

A S S O C I A T E D E G R E E

# Nursing Program Brochure



2009–2010

SHORELINE COMMUNITY COLLEGE

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# Nursing Program

**W**e are pleased that you are interested in the Nursing Program at Shoreline Community College. Over 2,400 students have graduated from the Shoreline program since it started in 1966. Graduates are awarded the degree of Associate in Applied Arts and Sciences in Nursing or the Applied Arts and Sciences Transfer in Nursing degree by the College. After graduation, individuals must take and pass the NCLEX-RN examination to be licensed by the state as Registered Nurses. Check out our Web site at [www.shoreline.edu/nurse.html](http://www.shoreline.edu/nurse.html). From there you should also be sure to click on the Frequently Asked Questions link. This Nursing Brochure is also available as a link from that website.

The Shoreline Community College Nursing Program is approved by the Washington State Nursing Care Quality Assurance Commission (formerly called the State Board of Nursing), and is nationally accredited by the National League for Nursing Accrediting Commission, 3343 Peachtree Rd NE, Suite 500, Atlanta, GA 30326, (404) 975-5000.

## **STEPS FOR OBTAINING ADVISING FOR THE NURSING PROGRAM**

Please follow the steps below for obtaining information. Individual advising is available after completing the following steps.

- Step 1: Read the **Nursing Brochure** found on the website [www.shoreline.edu/nursing](http://www.shoreline.edu/nursing). You should also visit the links from the web site for “additional information” and “Frequently Asked Questions”.
- Step 2: Attend one of the regular monthly **group information sessions** conducted by the Nursing Director or a faculty member. During these sessions, the Program and the entire admission process are reviewed. Individual questions can be answered at the end of the sessions. The scheduled times for these sessions can be obtained on the Shoreline nursing web site [www.shoreline.edu/nursing/](http://www.shoreline.edu/nursing/)
- Step 3: You may seek Individual Advisement after you have read and carefully reviewed this brochure and attended a group information session. The Health Occupations Advisor has “drop-in” hours during fall, winter, and spring quarters. Available times are posted through the Shoreline Counseling and Advisement office at (206) 546-4559 for short advisement. Longer individual advisement with the Health Occupations Advisor is also available but must be pre-scheduled through the College Advising and Counseling Center. Drop in advising is available from nursing faculty in the 2300 building during posted drop-in office hours on a first come first served basis Monday through Wednesday during fall, winter, and spring quarters. Available hours are posted in the 2300 building and on the Nursing Program website.

Students registering at Shoreline Community College (SCC) will be assigned a permanent advisor when they register the first time. Assigned advisors are faculty members who will have office hours posted on their office doors. You may seek advisement during these hours. In addition, nursing faculty members are available during the registration period each quarter to provide open advisement to pre-nursing students planning for admission and class registration.

The schedule for this open advisement is available just before registration begins. It is posted in the Health Occupations office and in the Advising and Counseling Center.

## ***TIMELINES FOR APPLICATION TO SHORELINE AND TO THE NURSING PROGRAM***

1. Students may apply at any time to Shoreline Community College. Application information is available on the website at [http://www.shoreline.edu/admissionshome\\_01.aspx](http://www.shoreline.edu/admissionshome_01.aspx). Students must apply to Shoreline Community College a minimum of one quarter prior to planned application to the Nursing Program.
2. Pre-requisites and required non-nursing courses may be taken at Shoreline or at other colleges if they are equivalent courses. A chart listing known equivalent courses in Washington State schools is on the nursing website at [www.shoreline.edu/nursing/](http://www.shoreline.edu/nursing/) and in the 2300 building. Any class that is not listed on the equivalence chart will require a transcript evaluation described later in this brochure. All hybrid science courses must be evaluated.
3. **Applications to the Nursing Program are only accepted during the three specific time periods listed below. All applications and supporting documents must be received by 4:30 PM local time on the final date listed in order to be considered for that quarter.** Transcripts will be accepted if they are postmarked by the final date specified. (See the section on the Application Process for details.)

<u>Quarter entering:</u>	<u>Application timeline:</u>
Fall Quarter	January 15 to April 3
Winter Quarter	August 15 to October 3
Spring Quarter	November 15 to January 3

## **PREREQUISITES AND REQUIRED NON-NURSING COURSES FOR THE NURSING PROGRAM**

To apply, every applicant (**generic, LPN, and transfer**) **MUST** meet the following minimum prerequisites. These courses will be the foundation for additional course work. You will also need additional courses as outlined below.

**NOTE: High school course work is no longer accepted as meeting nursing requirements or in calculating points for admission.**

PREREQUISITES (Required <i>before</i> application can be accepted)	COMPASS Test Score	✓ completed
1. <b>Individual courses</b> for entry into the program require a minimum grade of 2.0.		
2. <b>ENGL&amp; 101</b> (previously English 101): Must have completed ENGL& 101 or a higher level writing course. You cannot “test out” of the English composition class requirement.		
3. <b>Reading COMPASS Test score:</b> Placement score for entry into ENGL& 101 , completed within 1-year of the first day of application time. Date of test _____		
4. <b>Writing COMPASS Algebra Test score:</b> Placement score for entry into ENGL& 101 , completed within 1-year of the first day of application time. Date of test _____		
5. <b>Mathematics COMPASS Test score:</b> Must test above the level of Intermediate Algebra, completed within 1-year of the first day of the application time. Date of test _____		
6. <b>Chemistry:</b> Must have completed a five-credit college level inorganic chemistry course with supervised lab [CHEM& 121 (previously CHEM 101)] within the past 10 years for generic applicants and 15 years for LPN advanced placement applicants. <i>CHEM&amp; 121 meets the College quantitative reasoning requirement for graduation.</i>		
7. <b>Anatomy:</b> [BIOL& 231 (Previously BIOSC 210)] 5 credits and <b>Physiology</b> [BIOL& 232 (Previously BIOSC 211)] 5 credits or an equivalent ten credits of college transferable Anatomy and Physiology with supervised lab. Must be completed within 5 years of application for generic applicants and 10 years for LPN advanced placement applicants.		

