PLACEMENT RECIPROCITY
STUDENT REQUEST FORM

Use this form when you meet with your advisor to request equivalent placement into English and math pre-college and college-level courses, based on your placement at another Washington State Community or Technical College. You must meet the following conditions:

- Complete the Admission process and have a student identification number (SID).
- The placement recommendation must have been made within the last two years (24 months).
- If placement is based on the completion of a course you must provide a copy of your transcript.
- If placement is based on something other than the completion of a course you must provide a copy of the document that gives specific placement recommendation information. This may include test scores, placement/advising report, etc. from the sending institution.
- Obtain an entry code from the advisor if you wish to register immediately.

I am requesting Placement Reciprocity at Shoreline Community College. I have attached the required documentation, which shows my placement level in math, English, and/or reading/writing within the past two years (24 months) from another WA State Community or Technical College.

Last Name, First Name (please print)  Student ID Number

Email address (if Shoreline email has not been assigned)

Student Signature

Advisor Use Only – Do Not Write Below this Line

*Equivalent Math Placement ______________________________

*Equivalent English Placement ____________________________

*Equivalent Academic ESL Placement ______________________

Reviewed by: _________________________________________  Date: _____________

*Completed form must be forwarded to the Enrollment Services Office.