HEALTH INFORMATICS AND INFORMATION MANAGEMENT (HIIM)

ADVISORY COMMITTEE

November 2, 2023

2:30-4 PM

Community Members		**Shoreline Representatives**
Amy Hertel, RHIT – CHAIR Director, Health Information Operations – Seattle Children's Present	**Leticia Parks, MSHI, RHIA – Past CHAIR** Health System Specialist VA Health System Present	**Mary Burroughs, MSN, RN, CNE** Dean, Health Occupations Present
Gail Ayers, RHIT, CCS HIM Coding Auditor & Educator PeaceHealth Present	**Debbie Ingersol, CPC, CCS-P, CPC-I** Supervisor Professional Coding/ Reimbursement - Revenue Integrity EvergreenHealth	**Melanie Meyer, PhD, MHA, RHIA, CPHQ, CCS** HIIM Director & Professor Present
Denise Bendiksen EpicCare Link/Care Everywhere Applications Analyst, Information Technology Services | UW Medicine	**Joyce Kobayashi, MBA, RHIA** HIM System Director Providence Health	**Gloria Anderson, MEd, RHIA, CCS** HIIM Professor Present
Lara Broussard, MS, RHIA Sr Director of Coding Quality and Education Optum	**Peggy Matthews, RHIT** CentraCare Professional Billing Coder	**Lauren Hadley** Director of Workforce Education
Stephanie Callahan, RHIT Mgr, Embedded Inventory Ciox Health Present	**Brandon Nettlekiss, RHIA** Health Information Management Supervisor Providence Mother Joseph Care Center	Sally Zeibak Associate Faculty Present
Lynette Colis, RHIT HIM Consultant Kaiser Permanente	**Peggy Ostergaard, CCS, CTR** Owner PRO-scription	Toni McKay Associate Faculty Present
Sharon Curtis, RHIT, CCS, CST Compliance Analyst Revenue Integrity/Radiation Oncology | UW Medicine	**Syreeta Kinnard, MSHI, RHIA** Associate Director of Local Affordability UnitedHealth Group Present	
Kim Glockner, RHIT Revenue Integrity Analyst UW Medicine	**Jim Condon, EdD, RHIA, CTR** Program Director and Associate Teaching Professor - HIHIM Department of Health Systems and Population Health - UW	
Mary Huston, RHIT, CCS Medical Coder VA SORCC White City Present	**Karima Lalani, PhD, MBA, RHIA, FACHE** Assistant Teaching Professor, Department of Health Systems and Population Health - UW	

MEETING MINUTES

TOPIC	DISCUSSION / ACTION ITEMS
A. Welcome • Welcome Amy as Chair • A BIG thank you to Leticia for serving as our chair the past two years! 	
B. Minutes Review – May 4, 2023	Mary Huston made motion to approve minutes.
C. Round Robin • What is your key focus for this year? • What is your latest challenge?	Key focus areas for the year: Amy – organizational financial well-being. Evaluating ways to decrease costs. AI tools to help with TAT and ROI, scanning. Gail –working with 3M Audit Expert, building edits for facilities. Slowly getting out IP coding, will review in new tool. Workflow issues to resolve. Debbie – focus on maintaining financial health, improving efficiency. 1 year after Epic go live. Evaluating edits needed to be most effective. Stephanie – Ciox will announce new company name, Datavant, (acquired Ciox a few years ago). Focus on automated processes – chart reviews, HEDIS, MRA. Centralized model for data – longitudinal data. Global fulfillment – teams around the world. Using APIs. Mary - VA – reorganizing across health system. Looking for good coders. Use VERA model coding – a hybrid-based on DRGs Biggest Challenge – Amy - electronic health info exports -from EHR to readable format (ONC requirement)

	Leticia – VA - EHR transition. Competency of health informatics workforce. Standardization of jobs, a lot of variation across positions, challenge from a national perspective. Focus on how to prepare staff for transition to new EHR system. Microcredentials – quick way to provide targeted training (AHIMA is promoting).
D. Coder Training Program • <u>Goal</u>: To provide onramp to coder job placement – bridge from education to "on the job." • <u>Objective</u>: Provide three months of hands-on training for entry level coders. • <u>Selection Criteria</u>: top students, most potential – 2-4 students • Possible options: employer apprenticeship/training programs, special projects class. • Discussion Questions: o What employer options may be available to onramp entry level coders? o Would your organization support this type of program? Any specific requirements? o Do you have or know of any coder "apprenticeship" positions? How are these defined? o Any suggestions for who might be interested in partnering with us on this type of program? o Other ideas?	Current Examples: • WorkFirst grant has supported a coder apprentice at Seattle Children's Hospital • Ciox Coder Development Program (CDP) – IP coding development, 1 year commitment Gloria shared more about the HIIM 228 Coding Practicum which students take in their last quarter. Includes hands-on coding of real-world records. In this class, students do career prep including a cover letter, resume, critical thinking activities, CCS-P exam prep. Also includes 1 on 1 advising Mary – supporting VA East coast facilities. Good job opportunities for coders VA can offer a paid one-year apprenticeship – requires a 3-year commitment <u>Action Item</u>: Melanie to share a one-page proposal on coder training program options.
E. Program Status & Evaluation • Program Stats o Fall Graduates – Coding Certificate (9) o PPE Students (13) o RHIT Exam Results: 6 students, 100% pass • HIIM Program Evaluation 2023-2024 – Goals – see below	Reviewed program stats and goals for accreditation – see below **HIIM Program Evaluation 2023-2024 - Goals** • 100% of HIIM curriculum will be current and address all required knowledge domains and competencies. o Split HIIM 154 into two classes; new class HIIM 244 to focus on Revenue