## **ADDITIONAL NON-NURSING COURSE REQUIREMENTS FOR THE NURSING DEGREE THAT PROVIDE POINTS TOWARD ADMISSION**

Most students accepted into Nursing have completed all of the non-nursing courses required for graduation from the Nursing Program. The program is competitive and these courses provide additional points toward admission. Admission points have been sufficiently high during the past several years. Because of this, students who have not completed all of the required non-nursing courses have not been competitive. Additionally, student success in the program is increased when all non-nursing courses have been completed and the student can focus on the demands of the rigorous program and their other personal responsibilities.

Required Non-Nursing Courses & Educational Bonus Courses	✓ completed
PSYC& 200 (Previously PSYCH 204) Lifespan Development 5 cr.	
NUTR& 101 (Previously NDF 110) Human Nutrition 3-5 cr.	
BIOL& 260 (Previously BIOSC 215) Microbiology 5 cr. With supervised lab. Must be completed within 5 years of application for generic applicants and 10 years for LPN advanced placement applicants.	
<b>Quantitative Reasoning 5 credits.</b> <i>CHEM&amp; 121 meets this requirement. If a different course is used to fulfill the chemistry requirement, an additional course that fulfills the quantitative reasoning graduation requirement may be required. Choose from list in the time schedule under General Education Core Courses.</i>	
<b>Educational bonus courses:</b> Up to 2 college level courses of 3-5 credits each. Must specify on the bonus request form how the course content will help you to be more successful in nursing.	1. 2.

## PRE-APPLICATION PROCEDURE

1. Apply for admission to Shoreline Community College either online at [www.shoreline.edu/admissionshome\\_01.aspx](http://www.shoreline.edu/admissionshome_01.aspx) or by calling (206) 546-4621 and requesting an admissions form. You will be given a student ID number that is **required** to access the online nursing application. You may also apply to other colleges to complete non-nursing coursework. This step must be completed the quarter prior to the close of the application period the student is applying to the Nursing Program. For example, if applying for the October 3 deadline, the student must complete this step during Summer quarter.
2. Take the COMPASS Test to determine placement in English and Math.
3. If you have taken courses that **do not appear on the Course Equivalence Chart** (see the first link on the nursing webpage [www.shoreline.edu/nursing](http://www.shoreline.edu/nursing)) obtain a copy of the transcript, a course description of the course, and complete the Transcript Evaluation Request form (available from the web site or in the 2300 building). Submit the request with the transcript and course descriptions in person or by mail to the Shoreline nursing office. See the information regarding transcript evaluation later in this brochure.
4. Review your employment and volunteer history. Additional points for admission are given for employment experience and volunteer experience in health care (See Admission Point Calculation Chart later in this brochure).
5. Begin taking prerequisites and non-nursing courses. The number of credits to be taken at any one time depends upon your other obligations. Fifteen (15) credits per quarter is the usual full time load.

### Suggested Sequence for Completing Prerequisites and Non-Nursing Courses

1. If you have not taken college level English and math, take any developmental (remedial) English and/or mathematics courses needed, as determined by COMPASS placement tests, English through ENGL& 101 (Previously ENG 101) and mathematics through Intermediate Algebra (MATH 99). These provide you with the foundation for further courses.

**NOTE:** All hybrid science courses must be evaluated. Fully online science courses are not accepted. All labs must be supervised. Approximately 40 hours of lab are required for each five credit course.

2. Take CHEM& 121 (Previously CHEM 101) if you have not had that course within the last 10 years.
3. Take BIOL& 211 (Previously BIOSC 201) if you have not had that course AND if you plan to take your anatomy and physiology and microbiology at Shoreline. This course is a pre-requisite course for Anatomy, Physiology, and Microbiology at Shoreline.
4. Take Anatomy [BIOL & 231 (Previously BIOSCI 210)] and Physiology [BIOL& 232 (Previously BIOSC 211)] and Microbiology [BIOL& 260 (Previously BIOSC 215)].

Consider spreading out the major science courses rather than attempting to take several of these courses during the same academic quarter. Take other required non-nursing courses, as you are able while you take the science classes. Remember, these courses also provide points for admission. The Nursing Program strongly encourages students to complete all of the non-nursing courses before application into the program to increase student competitiveness for admission and for increased success in the nursing program.

If a student has sufficient points for admission to the program without having completed all non-nursing courses, then the following completion schedule is required:

#### **Non-Nursing Required Courses**

- **PSYC& 200** (Previously PSYCH 204) **Lifespan Development** 5 cr  
(Prior to or concurrent with 1st quarter Nursing)
- **NUTR& 101** (Previously NDF 110) **Human Nutrition** 3-5 cr  
(Prior to or concurrent with 2nd quarter Nursing)
- **BIO& 260** (Previously BIOSC 215) **Microbiology** 5 cr  
(Prior to or concurrent with 3rd quarter Nursing)

#### **Shoreline General Education Degree Requirement Courses\***

See the quarterly schedule or the Shoreline web site for courses that will fulfill this requirement.

- **Quantitative Reasoning** 5 cr  
(Prior to graduation)  
*CHEM & 121 (Previously CHEM 101) fulfills this requirement.*

\* Whenever possible, attempt to complete these courses prior to your first nursing quarter or during times when the Nursing Program is not in session.

