

SHORELINE COMMUNITY COLLEGE
DISTRICT NUMBER SEVEN
BOARD OF TRUSTEES
SPECIAL MEETING OF MAY 20, 2013

MINUTES:

The Special Meeting of the Board of Trustees of Shoreline Community College District Number Seven was called to order at 3:04 PM by Chair Phil Barrett in the Board Room (#1010M) of the Administration Building (#1000) at Shoreline Community College, 16101 Greenwood Avenue North, Shoreline, Washington 98133.

MEMBERS PRESENT:

Trustees Phil Barrett, Shoubee Liaw, Roger Olstad and Tayloe Washburn were present. Trustee Gidget Terpstra connected to the Special Meeting via conference call.

Assistant Attorney General (AAG) Bruce Marvin represented the Office of the Attorney General.

AAG Marvin stated “there is a lot the Board needs to work through” in regard the Interim President process. He emphasized that the process needs to happen in an open and public meeting and that at the time, the Board has not yet defined its process for determining the filling of the Interim President position.

Chair Barrett referred to the section in the Board’s Policy Manual related to an Acting President, namely BPR-6.1:

The Board will ensure that the college not be left without a President.

Accordingly:

6.1 If the President is off campus for more than five working days, he/she will notify the Chair if he/she prior to the absence, delegate his/her authority to a Vice-President to serve as acting President for short periods of time, not to exceed 30 consecutive working days at a time.

Chair Barrett informed the Trustees that President Lambert’s last day on campus would be the day of Commencement (June 9, 2013) and based on BPR-6.1, the Board discussed having President Lambert appoint an Acting President “not to exceed 30 consecutive working days at a time.”

In response to questions from the Trustees, AAG Marvin gave the Board parameters in line with the Open Public Meetings Act as well as recommendations of some possible scenarios for the Board to consider:

- What needs to transpire in an open and public meeting;
- Naming someone from inside the College to serve as the Interim President;
- Or contacting the State Board for Community and Technical Colleges for suggestions of possible candidates to serve as the Interim President.

Chair Barrett stated that he is of the view “that for the next six months, we sustain the programs that we have in place” and asked Trustees Liaw, Olstad, Terpstra and Washburn for their input on an Acting President and an Interim President.

The Trustees spoke of the importance of having an Acting President as well as an Interim President who could focus on continuing the College’s Strategic Initiatives (Virtual College; Internationalization) as well as the ongoing operations of the College.

The Trustees discussed things that the Board would need to determine soon:

- The length of time that the Interim President would serve.
- Whether the Interim President would be a candidate for the permanent position of President.
- Whether or not to use a Search Firm (“Search Consultant”).

As the newest Trustee and having only begun his tenure as a Trustee at the end of 2012, Trustee Washburn acknowledged that he was “still reeling from the last six to eight weeks.” He added, “In the long run, the initiatives are very important. Equally important is the vision of the next leader and that has its own independent consideration. Because of these competing considerations, I’m not sure that I would view the Interim President as someone who has to see the mission through. Any effective leader will have a long term vision as well as has to be able to “get with the program” very quickly.” Trustee Washburn referred to the institutional history of Trustees Barrett, Liaw, Olstad and Terpstra and noted, “If you feel that an internal person is the right choice, I defer.”

While the discussion has not resurfaced for several years, Trustee Liaw mentioned that the campus needs to be mindful that divisive behavior may restart discussions about the College being absorbed into a multi campus district.

EXECUTIVE SESSION

At 3:51 PM, Chair Barrett announced that the Board would convene in Executive Session for approximately fifteen minutes to review the performance of a public employee and would reconvene into Regular Session only to adjourn.

RECONVENE IN SPECIAL SESSION

At 4:05 PM, the Board reconvened in Special Session in the Board Room (#1010M) in the Administration Building (#1000).

COMMUNICATION FROM THE PUBLIC

None.

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ADJOURNMENT:

Chair Barrett adjourned the Special Meeting 4:05 PM.

Signed _____
Phil Barrett, Chair

Attest: June 26, 2013

Lori Y. Yonemitsu, Secretary