

**SHORELINE COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
SPECIAL\* MEETING OF APRIL 27, 2016**

**3:00 PM Study Session – Board Room, Administration Building (1000)**

**4:00 PM Regular Session of Special Meeting\* – Board Room, Administration Building (1000)**

(\*This Meeting is noticed as a Special Meeting because the Regular Meeting change of April 27, 2016 from 4:30 PM to 4:00 PM was not published in the State Register at least 20 days in advance.)

**A G E N D A**

<b>3:00 PM – STUDY SESSION (BLDG. 1000; BOARD ROOM)</b>			
<b>NO.</b>	<b>AGENDA ITEM</b>	<b>RESPONSIBILITY</b>	<b>TAB</b>
	<b>International Education</b> <ul style="list-style-type: none"> <li>• After a short presentation in the Board Room, the meeting will move to the International Education offices on the third floor of the PUB for the remainder of the Study Session.</li> </ul>	<i>Diana Sampson</i>	
<b>4:00 PM – REGULAR SESSION OF SPECIAL MEETING (BLDG. 1000; BOARD ROOM)</b>			
<b>NO.</b>	<b>AGENDA ITEM</b>	<b>RESPONSIBILITY</b>	<b>TAB</b>
1.	<b>Convene Meeting</b>	<i>Catherine D'Ambrosio</i>	
2.	<b>Consent Agenda</b> <ul style="list-style-type: none"> <li>a. <b>Approval of Previous Meeting Minutes</b> <ul style="list-style-type: none"> <li>▪ Special Meetings of March 11 &amp; 14, 2016</li> <li>▪ Regular Meeting of March 16, 2016</li> </ul> </li> <li>b. <b>Changing Date of May 2016 Study Session &amp; Regular Meeting of the Board of Trustees</b></li> </ul>	<i>Catherine D'Ambrosio &amp; Trustees</i>	<b>1</b>
3.	<b>Report:</b> Board of Trustees Chair	<i>Catherine D'Ambrosio</i>	
4.	<b>Open Comment Period</b>	<i>Catherine D'Ambrosio</i>	
5.	<b>College Update(s)</b> <ul style="list-style-type: none"> <li>• Toyota Motors North America Meeting in Washington, D.C.</li> </ul>	<i>Kevin Roner</i>	
6.	<b>Report:</b> Housing	<i>Stuart Trippel</i>	
7.	<b>Report:</b> International Student Contract with the Shoreline Community College Foundation	<i>Stuart Trippel</i>	
8.	<b>Report:</b> SCC Faculty	<i>DuValle Daniel</i>	
9.	<b>Report:</b> SCC Classified	<i>Jerry Owens</i>	
10.	<b>Report:</b> SCC Associated Student Government	<i>Ashley Cowan</i>	
11.	<b>Report:</b> SCC President	<i>Cheryl Roberts</i>	
12.	<b>Report:</b> Closing Remarks – Board of Trustees	<i>Trustees</i>	

13.	<b>Executive Session, if necessary</b>	<i>Catherine D'Ambrosio</i>	
14.	<b>Next Regular Meeting (upon approval by the Board of Trustees): Tuesday, May 31, 2016</b>		
15.	<b>Adjournment</b>		

SHORELINE COMMUNITY COLLEGE  
DISTRICT NUMBER SEVEN  
BOARD OF TRUSTEES  
SPECIAL MEETING OF MARCH 11, 2016  
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## MINUTES

The Special Meeting of the Board of Trustees of Shoreline Community College District Number Seven was called to order by Chair Catherine D'Ambrosio at 9:03 AM in the Central Conference Room (#1020M), located in the Administration Building (#1000) at Shoreline Community College, 16101 Greenwood Avenue North, Shoreline, Washington 98133.

## MEMBERS PRESENT

Trustees Phil Barrett, Catherine D'Ambrosio, Doug Jackson and Tom Lux were present.

Also present: President Cheryl Roberts and Vice President for Academic & Student Affairs Robert Francis.

## COMMUNICATION FROM THE PUBLIC

None.