### **NURSING PROGRAM APPLICATION PROCEDURE**

1. If you have not attended SCC previously, apply for admission to the College online or by contacting the Admissions Office at (206) 546-4621. You must do this in order to have a Shoreline student identification number. You should be aware that admission to the College does not guarantee acceptance into the Nursing Program.
2. Arrange to complete the COMPASS test in English reading and writing and in math at any college that offers it. Test scores used for admission must be less than one year old on the first day of the application period. Placement will be determined using the placement guidelines being used by the Shoreline Community College testing center at the time of application. To schedule an appointment at Shoreline call (206) 546-4608. Enclose a copy of your COMPASS Test scores with your application.
3. If you believe that you may have enough points to be competitive for admission to nursing, you may apply online at [www.shoreline.edu/nursing/apply](http://www.shoreline.edu/nursing/apply). Points of student

admitted to the program have been lower during the past year than during previous years. The minimum number of points of students admitted to the Nursing Program during the 2008-2009 academic year was approximately 106 points. The total possible points were reduced from 125 to 115 beginning with the Winter 2010 application period. The actual number of points required for admission is dependant upon the points of the applicants who apply during any particular application period and will fluctuate.

4. Complete the appropriate online nursing application forms.
  - a. Generic applicant (not previously enrolled in nursing)
  - b. Advanced Placement (LPN) Applicant
  - c. Transfer Applicant (from another nursing program)
5. Print out the entire application using the designated button on the screen and sign the application. Submit this as a packet with all other required documentation.
6. Employment and Volunteer verification forms will print out with the application. Have these verification forms completed by your employer and by your volunteer coordinator and submit them in your application packet. If you wish to have access to these forms earlier, you may print them from the link at [www.shoreline.edu/nursing](http://www.shoreline.edu/nursing)
7. Enclose proof of registration in courses that are eligible for points for “current enrollment” (See point system calculation sheet later in this brochure).
8. Enclose any other supporting documents such as copies of licenses for NAC/EMT/LPN, and copies of non-expired First Aid and Health Care Provider CPR cards.
9. Enclose **\$15.00 application fee**.
10. Submit the entire packet together in person or by mail to the Nursing Office, room 2301. Packets must be submitted at or before 4:30 p.m. of the final day of the application period.
11. Provide two sets of official transcripts (paper copies only) for all relevant college work.
  - a. Submit one set of official transcripts in sealed envelopes with your nursing program application packet. Either mail or bring your complete packet of nursing application materials to:  
Nursing Program Admissions (2300 Building)  
Shoreline Community College  
16101 Greenwood Avenue North  
Shoreline, Washington 98133
  - b. Mail or deliver the second set of official transcripts to:  
Admissions Office  
Shoreline Community College  
16101 Greenwood Avenue North  
Shoreline, Washington 98133

**If having transcripts mailed from other schools directly to the Nursing Program, they must be postmarked no later than the application deadline and must be received in the Health Occupations office no later than 5 days after that deadline. If you took non-nursing courses that are not on the published equivalence chart or were outside of Washington state, you must provide copies of your completed transcript evaluation or a copy of your completed and approved Course Substitution/Waiver form with your application packet.**

*NOTE: It is the sole responsibility of the applicant to verify that his or her file is complete prior to the deadline. See page 2 for application dates.*

## **APPLICATION PROCEDURE FOR ADVANCED PLACEMENT OPTION FOR LICENSED PRACTICAL NURSES (LPN)**

Licensed practical nurses may seek advanced placement into the program. In order to be eligible for advanced placement, **the LPN must have met the minimum requirements for admission listed above AND have completed all of the other required non-nursing courses before application.** Longer timelines for course work apply to LPN applicants. Chemistry may be 15 years old and anatomy, physiology and microbiology may be 10 years old. LPNs take four quarters of nursing courses to complete the associate degree. Additional information on the advanced placement process is available online from the page linked to <http://success.shoreline.edu/nursing/LPNinfo.htm> . Throughout the instructions below, you will find references to LPN admission. LPNs considering applying for advanced placement in the Nursing Program are required to make an appointment with the Program Director prior to applying to the Program.

## **APPLICATION PROCEDURE FOR TRANSFER FROM ANOTHER NURSING PROGRAM**

Eligibility for admission as a transfer student from another nursing program is based upon individual evaluation of the coursework taken in another nursing program. Opportunities for transfer students to enter nursing classes at advanced levels are limited to those instances when a space becomes available. To be eligible for transfer, the student must:

1. Meet the minimum requirements for Shoreline admission and the Nursing Program
2. Have completed the required non-nursing courses with a passing grade
3. Have a passing grade in all nursing courses previously attempted
4. Be currently enrolled in a U.S. nursing program or enrolled within the last 12 months
5. Be eligible for re-entry to and in good standing at the original nursing program, verified by a letter from the program in which the student was previously enrolled.

Transfer students will need to submit copies of the course syllabi from all completed nursing courses with their application to determine possible placement in the Shoreline program. Admission of transfer students is on a space available basis.

## **EVALUATION OF COURSEWORK COMPLETED AT OTHER SCHOOLS**

Courses taken outside of Shoreline must match the Shoreline courses in both content and credit hours. See the Shoreline Community College Catalog or website for content description and explanation of all required courses.

A “Course Equivalence Chart” for 4-year colleges and community colleges in Washington State is available online, from the Nursing Program web site link. Courses listed on this chart are known to be equivalent and do not need further evaluation. From time-to-time, the Course Equivalence chart is revised and updated so be sure to check online prior to your application to make sure there were no changes. All hybrid science courses must be evaluated.

**If the course does not appear on the course equivalence chart,** you must submit a request for transcript evaluation to determine course equivalency. Complete a request form at the Health Occupations office (also available online from the Additional Nursing

Program information page linked to [www.shoreline.edu/nursing](http://www.shoreline.edu/nursing).) Attach unofficial transcripts and a copy of the course descriptions for the courses you wish evaluated. Course descriptions can usually be obtained from the online “college catalog” from the school you attended. Evaluations typically take 2 to 3 weeks to complete (8 weeks in the summer) and the evaluation will be mailed to the student when completed. All hybrid science courses must be evaluated.

