



Financial Aid Office

Petition to Exceed the Maximum Time Frame
(Maximum Time Frame for Satisfactory Academic Progress)

name (please print) 965- student ID number social security number

You are currently not eligible or have limited eligibility for financial aid because records indicate that you will soon or have already attempted the maximum number of credits allowed: 125% of the credits required for your program of study.

If you believe that unusual circumstances have prevented you from completing your program even though you have attempted the maximum number of credits, you may submit this petition for additional eligibility.

- a) indicate the courses required to finish your degree program at Shoreline; and
b) have your academic advisor print name and sign the Plan of Study form.

You may attach additional pages if necessary. If you have any questions, please contact our office

1. Explain why you have not been able to complete your program within the credits you have attempted:

Multiple horizontal lines for writing the answer to question 1.

2. State the quarter and year you will finish your degree program at Shoreline:

Horizontal line for writing the answer to question 2.

3. Complete the Plan of Study on the back of this form with your academic advisor's name and signature.

4. Sign and date below:

Student signature Date

(over for the Plan of Study) ->

Plan of Study for the Petition to Exceed the Maximum Time Frame

To petition for continued financial aid eligibility, list below **only the classes required** to complete your program. You need your academic advisor's signature on this form. To complete this Plan of Study, follow the steps below:

1. State a) the name of the Shoreline program of study; b) the number of remaining credits **required** to finish; and c) the quarter and year you will finish your program at Shoreline.
2. List below the classes **required** to complete your program.
3. When your academic advisor has printed name, signed the form, and you have completed the other side of this petition, submit this completed petition form to our office.

_____ 965- _____
 name (please print) student ID number social security number

1. Name of your degree program at Shoreline _____
2. Number of remaining credits required to finish the degree program: _____
3. Quarter and Year you will complete your degree at Shoreline by taking the classes below: _____
4. Courses **required** for you to complete your program at Shoreline (enter the **year** on the line each quarter):

Summer 200__	Name and Course #	Credits	Fall 200__	Name and Course #	Credits
<i>Total Credits:</i>			<i>Total Credits:</i>		
Winter 200__	Name and Course #	Credits	Spring 200__	Name and Course #	Credits
<i>Total Credits:</i>			<i>Total Credits:</i>		

_____ Student's signature _____ date

_____ **Print Academic Advisor's name**

_____ **Academic Advisor's signature** _____ date

(student must also provide written statement on the other side) →

OFFICE USE ONLY Deferred _____ (pending more information) Denied Approved through _____ as indicated below:

Initials _____ date: _____