## EXECUTIVE SESSION

At 9:03 AM, Chair D'Ambrosio announced that the Board would convene in Executive Session for one-hundred fifty minutes (or two and a half hours) to review the performance of public employees.

At 11:33 AM, Secretary to the Board of Trustees Lori Yonemitsu announced that the Board would extend its Executive Session by ten minutes.

## RECONVENE IN SPECIAL SESSION

At 11:43 AM, the Trustees reconvened in Special Session.

## EXECUTIVE SESSION

At 12:41 PM, Chair D'Ambrosio announced that the Board would convene in Executive Session for two-hundred ten minutes (or three and a half hours) to review the performance of public employees.

At 4:11 PM, Secretary to the Board of Trustees Lori Yonemitsu announced that the Board would extend its Executive Session by sixty minutes.

## RECONVENE IN SPECIAL SESSION

At 5:11 PM, the Trustees reconvened in Special Session.

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ADJOURNMENT

Motion 16:11: A motion was made by Trustee Barrett to adjourn the Special Meeting of March 11, 2016.

Trustee Lux seconded the motion, which was then unanimously approved by the Board.

Chair D'Ambrosio adjourned the meeting at 5:14 PM.

Signed \_\_\_\_\_  
Catherine D'Ambrosio, Chair

Attest: April 27, 2016

\_\_\_\_\_  
Lori Y. Yonemitsu, Secretary

SHORELINE COMMUNITY COLLEGE  
DISTRICT NUMBER SEVEN  
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SPECIAL MEETING OF MARCH 14, 2016  
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## MINUTES

The Special Meeting of the Board of Trustees of Shoreline Community College District Number Seven was called to order by Chair Catherine D'Ambrosio at 1:04 PM in the Central Conference Room (#1020M), located in the Administration Building (#1000) at Shoreline Community College, 16101 Greenwood Avenue North, Shoreline, Washington 98133.

## MEMBERS PRESENT

Trustees Phil Barrett, Catherine D'Ambrosio, Tom Lux and Clara Pellham were present.

Also present: President Cheryl Roberts and Vice President for Academic & Student Affairs Robert Francis.

## COMMUNICATION FROM THE PUBLIC

None.

## EXECUTIVE SESSION

At 1:04 PM, Chair D'Ambrosio announced that the Board would convene in Executive Session for two-hundred twenty minutes (or 3 hours and forty minutes) to review the performance of public employees.

At 4:44 PM, Secretary to the Board of Trustees Lori Yonemitsu announced that the Board would extend its Executive Session by thirty minutes.

## RECONVENE IN SPECIAL SESSION

At 5:14 PM, the Trustees reconvened in Special Session.

## ADJOURNMENT

Motion 16:12:                   A motion was made by Trustee Barrett to adjourn the Special Meeting of March 14, 2016.

Trustee Lux seconded the motion, which was then unanimously approved by the Board.

Chair D'Ambrosio adjourned the meeting at 5:14 PM.

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Signed \_\_\_\_\_  
Catherine D'Ambrosio, Chair

Attest: April 27, 2016

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Lori Y. Yonemitsu, Secretary

SHORELINE COMMUNITY COLLEGE  
DISTRICT NUMBER SEVEN  
BOARD OF TRUSTEES  
REGULAR MEETING OF MARCH 16, 2016

MINUTES

STUDY SESSION

The Study Session of the Board of Trustees of Shoreline Community College District Number Seven was called to order by Chair Catherine D'Ambrosio at 3:04 PM in the Board Room of the Administration Building at Shoreline Community College. Chair D'Ambrosio noted that a quorum of the Board was present. The Trustees then proceeded to the lobby in the Campus Theater (building #1600) for a Study Session related to the College's Performance Arts/Film Program(s).

CONVENE IN REGULAR SESSION

The Regular Meeting of the Board of Trustees of Shoreline Community College District Number Seven was called to order by Chair Catherine D'Ambrosio at 4:30 PM in the Board Room of the Administration Building at Shoreline Community College. Chair D'Ambrosio noted that a quorum of the Board was present.