### ***EVALUATION OF INTERNATIONAL TRANSCRIPTS FOR STUDENTS EDUCATED OUTSIDE OF THE UNITED STATES***

International university transcripts must be translated into English and evaluated by an official, independent evaluation service. This requires a course-by-course evaluation. After the evaluation is completed, submit a copy of the evaluation with a transcript evaluation request to the Nursing Program for a determination of completed coursework that will be accepted to meet requirements of the Nursing Program. Information related to obtaining the independent evaluation is located on the Nursing Program website. This process will take approximately 8-10 weeks.

### ***ASSISTANCE FOR INTERNATIONAL STUDENTS***

Students graduating from nursing programs generally require extensive orientation when hired into their first nursing position following graduation. While it is possible for an employer to sponsor a graduate nurse who is in the country on a visa, employers may not be willing to do this. You are encouraged to investigate the current hiring practices in the area of the country where you might seek employment prior to entering and while enrolled in the nursing program. International students are strongly encouraged to contact an immigration attorney if they are interested in long-term employment in the United States following graduation. The International Programs office can be contacted regarding applying to the Dept. of Homeland Security for the one year employment authorization (Optional Practical Training) for eligible F-1 students. Please contact them a quarter or two before graduation regarding application procedures and deadlines. Their telephone number is (206) 546-4697.

### ***ADMISSION POINT SYSTEM***

You may calculate your own points by using the chart on the the next page.

I. Prerequisites		Points
Math COMPASS test date: _____ (see p.3 for details)		No points given
Reading and Writing COMPASS test date: _____ (see p.3 for details)		No points given
ENGL& 101 Composition	Your grade X 2.5	
Chemistry Prerequisite: CHEM& 121. Must be within 10 years.	Your grade X 3.0	
Anatomy and Physiology Prerequisite: must be within 5 years.		
BIOL& 231* Anatomy	Your grade X 3.0	
BIOL& 232* Physiology	Your grade X 3.0	
II. Non-Nursing Courses Required in the Nursing Program		
	Current Enrollment	or Completed Courses
BIOL& 260* Microbiology (5 credits)	2 points	or Your grade X 3.0
NUTR& 101 Nutrition (3-5 credits)	1 point	or Your grade X 2.5
PSYC& 200 Lifespan Development (5 credits)	1 point	or Your grade X 2.5
III. Science Bonus		
All three major sciences (BIO& 231, BIOL& 232, and BIOL& 260) completed: 10 points		
IV. Educational Bonus		
Courses not required but which contribute substantially to your success in nursing. Must be a college level course of 3-5 credits. Complete form E of the application identifying the course and specifically how this course contributes to success in nursing. Up to 2 points each course with a maximum of two courses (max 4 points). Transcript showing grade of 2.0 or better required.		
V. Practical Preparation:		
Current "Health Care Provider" level CPR card – 1 point (May also be CPR for the Professional Rescuer or CPR for the Health Professional)		
Current First Aid Card – 1 point		
Work Experience: Documented with a form from the supervisor and a certificate/license, if applicable. Must have worked 192 hours (equivalent to 24 eight-hour days) within the last 10 years. <b>May submit only ONE employment verification form</b>		If you qualify for more than one category, select the one with the highest points
Category:	Points	
General employment (any regular job)	7	
Health Care employment involving patient/family contact	9	
Nursing Assistant Certified or Medical Assistant Certified (job description must <b>require</b> certification to qualify for these points)	12	
LPN/Corpsman/EMT	15	
Volunteer in Health Care involving patient, family, or nurse contact: Documented by a form from the supervisor in the agency. <b>Minimum 50 hrs. each site; maximum of TWO sites within the last 10 years</b>		May use up to two sites
50-99 hours	1	
100-191 hours	3	
192 hours (24 eight-hour days)	6	
<b>Total Possible: 115 points</b>		

\*Must be within 5 years of application for generic applicant, 10 years for LPN applicant.

## **SELECTION OF APPLICANTS FOR ADMISSION**

Because space in the Nursing Program is limited, there is a selective admission process. This is based on a point system. There is NOT a waiting list. Points are awarded for accomplishments that have been determined to be indicators of future success in the Nursing Program. This includes both the grades in prerequisite courses, grades in additional college courses taken that meet requirements for completion of the program, and work or volunteer experience.

Each entering class is selected independently based on the applications for that specific quarter. Points are calculated for each applicant based on the materials submitted in the application file. **Only course work that appears on an official transcript and only those materials that are in the file by the application deadline will be counted.** Individuals are selected starting with the applicant with the highest number of points and moving down the list until all class spaces are filled. The exact number of points required for admission will vary from quarter to quarter depending upon the individuals who apply. The LPNs to be admitted for advanced placement process are selected in a similar manner from a separate LPN only applicant group

(For exact information on how points are calculated, see the Admission Point System section of this brochure.)

## **NOTIFICATION OF ADMISSION, NON-ADMISSION OR ALTERNATE STATUS**

1. All persons submitting applications will receive in writing a notice advising them whether or not they have been admitted into the program approximately 4-6 weeks after the application deadline. Those candidates admitted or selected as alternates must submit their acceptance letter by the deadline stated in the acceptance letter. Be sure to keep the Health Occupations office informed of any change in address, telephone number or email. If you will be unavailable at the time of admission notification, you should arrange for someone to accept on your behalf. If no acceptance is received by the date specified, the place in class will be given to the next person on the point list.
2. Persons wishing to review the status of their file may do so by coming to the Nursing Program Office during normal business hours. You must provide proof of identification.