	Integrity and allow for better competency coverage
	    o Complete Course Quality Reviews - Planning to submit HIIM 241, 242
	• 100% of teaching faculty will stay current and maintain their credentials, as well as grow industry knowledge and online teaching effectiveness.
	    o Faculty track and report professional development activities annually
	• 80% of graduates sitting for the RHIT exam will pass on first writing.
	• Current students will rate course content was relevant, clear, and useful to learning at 3 or above based on a 1-5 (high) scale.
	• Graduates will rate overall quality of the program at 3 or above based on a 1-5 (high) scale.
	• Advisory Committee will review a minimum of two courses and/or programs annually for relevance to the marketplace.
	• Community of Practices Goal – for discussion

F. Communities of Practice Goal (CAHIIM)
• The program must indicate how it <u>assesses and responds</u> to the needs of its communities of practice, demonstrating how it translates those needs into an educated, competent workforce, and how the program inspires and supports its communities of practice.
• <u>Proposal</u>: Consumer-focused presentation on how to understand your medical record with mini-scenarios
• Exploring Delivery Options for Spring:
    o Zoom brown bags sponsored by students
    o Presentation or Podcast on "how to harness your Health Information POWER"
    o Other ideas?
	Discussed options for potential target audiences, delivery options.
	
	Target audience – may depend on content, scenarios
	
	Group thought that a recording / podcast was a good format. Possibly YouTube
	
	Opportunity to share link with others via Shoreline LinkedIn site
	
	Flyer with QR could be used to share information locally at consumer-focused location – drug stores, medical groups. Can also ask students to share.
	
	Important to track results – measure page views, clicks, views. Feedback can be shaped to refine what we may do next year.

G. Program and Course Review:
• Health Data Analyst Certificate
    ○ Adding elective
    ○ Requires state approval
    ○ Requirement: Document evidence that the committee has determined there is a commitment in the geographic area to employ individuals who have been served by the program
    ○ Vote
	Committee approved moving forward.
	
	Group felt the new electives addressed important skill areas.
	
	PowerBI is used in the HIIM 239 Data Visualization class. PowerBI and Advanced Excel are important skills.
	
	Hands-on experience was also discussed. The HIIM 240 Health Data Project includes a hands-on project where students do a complete data project from start to finish - something that can be included in the student's portfolio.
	
	The importance of statistics was also discussed. Students complete both MATH 146 Statistics as well as HIIM 219 Health Statistics as part of the certificate program.
	
	The committee also reviewed local and market job data, salary rates, and growth opportunities.
	
	Overall, the committee felt that the certificate is well targeted to industry needs given healthcare has become so data driven.
	
	These skills are really needed for future growth opportunities.
	
	Committee members voted to approve certificate as outlined.

• HIIM 226 Alternate Records
    ○ Review course outcomes
    ○ Sample assignments
	Gloria reviewed the HIIM 226 course with the committee. Course description and outcomes listed at end of document. She also shared some of the assignments that are completed by students in Canvas. As part of the class, students complete an interview assignment (presentation) with someone who works in one of the alternate care settings covered in the class. This is another way students can learn more about HIM jobs with different organizations.

H. Committee Schedule, Reminders • Proposed Next Meeting: May 2, 2024	Melanie will send a calendar invite to save this date.

I. Adjournment	Meeting adjourned at 3:50pm.

HIIM 226 Alternative Care Record Systems

Course Description: Introduction to alternative care settings including ambulance services, ambulatory surgical centers (ASCs), behavioral health, correctional facilities, dental, dialysis, home health, hospice, long-term care, mental health, registries, rehabilitation, and substance abuse. Includes regulatory and documentation requirements, revenue cycle management, health information management standards, quality assurance, utilization, risk management, and the role of the HIM professional

Course Outcomes

- Course Outcome #1 - Distinguish among the varied alternative health care settings and services offered.
- Course Outcome #2 - Describe the regulatory and accreditation standards that apply to alternative health care settings.
- Course Outcome #3   - Identify documentation requirements for alternative health care settings.
- Course Outcome #4 - Differentiate among current methods of reimbursement, prospective payments systems, and future reimbursement methods for alternative health care settings.
- Course Outcome #5   - Apply coding and classification systems used for alternative health care settings.
- Course Outcome #6 - Identify the various roles of health information management professionals in alternative health care settings.
- Course Outcome #7 - Describe quality improvement, utilization management, compliance, and medico-legal issues in alternative health care settings.