MEMBERS PRESENT

Trustees Phil Barrett, Catherine D'Ambrosio, Doug Jackson, Tom Lux and Clara Pellham were present.

Assistant Attorney General (AAG) John Clark represented the Office of the Attorney General.

CONSENT AGENDA

Chair D'Ambrosio asked the Board to consider approval of the consent agenda. On the agenda for approval:

- a) One set of minutes from the Special Meeting of February 19, 2016.
- b) One set of minutes from the Regular Meeting of February 24, 2016.

Motion 16:13: A motion was made by Trustee Barrett to approve the consent agenda.

Trustee Lux seconded the motion, which was then unanimously approved by the Board.

SHORELINE COMMUNITY COLLEGE  
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 REGULAR MEETING OF MARCH 16, 2016

REPORT: BOARD OF TRUSTEES CHAIR

Chair D'Ambrosio noted that a short recess would follow the Board's action on tenure considerations. In addition, she invited attendees to remain after the adjournment of the meeting for refreshments, celebration and socializing.

Chair D'Ambrosio stated that hiring the President and taking action on tenure are two of the most important roles of the Board. In regard to the tenure process, she noted that the Trustees pay careful attention to the input contained in the Appointment Review Committee reports and also meet with the Chairs of Appointment Review Committees.

OPEN COMMENT PERIOD

None.

COLLEGE UPDATE(S)

None.

ACTION: RENEWAL OF FIRST-YEAR & SECOND-YEAR TENURE TRACK FACULTY CANDIDATES

Vice President for Academic & Student Affairs Robert Francis read the background and recommendation for TAB 1 (Renewal of First-Year & Second-Year Tenure Track Faculty Candidates).

Motion 16:14: Trustee Lux stated, "After having given thoughtful consideration to the recommendations of the respective Appointment Review Committees, the Vice President for Academic & Student Affairs, and the President, I move that the Board continue the tenure-track candidate status of Karen Bretz, Gail Dalton, Eric Hamako, Jessica Gibson, Gwynith Hoffman-Robinson, Ailsa Kellam, Hanna Krupa, Adria Magrath, Sasha Malinsky, Tiffany Meier, Trena Redman Maya Smorodinsky, Eric Basham, Duygu Monson Erdogan, Elena Esquibel, Joyce Fagel, Audrey Fischer and Lisa Henthorn."

Trustee Barrett seconded the motion.

Chair D'Ambrosio and Trustee Barrett expressed the Board's appreciation for the hard work, thoughtfulness and insightfulness of the Appointment Review Committees.

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The motion was approved unanimously by the Board.

ACTION: TENURE CONSIDERATIONS

Vice President for Academic & Student Affairs Robert Francis read the background and recommendation for TAB 2 (Tenure Considerations).

Motion 16:15: Trustee Lux stated, “After having given thoughtful consideration to the recommendations of the respective Appointment Review Committees, the Vice President for Academic & Student Affairs, and the President, I move that the Board renew the following faculty appointments for 2016 – 2017 and in addition, grant tenure status to Matthew Allison, Brad Fader, Katie Fleming, Marjorie (Betty) Kost, Michelle Kleisath and Rosalie Tepper.”

Trustee Jackson seconded the motion.

Chair D’Ambrosio communicated to the newly tenured Faculty members, “You have done an incredible amount of work. It’s a pleasure and honor to be here with you today.” Trustee Lux added, “It’s easy to see tenure as an end. It’s a new beginning.”

The motion was approved unanimously by the Board.

At 4:50 PM, Chair D’Ambrosio called for a recess to celebrate and congratulate the newly tenured Faculty members.

REPORT: AMERICAN HONORS

The Regular Meeting resumed at 5:13 PM.

Professors Terry Taylor and Brooke Zimmers as well as American Honors Washington Program Director Melissa Ziegler, provided an overview of the American Honors Program Outcomes, application and admissions processes.

REPORT: AVID FOR HIGHER EDUCATION (AHE)

Vice President for Academic & Student Affairs Robert Francis noted that the College is also working on retention of traditional community college students and provided an overview of the work of AVID (Advancement Via Individual Determination) for Higher Education (AHE) in relation to addressing student persistence, completion and success.