## **APPEAL PROCESS IF NOT ACCEPTED**

If you are notified of non-acceptance, you will also be notified of times when you can informally review your file with the Director of the Nursing Program or the Health Occupations Advisor. In the informal meeting you may point out errors that you believe occurred. Points may be corrected based on errors in calculation at this time. If after this review, you still believe that an error was made in determining your points for admission, you may appeal in writing to the Director of the Nursing Program within two weeks of notification of your point status. Your file will be reviewed by the Director of the Nursing Program, and you will receive a response in writing within two weeks of receiving your request.

You may further appeal the accuracy of the point calculation to the Dean for Health Occupations and Physical Education. You must submit your appeal in writing to the Dean within one week after receiving notification of the result of your initial appeal from the Director of the Nursing Program. The file will be reviewed by the Dean, and you will receive a response in writing within one week of receiving your request.

Any changes in points will be made based on the requirements for application including deadlines for receipt of all necessary materials, course and credit equivalencies, requirements for work experience documentation, and grade requirements.

## **REAPPLICATION TO THE NURSING PROGRAM**

If you are not admitted the first time you apply for admission to the Nursing Program, you may reapply for another quarter by completing and filing another application packet and paying the application fee again. All materials received at the time of the original application will be retained in the nursing files for a period of two years. It will be necessary to complete a new Form A and Form B of the online application, provide transcripts showing courses completed after the original application, and submit any new employer/volunteer verifications/certifications that you wish to have considered.

## **THE “EDUCATIONALLY ATYPICAL” APPLICANT**

The category “**educationally atypical**” on the application form can be marked by those with course work older than the required time limits but which is much greater in the number of credits than what is required. This category is also appropriate for a person changing health occupations careers such as from respiratory therapy to nursing and whose course work may be somewhat older. These applicants must include a letter with their application materials explaining why they believe they are educationally atypical and why the timelines should be lengthened. Courses that will be accepted and points assigned for these individuals will be determined by an individualized assessment process. Persons with atypical backgrounds must comply with all application procedures and all other admission requirements outlined earlier in this brochure.

## **STUDENT RESPONSIBILITIES AFTER ADMISSION INTO THE NURSING PROGRAM**

1. You will be required to attend a mandatory registration/orientation meeting approximately two (2) weeks after acceptance. Accepted students who are not present or represented by a surrogate when roll is called at the start of the meeting will forfeit their space to an alternate.
2. With your acceptance letter, you will receive Health Assessment Forms which must be completed and submitted at the registration/orientation session.
  - a. A self-disclosed health status form must be submitted. A student with a disability who is seeking accommodation must contact the Office of the Counselor for Students with Disabilities. The student must be able to meet all of the outcomes of the nursing courses with, or without, reasonable accommodation in order to successfully complete the Nursing Program.
  - b. Each student must provide evidence of appropriate tuberculosis testing.
  - c. On the basis of documented transmission of diseases, health care workers are considered to be at significant risk for acquiring or transmitting hepatitis B, influenza, measles, mumps, rubella, pertusis, and varicella. All of these diseases are preventable through immunization. Documentation of immunity/immunization for the following diseases is required at the orientation session: Hepatitis B, measles (rubeola), mumps, rubella (German measles), varicella (chicken pox), tetanus, and pertusis. Influenza vaccine is required during flu season at some clinical facilities and is strongly recommended for all students. These health screening measures must be completed at the student’s own expense.
3. Documentation of health insurance policy (major medical coverage) is required of all nursing students throughout the nursing program.

4. Nursing student uniforms and name pins are required in the clinical area and are available for purchase through the bookstore. Only the Shoreline Nursing student uniform is acceptable. Ordering information is provided at time of acceptance.
5. Clinical agencies require each student to complete a Criminal Background check in accordance with Child/Adult Abuse Prevention Act, RCW 43.43.830-43.43.845. A student who is not cleared by this check is not allowed by law to provide care in the clinical setting, and therefore will be unable to satisfactorily complete the clinical portion of the program and so will not be able to complete the nursing program. The background check has a minimal fee of \$20.00 ( it may be more if the applicant has lived in several different counties in the past seven years) that the student must pay directly to the providing agency. Information for completing the criminal background check will be provided to the applicants accepted for admission or for alternate status.
6. Documentation of current health care provider level CPR (cardiopulmonary resuscitation) which includes child, infant and adult CPR, two-rescuer CPR, and foreign body airway obstruction is required on admission and throughout the length of the program.
7. **Latex Exposure/Sensitivity:** The skills practice laboratory and our clinical facility sites may include exposure to latex. Individuals with latex allergies need to inform their instructor to discuss this situation.

## **COLLEGE AND NURSING PROGRAM CURRICULUM – WHAT TO EXPECT**

### ***Time commitment while in the nursing program***

Each Chemistry, Biological Science or Nursing course requires approximately 20 hours a week per 5 quarter credits including the time in lecture, lab, or clinical site and study time. Some of the non-science classes require approximately **15 hours per 5 credits**. Students with significant parenting responsibilities, or who work more than 20 hours per week, and/or have other commitments, should plan to take no more than one science at a time. Most individuals need **at least** three full time college quarters to complete courses which will give them enough points to be competitive applicants for the Shoreline Nursing Program.

Prior to 2008, Shoreline Community College Nursing Program offered only a 6-quarter, **full-time program**. Students are admitted to this program in fall, winter, and spring quarters. Students in the full-time program do not attend class during summer quarter. Additionally, Shoreline Nursing Program now offers a 10-quarter **extended program** option. Students in this extended program option will attend class throughout the year. The total number of credits required for graduation will be the same in both programs.

