

SHORELINE COMMUNITY COLLEGE
DISTRICT NUMBER SEVEN
BOARD OF TRUSTEES
REGULAR MEETING OF MARCH 19, 2014

MINUTES

STUDY SESSION

Don Schultz, Special Assistant to the President – Automotive, distributed and provided an overview of a booklet containing the following:

- Chronology of the Automotive Training Program at Shoreline Community College
- Professional Automotive Training Center Awards
- Who does the Professional Automotive Training Center Serve?
- Professional Automotive Training Center Major Challenges
- What's ahead for the Professional Automotive Training Center?
- Letter (dated November 13, 1978) from George Douglas, Shoreline Community College Executive Vice President to James R. Hammond, Executive Director – King County Automobile Dealers Association
- Students from GM ASAP Program Worth Over \$76,000 to My Dealership by Dave Hiatt, Fixed Operations Manager – Hiatt Pontiac GMC, Tacoma

Based on questions from the Trustees, Special Assistant Schultz spoke of the Automotive Training Program's "return on investment," its 100% placement rate, its dedicated faculty, work to meet the unmet needs of the dealerships and support from the President's Office to strengthen and maintain relationships with the Program's industry partners.

CONVENE IN REGULAR SESSION:

The Regular Meeting of the Board of Trustees of Shoreline Community College District Number Seven was called to order by Chair Shoubee Liaw at 4:09 PM in the Board Room of the Administration Building at Shoreline Community College.

MEMBERS PRESENT:

Trustees Phil Barrett, Catherine D'Ambrosio, Shoubee Liaw, Tom Lux and Tayloe Washburn were present.

Assistant Attorney General (AAG) John Clark represented the Office of the Attorney General.

Chair Liaw welcomed Senator Maralyn Chase. Senator Chase distributed and provided an overview of a packet of information containing the following documents:

- *2014 – The Lost Session*
- *2014 Legislative Session – Key Issues*
- *Responding to McCleary S-4687.2 Concerning Improving Education Funding*
- *High Tech Study – Analysis of High Technology Programs*

- *Who Pays? A Distributional Analysis of the Tax Systems in All 50 States* (4th ed.)

Senator Chase spoke of the value of Workforce Training and communicated the College's role in training individuals for mid-market businesses that provide livable wages and urged "SCC to continue its work."

At 4:23 PM, Chair Liaw called for a short break and the Board reconvened into Regular Session at 4:28 PM.

CONSENT AGENDA

Chair Liaw asked the Board to consider approval of the Consent Agenda.

On the agenda for approval:

- One set of minutes from the Regular Meeting of February 26, 2014

Motion 14:10: A motion was made by Trustee Washburn to approve the Consent Agenda.

Trustee Lux seconded the motion, which was then unanimously approved by the Board.

REPORT: BOARD OF TRUSTEES CHAIR

Chair Liaw voiced her apologies for having to be in Olympia during the Legislative Session and the subsequent impact it had on the Presidential Search timeline. She expressed appreciation for the work of the Presidential Search Screening Committee (PSSC) and understood the Committee's frustration with the delay.

OPEN COMMENT PERIOD

Puget Sound Automobile Dealers Association (PSADA) Executive Director Jim Hammond reiterated the sentiments expressed by Special Assistant to the President Don Schultz during the Study Session and spoke of the long partnership between the PSADA and the College. He credited Interim President Campbell for the retention of the Automotive Training Program's industry partners and on behalf of the partners, requested that the Board consider having Interim President Campbell "enter his resume into the Presidential Search process."

Don Schultz, Special Assistant to the President – Automotive, spoke of starting at the College in 1968, serving "under six Presidents" and being a tenured Faculty member as well as a Dean. While acknowledging his belief in the community college system, he also spoke of the need to look at the College as a business. Executive Director Schultz noted that Interim President

Campbell understands partnerships and asked that the Board consider appointing Interim President Campbell to the permanent position of President.

Professor of History Terry Taylor opened his remarks by stating, “The other side of the house needs help too. We are losing domestic transfer students and we need help in fairly compensating Faculty.” After providing examples of why salaries for Community and Technical College instructors is “behind by 13%,” he asked the Trustees to advocate to the Trustees Association of Community and Technical Colleges (TACTC) for the ability to bargain for Faculty raises using local funds.