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ACTION: VISION & MISSION

Executive Director for Business & Student Support Services Stuart Trippel provided an overview of the background and recommendation for TAB 3 (Vision & Mission).

Motion 16:16: A motion was made by Trustee Barrett to approve the Vision and Mission of the College as presented on TAB 3:

VISION: We are recognized for inclusive excellence in teaching and learning, student success, and community engagement.

MISSION: We serve the educational, workforce, and cultural needs of our diverse students and communities.

Trustee Jackson seconded the motion, which was then unanimously approved by the Board

REPORT: STRATEGIC PLAN

Executive Director for Business & Student Support Services Stuart Trippel provided an overview of TAB 4 (Strategic Plan). He noted that the 2016 – 2021 Strategic Plan involved over 1,000 contributors and spoke of the next steps toward the implementation of the Strategic Plan.

REPORT: SCC FACULTY

Professor Steven Bogart thanked the Board for its work with the Appointment Review Committees. He noted that the Federation held a two-week long membership drive and approximately forty new members have joined the Federation.

REPORT: SCC CLASSIFIED

Media Maintenance Technician 3 Paul Fernandez shared that he is on the WFSE HE (Washington Federation of State Employees Higher Education) negotiating team with Jerry Owens and that one of the future activities of the Classified Staff Union will involve the surveying of its membership. He added that Classified Staff are also interested in learning about the candidates for the Executive Vice President for Academic & Student Affairs (EVP-ASA) position.

REPORT: SCC ASSOCIATED STUDENT GOVERNMENT

Associated Student Government (ASG) President Ashley Cowan was not in attendance at the March 16, 2016 Regular Meeting.

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REPORT: SCC PRESIDENT

President Roberts distributed and provided an overview of her *Community Connections Report* (February 25, 2016 – March 16, 2016) and shared that close to 250 new students have enrolled at Shoreline as a result of the coming together of multiple initiatives. In addition, she spoke of:

- The optimism and energy at the February 26, 2016 Campus Community Update.
- The many collaborative efforts (e.g. the Math Olympiad) between the College and external agencies, organizations, etc., that support community engagement.

REPORT: CLOSING REMARKS – BOARD OF TRUSTEES

Trustee Pellham shared that she, Trustee Barrett and President Roberts had the opportunity to attend the March 15, 2016 Everett Community College Board of Trustees meeting.

Chair D'Ambrosio expressed her appreciation to Assistant Attorney General John Clark and to President Roberts for "her vision." Trustee Barrett spoke of the impact that President Roberts has made and for "creating the environment for things to happen."

ADJOURNMENT

Motion 16:17: A motion was made by Trustee Barrett to adjourn the Regular Meeting of March 16, 2016.

Trustee Lux seconded the motion, which was then unanimously approved by the Board.

Chair D'Ambrosio adjourned the meeting at 6:31 PM.

Signed \_\_\_\_\_  
 Catherine D'Ambrosio, Chair

Attest: April 27, 2016

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 Lori Y. Yonemitsu, Secretary

**SHORELINE COMMUNITY COLLEGE  
DISTRICT NUMBER SEVEN  
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REGULAR MEETING OF APRIL 27, 2016**

**TAB 1**

**CONSENT AGENDA**

**Subject: Changing Date of May 2016 Study Session and Regular Meeting of the Board of Trustees**

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**Background**

The May Study Session and Regular Meeting of the Board of Trustees generally occurs on the fourth Wednesday in the month of May.

Request: To change the date of the May 2016 Study Session and Regular Meeting from Wednesday, May 25, 2016 to Tuesday, May 31, 2016.

**Recommendation**

That the Board approve changing its May 2016 Study Session and Regular Meeting date from Wednesday, May 25, 2016 to Tuesday, May 31, 2016.

Prepared by: Lori Yonemitsu  
Executive Assistant to the President & Secretary to the Board of Trustees  
Shoreline Community College  
April 22, 2016

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