On-campus nursing classes meet during the day in the full-time program option, while on-campus classes in the 10-quarter program option meet primarily during the late afternoon and evening hours. During some quarters, clinical experiences in both programs may be scheduled on the evening shift. Clinical dayshifts usually start at 6:30 am and evening shifts start at 1:45 pm. Shifts are 4-12 hours in length. Students must satisfactorily complete all courses in one quarter before progressing to the next quarter. Failure to satisfactorily complete any one nursing course may require retaking all courses in that quarter.

## **Nursing courses**

Nursing courses in the six quarter option are designated by the prefix “NURS.” Nursing courses in the ten quarter option are designated by the prefix “NURSE.”

### **Elective nursing courses**

There are two optional nursing courses available to students enrolled in the Nursing Program. These courses are designed to support student success in the program. These courses are not required for graduation.

**NURS 094 (Previously NURS 091) Success Strategies for Nursing** is designed to be taken with first quarter classes in the six quarter option. This course focuses on study and organizational skills, test taking, mathematics of dosage calculation and measurement conversion, and support in transitioning into the nursing program. This course is divided between the first two quarters in the 10 quarter option. The course numbers for these courses are NURSE 095 and NURSE 096 in the ten quarter option.

**NURS 095 (Previously NURS 092) Critical Thinking in the Nursing Process** (Required for LPN to RN students) is designed to be taken with second quarter classes in the six quarter option. This course is intended to assist students in comprehensive assessment and planning for patient care and the application of the nursing process to patient situations. This course is divided between the third and fourth quarters in the 10 quarter option. The course numbers for these courses are NURSE 097 and NURSE 098 in the ten quarter option.

### **Progression of Nursing courses – 6 Quarter Option**

<b>First Quarter Nursing</b>		<b>Credits</b>
NURS 121 (Prev. NURS 130)	Communication in Nursing (Lecture 3 hours/week)	3
NURS 131 (Prev. NURS 131)	Comm. Skills Practice Lab (Comm. 2 hours/week)	1
NURS 141 (Prev. NURS 132)	Foundations of Nursing (Lecture 3 hours/week)	3
NURS 151 (Prev. NURS 134)	Foundations Practicum (Long-term care experience average 8 hours/week)	4
NURS 161 (Prev. NURS 133)	Skills Practice Lab I (2 hours/week)	1
NURS 094 (Prev. NURS 091)	Success Strategies for Nursing ( <b>OPTIONAL</b> )	2
<b>Second Quarter Nursing</b>		<b>Credits</b>
NURS 142 (Prev. NURS 140)	Nursing Practice & Common Health Disturbances (Lecture 5 hours/week)	5
NURS 152 (Prev. NURS 142)	Common Health Disturbances Practicum (Hospital experience average 8 hours/week)	4
NURS 162 (Prev. NURS 141)	Skills Practice Lab II (2 hours/week)	1
NURS 095 (Prev. NURS 092)	Critical Thinking in the Nursing Process ( <b>OPTIONAL</b> )	2
<b>Third Quarter Nursing</b>		<b>Credits</b>
NURS 143 (Prev. NURS 150)	Nursing Practice and Complex Health Disturbances I (Lecture 6 hours/week)	6
NURS 153 (Prev. NURS 153)	Complex Health Disturbances I Practicum (Hospital experience average 10 hours/week)	5
NURS 163 (Prev. NURS 152)	Skills Practice Lab III (2 hours/week)	1

**LPN Advanced Placement students enter at this level: They take NURS 095, 121, 131, 143, and 163 in their first quarter and then progress into the fourth quarter.**

**6 Quarter Option Progression continued on next page**

<b>Fourth Quarter Nursing</b>		<b>Credits</b>
NURS 221 (Prev. NURS 230)	Nursing Practice and Complex Health Disturbances II (Lecture 2.5 hours/week)	2.5
NURS 231 (Prev. NURS 231)	Complex Health Disturbances II Practicum (Hospital experience average 10 hours/week)	5
NURS 241 (Prev. NURS 232)	Nursing Practice and Psychosocial Disturbances (Lecture 2.5 hours/week)	2.5
NURS 251 (Prev. NURS 233)	Psychosocial Disturbances Practicum (Care experience average 4 hours/week)	2
<b>Fifth Quarter Nursing</b>		<b>Credits</b>
NURS 222 (Prev. NURS 240)	Nursing Practice and the Childbearing Family (Lecture 3 hours/week)	3
NURS 232 (Prev. NURS 241)	Nursing and the Childbearing Family Practicum (Care experience average 8 hours/week)	4
NURS 242 (Prev. NURS 242)	Nursing Practice and Health Promotion (Lecture 3.5 hours/week)	3.5
NURS 252 (Prev. NURS 243)	Nursing Health Promotion Practicum (Ambulatory care experience average 4 hours/week)	1.5
<b>Sixth Quarter Nursing</b>		<b>Credits</b>
NURS 223 (Prev. NURS 270)	Nursing Practice and Complex Health Disturbances III (Lecture 3 hours/week)	3
NURS 233 (Prev. NURS 271)	Complex Health Disturbances III Practicum (Hospital experience average 8 hours/week)	4
NURS 243 (Prev. NURS 272)	Managing Nursing Care in the Health Care System (Lecture 3 hours/week)	3
NURS 253 (Prev. NURS 273)	Managing Nursing Care Practicum (Management experience average 6 hrs/week)	2