Director for Equity, Engagement & Counseling Services and High School Programs Yvonne Terrell-Powell spoke about the Student Parliament mini-grant funded event BREATHE—a collaboration of a number of departments to “reduce students’ pre-finals stress.” Director Terrell-Powell noted that the event served over 200 students and the hope is that BREATHE can become a quarterly event.

ACTION: RENEWAL OF FIRST AND SECOND-YEAR TENURE TRACK FACULTY CANDIDATES

Motion 14:11: Trustee Barrett stated, “After having given reasonable consideration to the recommendations of the respective Appointment Review Committees, the Interim Vice President for Academic and Student Affairs, and the Interim President, I move that the Board continue the tenure-track candidate status of Corinne (Corki) Budnick, Caroline Conley, James Elenteny, Matthew Allison, Katie Fleming, Brad Fader, Marjorie (Betty) Kost and Jessica Simpson.”

Trustee Lux seconded the motion.

The Trustees spoke of the value of having the opportunity to meet with the Chairs of the Second-Year Appointment Review Committees (ARCs) and pointed out that the most active comments contained in the candidates’ reports from the ARCs, came from students. Several Trustees noted that they would like to see more suggestions related to “ways in which to improve skills” from peer reviewers contained in the reports. In response, Faculty Federation President Amy Kinsel stated that each member of the ARC is assigned a specific task and that the structure of the report calls for the improvement piece to be assigned to the student(s).

Trustee D’Ambrosio communicated that it would be helpful to measuring progress if goals were articulated in a standardized way on the reports.

The motion was approved unanimously by the Board.

REPORT: PRESIDENTIAL SEARCH

Vice President for Human Resources and Legal Affairs Stephen Smith shared that finalist Dr. Dennis Rome withdrew his candidacy from the Shoreline Community College's Presidential Search process as he has accepted a position elsewhere.

In response to an inquiry from Trustee D'Ambrosio about whether Interim President Campbell's application could be entered into the Presidential Search process, Chair Liaw stated that the Board set-up a process which precluded Interim President Campbell from applying and at this point in time, the Trustees would continue to honor the process.

REPORT: HOUSING DEVELOPMENTS

The College continues to hold discussions with the City of Shoreline regarding the College's MDP (Master Development Plan). The City is holding firm that the College is responsible for major frontage improvement (location of sidewalks and sidewalk improvements, for example). The public hearing at the City of Shoreline regarding the College's MDP permit is scheduled for April 22.

Interim President Campbell noted that the College's Student Housing partners continue to stand behind the project. He added that a number of additional and potential opportunities for student housing have come forward and that the College is considering all of the prospects.

REPORT: LEGISLATIVE UPDATE

Interim President Campbell highlighted some of the outcomes from the Legislative Session:

- A Capital Budget was not passed.
- The final Supplemental Operating Budget was adopted and includes approximately \$10 million in efficiency cuts, equating to approximately \$75,000.00 - \$100,000.00* for Shoreline Community College to assume.
- No tuition increases for FY 2015.
- Waiving of the one-year waiting period for Veterans paying in-state tuition (SB 5318 – Military/Resident Tuition).

*In response to a question from Trustee Barrett, Interim President Campbell stated that he did not anticipate cuts or reductions in services if SCC's portion of the efficiency cuts remained in the \$75,000.00 - \$100,000.00 range.

REPORT: SCC FACULTY

“Faculty are essential to this College.” Professor Amy Kinsel spoke of Faculty members’ participation in unfunded activities, including professional development activities and shared her participation in a roundtable discussion on textbooks which appears in *The Journal of American History*.

Professor Kinsel distributed buttons labeled with 000000 and explained, “This reflects the number of years we have not have COLAs. She spoke of the challenges in hiring individuals to teach in Engineering, Chemistry and Biology. “We need to do something. Our real incomes are declining year after year. Faculty, Classified Staff and Administrators are also not making what they are worth. We need respectable salaries.” After echoing Professor Terry Taylor about TACTC advocating for salary increases, Professor Kinsel asked what the WACTC (Washington Association of Community and Technical Colleges) was going to do to.

