE COMMUNITY COLLEGE
DISTRICT NUMBER SEVEN
BOARD OF TRUSTEES
REGULAR MEETING OF JUNE 26, 2013**

TAB 4

ACTION

Subject: Approve 2013–14 Tuition, Fee(s) and/or Rate(s)

Background

Tuition

Tuition rates are set by the State Board for Community and Technical Colleges, subject to authorization by the legislature with respect to increases. Legislative action typically occurs within an appropriations bill. As of this writing, no appropriations bill (budget) has been enacted, so the tuition rates for the upcoming year cannot be set. After enactment, the State Board will set tuition rates for the entire system. Shoreline Community College is required to charge rates set by the State Board, although the College is allowed to offer certain waivers at its discretion. These waivers have already been established by Board action. In addition, the Board may locally establish services and activities (S&A) fees; however, no change to the existing S&A fees is proposed this year. Accordingly, no action is required on the part of the Board to establish tuition rates (including waivers) for the 2013–14 academic year. The College administration will implement new tuition rates upon notice from the State Board.

Parent-Child Center Rates

At the study session preceding its May 22, 2013, regular meeting, the Board heard proposals for increases to rates at the Parent-Child Center, included as **Attachment 1** to this tab. The Board has the ability to approve these rates at this time, to become effective September 1, 2013.

Parking Fees

At the study session preceding its May 22, 2013, regular board meeting, the Board received a briefing on the current state of the parking operations account (Fund 528), which currently funds the safety and security budget (with the exception of the director's salary and benefits). This account currently receives revenues from parking rates and fines, as well as from the student-imposed Sustainable Commuter Options Fee (SCOF), which is primarily used for its original intent of subsidizing student bus passes. At that meeting, it was anticipated that student government would vote to "decouple" SCOF from the parking budget and use SCOF revenues solely to subsidize student bus passes. This would exacerbate the deficit currently in Fund 528.

Subsequent to the May 22 meeting, student government decided not to decouple SCOF from parking operations at this time. The College administration fully expects, however, that student government will revisit this issue within the next year and may well take action to withdraw funding for parking operations and redirect it to greater support for bus pass subsidies, due to the

increasing popularity of bus passes among students and anticipated transit rate increases. Even with continued SCOF revenues for the coming fiscal year, the deficit in Fund 528 must be addressed.

The administration believes that it is prudent to take action now to increase parking revenues with a proposal that is more limited than the options presented to the Board on May 22. This proposal is shown in **Attachment 2**. In addition, over the coming year College staff will undertake to produce a fully-allocated cost analysis in support of moving the costs of safety and security operations that are not parking-related back to the general operating budget. While general operating revenues may not be sufficient to support the recommendation of the cost analysis, such a study will be useful in determining a target toward which to work in future years.

At this time the Board has the ability to approve the proposed parking rates and fines, to become effective fall quarter.

Expedited Transcript Fee

At the study session preceding its May 22, 2013, regular meeting, the Board heard a proposal to establish a new fee for expedited transcripts (i.e., transcripts produced immediately upon request). This fee is proposed at **\$20.00** per request, in addition to the already established fee of \$5.00 per transcript. The Board has the ability to approve this fee at this time, to become effective fall quarter.

International Diploma Mailing Fee

At the study session preceding its May 22, 2013, regular meeting, the Board heard a proposal to establish a new fee for mailing of diplomas to international addresses. This fee is proposed at **\$30.00** per diploma, in addition to the already established graduation fee of \$20.00 (which includes the cost of the diploma and domestic mailing). The Board has the ability to approve this fee at this time, to become effective fall quarter.

Recommendation

That the board approve the proposed rates and fees by motion.

Prepared by: Daryl Campbell, Acting President
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 Shoreline Community College
 June 21, 2013

**Shoreline Community College District Number Seven
Monthly Fees for Parent-Child Center
For Fiscal Year 2014 (July 1, 2013 through June 30, 2014)**

	Proposed Effective Fall 2013	Current (as of Summer 2013)		
	Full-Day Rate [1]	Full-Day Rate [1]	Proposed Increase over Current	
			Absolute	Percentage
Infant				
Non-student parent or guardian	\$ 1,460.00	\$ 1,430.00	\$ 30.00	2.1%
Student parent or guardian	1,210.00	1,192.00	18.00	1.5%
Waddler				
Non-student parent or guardian	\$ 1,245.00	\$ 1,225.00	\$ 20.00	1.6%
Student parent or guardian	1,035.00	1,021.00	14.00	1.4%
Toddler				
Non-student parent or guardian	\$ 1,100.00	\$ 1,095.00	\$ 5.00	0.5%
Student parent or guardian	915.00	913.00	2.00	0.2%
Preschool or pre-kindergarten				
Non-student parent or guardian	\$ 990.00	\$ 970.00	\$ 20.00	2.1%
Student parent or guardian	820.00	817.00	3.00	0.4%
Late payment fee [2]	\$ 35.00	\$ 35.00	\$ -	-

[1] Partial-day rates are prorated.

[2] Assessed on payments received after the 25th day of the month preceding services. If payment is not received by the first of the month, no services will be provided.

**Shoreline Community College District Number Seven
Parking Rates and Fines
For Fiscal Year 2014 (July 1, 2013 through June 30, 2014)**

	Proposed Effective Fall 2013	Current (as of Summer 2013)		
	Amount per Unit	Amount per Unit	Proposed Increase over Current	
			Absolute	Percentage
Parking permits				
Students (per quarter) [1]	\$ 27.38	\$ 15.00	\$ 12.38	82.5%
Administrative exempt employees (per month) [2]	30.00	0.00	30.00	—
Metered parking rates				
Weekdays, up to 2 hours	\$ 3.00	\$ 2.00	\$ 1.00	50.0%
Weekdays, up to 4 hours	4.50	3.00	1.50	50.0%
Weekdays, all day	7.50	5.00	2.50	50.0%
Weekends, all day	3.00	2.00	1.00	50.0%
Fines				
Traffic offenses (WAC 132G-116-105)	\$ 100.00	\$ 50.00	\$ 50.00	100.0%
Violation of disabled space (WAC 132G-116-125)	120.00	60.00	60.00	100.0%
Violation of assigned parking area (WAC 132G-116-135)	45.00	25.00	20.00	80.0%
Illegal parking (WAC 132G-116-185)	45.00	25.00	20.00	80.0%
Hazardous illegal parking (WAC 132G-116-195)	100.00	60.00	40.00	66.7%
Parking without permit (WAC 132G-116-225)	45.00	25.00	20.00	80.0%

[1] Sales tax is currently embedded in the student parking permit charge; under this proposal, tax will be charged in addition to the parking permit charge. The amount shown as proposed is after sales tax; the stated charge before tax would be \$25.00.

[2] Because employee parking can be paid by pre-tax payroll deduction, the after-tax impact on employees will be less than the proposed fee shown. The after-tax amount depends on each employee's individual tax situation.