### ***Progression of Nursing courses – 10 Quarter Option***

<b>First Quarter Nursing</b>		<b>Credits</b>
NURSE 121	Communication in Nursing – 10 Qtr (Lecture 3 hours/week)	3
NURSE 131	Communication Skills Lab – 10 Qtr (Comm. 2 hours/week)	1
NURSE 095	Success Strategies I – 10 QTR (Lecture 1 hour/wk) <b>(OPTIONAL)</b>	1
<b>Second Quarter Nursing</b>		<b>Credits</b>
NURSE 122	Foundations of Nursing – 10 Qtr (Lecture 3 hours/week)	3
NURSE 132	Skills Practice Lab -- 10 Qtr (2 hours/week)	1
NURSE 142	Nursing Foundations Practicum – 10 Qtr (Long-term care exp. Avg. 8 hr/wk)	4
<b>Third Quarter Nursing</b>		<b>Credits</b>
NURSE 123	Common Health Disturbances – 10 Qtr (Total of 47 hours of lecture, 18 hours of skills lab, and 44 hours of clinical practicum)	7
NURSE 097	Crit. Think in Nsg Process I – 10 Qtr (Lecture 1 hour / week) <b>(OPTIONAL)</b>	1
<b>Fourth Quarter Nursing</b>		<b>Credits</b>
NURSE 124	Complex Health Disturbances I – 10 Qtr (Total of 16 hours of lecture, 18 hours of skills lab, and 72 hours of clinical practicum)	7
NURSE 098	Crit. Think in Nsg. Process II – 10 Qtr (Lecture 1 hour / week) <b>(OPTIONAL)</b>	1
<b>Fifth Quarter Nursing</b>		<b>Credits</b>
NURSE 125	Complex Health Disturbances II – 10 Qtr (Total of 59 hours of lecture, 8 hours of skills lab, and 50 hours of clinical practicum)	8

**10 Quarter Option Progression continued on next page**

<b>Sixth Quarter Nursing</b>		<b>Credits</b>
NURSE 221	Nsg Practice and Complex Hlth Disturb. III – 10 Qtr (Lecture 2.5 hours/week)	2.5
NURSE 231	Complex Health Disturbances Practicum I – 10 Qtr (Hospital experience average 10 hours/week)	5
<b>Seventh Quarter Nursing</b>		<b>Credits</b>
NURSE 222	Nsg. Practice and Health Promotion – 10 Qtr (Lecture 3.5 hours/week)	3.5
NURSE 232	Nursing Health Promotion Practicum – 10 Qtr (Ambulatory care experience average 4 hours/week)	1.5
NURS 242	Nsg Practice and Psychosocial Disturbances – 10 Qtr (Lecture 2.5 hours/week)	2.5
<b>Eighth Quarter Nursing</b>		<b>Credits</b>
NURSE 223	Nursing Practice and the Childbearing Family – 10 Qtr (Lecture 3 hours/week)	3
NURSE 233	Nursing and the Childbearing Family Practicum – 10 Qtr (Care experience average 8 hours/week)	4
NURSE 243	Psychosocial Disturbances Practicum–10 Qtr (Care experience average 4 hours/week)	2
<b>Ninth Quarter Nursing</b>		<b>Credits</b>
NURSE 224	Managing Nsg Care in the Health Care System – 10 Qtr (Lecture 3 hours/week)	3
NURSE 234	Mng Nursing Care Practicum-- 10 Qtr (Mgmt experience average 6 hrs/week)	2
<b>Tenth Quarter Nursing</b>		<b>Credits</b>
NURSE 225	Nsg Practice & Complex Health Disturbances IV – 10 Qtr (Lecture 3 hours/week)	3
NURSE 235	Complex Health Disturbances Practicum II – 10 Qtr (Hospital experience average 8 hours/week)	4

## **Nursing Program Credits – Both Options**

<b>Total Nursing Credits</b>	<b>70</b>
<b>Total Credits Required for Program Graduation</b>	<b>106-110*</b>
<i>*An additional 5 credits (BIOSC 201) will be required if Anatomy &amp; Physiology and Microbiology are completed at Shoreline.</i>	

## **PROGRAM EXPENSES**

Listed below are the approximate costs of the program. Students enrolled in the nursing courses must also arrange their own transportation to and from clinical areas.

<b>Books (estimate)</b>	
Nursing (first year) .....	\$800.00
Nursing (second year).....	\$300.00
<b>Supplies</b>	
Skill packets (first year) .....	\$160.00
Skill packets (second year) .....	\$80.00
Watch .....	\$30.00
Stethoscope .....	\$50.00
Other; optional (penlight, blood pressure cuff, etc.).....	\$50.00
Immunizations (one-time expense) .....	Varies
<b>Uniform Related (one-time expense)</b> .....	\$125.00
<b>Health/Accident Insurance (Student Policy)</b> – per quarter.....	\$189.00
<b>Background Check (annual)</b> .....	\$20.00

**Program Costs continued on next page**

**Tuition (quarterly) Effective Fall, 2009****Resident:**

Per credit, through 10 credits.....	\$80.09
Per credit, 11 through 18 credits.....	\$30.97
Pre credit, Over 18 credits.....	\$73.00

**Non-resident Citizens:**

Per credit, through 10 credits.....	\$167.82
Per credit, 11 through 18 credits.....	\$32.85
Pre credit, Over 18 credits.....	\$153.84

**Non-resident Foreign/International:**

Per credit, through 10 credits.....	\$252.09
Per credit, 11 through 18 credits.....	\$34.97
Pre credit, Over 18 credits.....	\$245.00

**Additional Fees (quarterly)**

Theory Classes Computer Lab Fee .....	\$37.70
Skills lab class Fee .....	\$31.45
Clinical Nursing Courses (quarterly) .....	\$6.25
Technology Fee (quarterly).....	\$2.00 per credit/\$20 maximum
Student Union Renovation Fee (quarterly)....	\$3.40 per credit/\$40.80 maximum
Parking Fee (optional).....	\$25.00/quarter

**Costs at Graduation**

Application for Washington license.....	\$70.00
Application to the NCLEX Testing Co. to take the exam.....	\$200.00
Nursing Pin (optional).....	\$41.00-\$405.00

**ALL COSTS ARE SUBJECT TO CHANGE.** Current tuition and fees are listed in quarterly time schedules. Contact the College for current prices of other items. Copies of the College Catalog are available in the College Bookstore or by mail at a minimal cost.