Professor Kinsel closed her report by noting, “We have to come up with some new ideas and the Faculty Unions have come up with a proposal.”

REPORT: SCC CLASSIFIED

Instructional Support Technician Jerry Owens agreed that “Compensation has to improve” and that there needs to be support to allow for the use of local funds for salary increases. He continued to reiterate his concern about turnover in the Classified Staff ranks and the difficulty in finding qualified staff.

REPORT: SCC STUDENT BODY ASSOCIATION

Acting Student Body Association President (SBA President) Nick Begley communicated his appreciation for the College, Faculty and Staff whose support, advice and guidance, “catapulted my goals.” He spoke of the importance of students “in the process” and the huge impact of 400 – 500 students meeting with Legislators.

The current focus of the Student Parliament:

- The 2014 – 2015 Student Parliament elections as well as filling some positions via a hiring process.
- Assessing the input from the Sustainable Commuter Options Fee (SCOF) surveys.
- The granting of Student Services & Activities (SS&A) Fees funds.
- Rewriting the Student Body Association Constitution and By-Laws.

REPORT: SCC PRESIDENT

Interim President Campbell congratulated Nick Begley for taking on the role of SBA President for the balance of the year.

The Year-One Mission and Core Themes Report and the Ad Hoc Report submitted to the NWCCU (Northwest Commission on Colleges and Universities) in the Fall of 2013, has been accepted. The NWCCU informed the College that it is still not in compliance with Recommendation Four (related to independent financial audits) of the Fall 2012 Comprehensive Peer-Evaluation Report and requests that the College submit a Special Report to address Recommendation Four in Spring 2014.

Interim President Campbell has had an initial discussion with Chancellor Yeigh of the University of Washington Bothell about collaboration between SCC and UWB related to the transfer process to UWB's Bachelor of Science in Nursing Program.

Interim President Campbell:

- Thanked Trustee Barrett for joining him for meetings with the Automotive Training Program's industry partners and thanked campus personnel who had Mr. Benson Mutua from the Clay International Secondary School in Kenya, visit her/his classes and/or, attend student meetings.
- Noted that the College is working with TRANE on a second ESCO (Energy Services Contract) project.
- Stated that campus personnel have been submitting applications for Innovation and Opportunities funding.
- Shared that he will be primarily in travel status during the month of April – to participate in the AACC's (American Association of Community Colleges) Annual Convention in Washington, D.C. and then in Korea, China and Cambodia for meetings with longtime, new and prospective partners.
- Spoke of the College hosting a delegation from India on how to build industry partnerships and the upcoming co-hosting of a March 20 event for 400 High School students from Japan.

Due to his return from Asia scheduled for the afternoon of April 23, Interim President Campbell asked the Board to consider changing the start time of its Regular Meeting of April 23, from 4:00 PM, to 5:00 PM.

REPORT: CLOSING REMARKS – BOARD OF TRUSTEES

Based on his joining Interim President Campbell for the meetings with the Automotive Program's industry partners, Trustee Barrett spoke of the importance of Board visibility and involvement in the community.

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Trustee D'Ambrosio expressed wanting to see more data contained in the reports from the Appointment Review Committees (ARCs) for tenure-track Faculty Candidates.

EXECUTIVE SESSION

At 6:15 PM, Chair Liaw announced that after a short break, the Board would convene in Executive Session for fifteen minutes to evaluate the qualifications of an applicant for public employment and to discuss with legal counsel potential litigation.

The Executive Session of the Board commenced at 6:24 PM.

At 6:39 PM, Secretary to the Board of Trustees Lori Yonemitsu announced that the Board would extend its Executive Session by fifteen minutes.

At 6:54 PM, Secretary to the Board of Trustees Lori Yonemitsu announced that the Board would extend its Executive Session by five minutes.

At 6:59 PM, Secretary to the Board of Trustees Lori Yonemitsu announced that the Board would extend its Executive Session by five minutes.

ADJOURNMENT

Chair Liaw reconvened the meeting into Regular Session and adjourned the meeting at 7:04 PM.

Signed _____
Shoubee Liaw, Chair

Attest: April 23, 2014

Lori Y. Yonemitsu, Secretary