## **PHYSICAL, MENTAL AND EMOTIONAL ABILITIES REQUIRED OF A REGISTERED NURSE**

1. Observation Function: Use of the senses to gather information.

**Examples of behaviors:**

- a. Assess color changes in the skin.
  - b. Hear heart and lung sounds through a stethoscope.
  - c. Palpate pulses.
  - d. Feel heat or cold on the skin.
2. Communication Function: Use of speech, reading and writing to communicate with clients, families and other health care professionals.

**Examples of behaviors:**

- a. Ask clients questions to discern their concerns and problems in a way that can be understood by the client.
- b. Read client records and references written in English.
- c. Explain client's condition to other health care team members.
- d. Document nursing care clearly and accurately in English on legal records.
- e. Utilize computer systems to access and document care.

3. Motor function: Provide physical care to clients including engaging in physical activity for eight to twelve hour days, lifting and moving patients.

**Examples of behaviors:**

- a. Perform CPR.
  - b. Transfer incapacitated clients from chair to chair or chair to bed through lifting a minimum of 40 pounds.
  - c. Manipulate equipment such as intravenous administration sets, used for patient/client care.
  - d. Work for eight to twelve hour days in a situation in which the majority of the time is spent on your feet in physical activity involving lifting and stooping.
4. Intellectual/Conceptual Function: Synthesize information from a variety of sources and apply it in making decisions regarding client care.

**Examples of behaviors:**

- a. Calculate medication dosages and intravenous administration rates.
  - b. Evaluate the effectiveness of treatments based on the expected outcome.
  - c. Prioritize needs for one client and between multiple clients.
  - d. Determine when it is essential to obtain medical care for a client.
5. Behavioral/Social Function: Respond effectively in situations of stress while placing client needs first and demonstrating emotional stability and flexibility.

**Examples of behaviors:**

- a. Demonstrate willingness to alter plans or change approach to meet the needs of clients.
  - b. Meets verbal expressions of anger or distress on the part of clients with a calm, problem-solving approach.
  - c. Expresses concern for the well-being of others during times of stress.
  - d. Maintain composure when stressful events occur and continue to function with accuracy.
6. Develop a system of self-care including:
    - a. Supportive peers, friends and family.
    - b. Appropriate outlets for stress.
    - c. Ability to recognize when you are doing too much and find ways to cut back.
    - d. Care for your body: nutrition, exercise and sleep.
    - e. Spiritual outlets. For some this may take the form of meditation, for some a walk in the woods or other connection with nature, for others organized religion, for all a way to renew your spirit.
    - f. Interests outside of nursing.
  7. Keyboarding skill and word processing skills.

Nursing students are being prepared to do the broad range of level-entry nursing skills, and so must be able to do the above functions with or without reasonable accommodation. If you believe you would need accommodation to do these essential functions, please consult with the Counselor for Students with Disabilities in our Advising and Counseling Department.

**Financial Aid:** You may obtain information about, or make application for financial aid from the Office of Financial Aid, Room 5245, telephone (206) 546-4762. Financial aid considers full time to be 12 or more credits per quarter.

## **PROCESS FOR LICENSURE AS A REGISTERED NURSE**

Nursing program graduates are eligible to take the National Council Licensure Examination (NCLEX-RN) for registered nursing that is offered by the Washington State Nursing Care Quality Assurance Commission. This computerized examination is individually scheduled at any of the designated testing sites. Successful completion of the examination is required to be licensed as a registered nurse. During the final quarter in the program, students are assisted in applying to take this examination.

The application for RN licensure in the state of Washington includes personal data questions regarding medical conditions, substance abuse, criminal background, and other items that the Nursing Commission has determined are relevant to a person's suitability for nursing. If any of the questions are answered "Yes," full details must be furnished on a separate (8-1/2 x 11 inches) page and attached to the application for licensure. The Nursing Commission will investigate and has the power to refuse licensure. We believe it is important for you to be aware of these questions prior to starting the program. Consult the Washington State Nursing Care Quality Assurance Commission (360) 236-4700 or online at <https://fortress.wa.gov/doh/hpqa1/hps6/Nursing/licensure.htm> for details regarding these questions.

## **EMPLOYMENT OPTIONS FOR RNs WHO GRADUATE FROM SHORELINE**

1. **Employment:** Graduates, once licensed, are prepared to care for patients in hospitals, long-term care facilities, doctors' offices, clinics and homes. Employment is as a beginning staff nurse offering direct care to patients, as well as managing and coordinating nursing care provided by a team.
2. **Further Education:** Graduates are prepared to enter bachelor's degree programs designed for associate degree graduates. Registered nurses with bachelor's degrees have additional employment opportunities and may also enter graduate programs in nursing. Graduates of this program with a bachelor's degree in a related field may be eligible for a special associate degree to master's degree in nursing track at the University of Washington School of Nursing, Seattle Pacific University or Seattle University.
3. **Continuing Education:** Graduates may take a variety of continuing education courses, some of which may lead to specialty employment in areas such as critical care, operating room nursing and emergency department nursing.

## **CONTINUING YOUR EDUCATION AS A REGISTERED NURSE: OBTAINING A BACCALAUREATE DEGREE IN NURSING**

Many four-year colleges in Washington that offer nursing programs have special programs for the associate degree graduate RN to obtain the BSN (bachelor of science degree in nursing). Please see the current Nursing Program website at [www.shoreline.edu/nursing](http://www.shoreline.edu/nursing) for current articulation agreements.

Shoreline Community College provides equal opportunity in education and employment and does not discriminate on the basis of race, sex, age, color, religion, national origin, marital status, gender, sexual orientation or disability.

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**Shoreline**

COMMUNITY COLLEGE



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