Your 2013-2014 Free Application for Federal Student Aid (FAFSA) was selected by the Federal processor for review in a process called verification. Before awarding Federal Student Aid, according to the law we must ask you to confirm the information you reported on your FAFSA. To verify that you provided correct information the financial aid office at Shoreline CC will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information may need to be corrected. You must complete and sign this worksheet, attach any required documents, and submit the form and other required documents to the financial aid office. We may ask for additional information. If you have questions about verification, contact the financial aid office as soon as possible so that your financial aid will not be delayed.

### A. Dependent Student’s Information

<table>
<thead>
<tr>
<th>Student’s Last Name</th>
<th>First Name</th>
<th>M.I.</th>
<th>Student’s Social Security Number</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
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</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Student’s Street Address (include apt. no.)</th>
<th>Date of Birth</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>City</th>
<th>State</th>
<th>Zip Code</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Student’s Home Phone Number (include area code)</th>
<th>Alternate or Cell Phone Number</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### B. Dependent Student’s Family Information: Number of Household Members & Number in College

List below the people in the parents’ household. Include:

- Yourself and your parent(s) (including a stepparent) even if you don’t live with your parent(s).
- Your parent(s)’ other children if your parent(s) will provide more than half of their support from July 1, 2013, through June 30, 2014, or if the other children would be required to provide parental information if they were completing a FAFSA for 2013-2014. Include children who meet either of these standards, even if they do not live with your parent(s).
- Other people if they now live with your parents and your parents provide more than half of their support and will continue to provide more than half of their support through June 30, 2014.

List names of eligible colleges attended any time between July 1, 2013, and June 30, 2014 for any household member, excluding your parent(s), who will be enrolled, at least half time in a degree, diploma, or certificate program. If more space is needed, attach a separate page with the student’s name and Social Security Number at the top.

<table>
<thead>
<tr>
<th>Full Name</th>
<th>Age</th>
<th>Relationship</th>
<th>College</th>
<th>Will be Enrolled at Least Half Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Marty Jones (example)</td>
<td>28</td>
<td>Wife</td>
<td>Central University</td>
<td>Yes or No</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Self</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
C. Dependent Student’s Income Information to Be Verified

1. TAX RETURN FILERS—Important Note: The instructions below apply to the student. Notify the financial aid office if the student had a change in marital status after the end of the 2012 tax year on December 31, 2012.

**Instructions:** Complete this section if you, the student, filed or will file a 2012 income tax return(s). The best way to verify income is by using the IRS Data Retrieval Tool (IRS DRT) that is part of FAFSA on the Web at www.FAFSA.gov. In most cases, no further documentation is needed to verify 2012 IRS income tax return information when it is transferred into your FAFSA using the IRS DRT if that information was not changed.

In most cases, for electronic filers, 2012 IRS income tax return information for the IRS DRT is available within 2-3 weeks after the 2012 electronic IRS income tax return has been accepted by the IRS. Generally, for filers of 2012 paper IRS income tax returns, the 2012 IRS income tax return information is available for the IRS DRT within 8-11 weeks after the 2012 paper IRS income tax return has been received by the IRS. Contact the financial aid office if more information is needed about using the IRS Data Retrieval Tool.

Check the box that applies:

- [ ] I, the student, have used the IRS DRT in FAFSA on the Web to transfer 2012 IRS income tax return information into my FAFSA.
- [ ] I, the student, have not yet used the IRS DRT in FAFSA on the Web, but I will use the tool to transfer 2012 IRS income tax return information into my FAFSA once the 2012 IRS income tax return has been filed.
- [ ] I, the student, am unable or choose not to use the IRS Data Retrieval Tool in FAFSA on the Web, and I will submit to the school 2012 IRS tax return transcript(s)—not photocopies of the income tax return.

To obtain a 2012 IRS Tax Return Transcript, go to [www.IRS.gov](http://www.IRS.gov) and click on the “Order a Return or Account Transcript” link, or call 1-800-908-9946. Make sure to request the “IRS tax return transcript” and not the “IRS tax account transcript.” Use the Social Security Number and date of birth of the first person listed on the 2012 IRS income tax return, and the address on file with the IRS (normally this will be the same address used on the 2012 IRS income tax return).

- [ ] Check here if a 2012 IRS Tax Return Transcript(s) is provided.
- [ ] Check here if a 2012 IRS Tax Return Transcript(s) will be provided later.

2. TAX RETURN NON-FILERS

**Instructions:** Complete this section if you, the student, will not file and are not required to file a 2012 income tax return with the IRS.

Check the box that applies:

- [ ] The student was not employed and had no income earned from work in 2012.
- [ ] The student was employed in 2012 and has listed below the names of all employers, the amount earned from each employer in 2012, and whether an IRS W-2 form is provided. [Provide copies of all 2012 W-2 forms issued to you by employers.]

List every employer even if the employer did not issue an IRS W-2 form. If more space is needed, attach a separate page with your name and SSN at the top.

<table>
<thead>
<tr>
<th>Employer’s Name</th>
<th>2012 Amount Earned</th>
<th>IRS W-2 Attached</th>
</tr>
</thead>
<tbody>
<tr>
<td>Suzy’s Auto Body Shop (example)</td>
<td>$2,000.00</td>
<td>Yes</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
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</tr>
</tbody>
</table>
D. Parent’s Income Information to Be Verified

1. TAX RETURN FILERS—Important Note: The instructions below apply to each parent included in the household. Notify the financial aid office if the parents filed separate IRS income tax returns for 2012 or had a change in marital status after the end of the 2012 tax year on December 31, 2012.

Instructions: Complete this section if the parents filed or will file a 2012 income tax return(s). The best way to verify income is by using the IRS Data Retrieval Tool (IRS DRT) that is part of FAFSA on the Web at www.FAFSA.gov. In most cases, no further documentation is needed to verify 2012 IRS income tax return information when it is transferred into the student’s FAFSA using the IRS DRT if that information was not changed.

In most cases, for electronic filers, 2012 IRS income tax return information for the IRS DRT is available within 2-3 weeks after the 2012 electronic IRS income tax return has been accepted by the IRS. Generally, for filers of 2012 paper IRS income tax returns, the 2012 IRS income tax return information is available for the IRS DRT within 8-11 weeks after the 2012 paper IRS income tax return has been received by the IRS. Contact the financial aid office if more information is needed about using the IRS Data Retrieval Tool.

Check the box that applies:

☐ The parents have used the IRS DRT in FAFSA on the Web to transfer 2012 IRS income tax return information into the student’s FAFSA.

☐ The parents have not yet used the IRS DRT in FAFSA on the Web, but will use the tool to transfer 2012 IRS income tax return information into the FAFSA once the 2012 IRS income tax return has been filed.

☐ The parents are unable or choose not to use the IRS Data Retrieval Tool in FAFSA on the Web, and instead will provide the school a 2012 IRS tax return transcript(s).

To obtain a 2012 IRS Tax Return Transcript, go to www.IRS.gov and click on the “Order a Return or Account Transcript” link, or call 1-800-908-9946. Make sure to request the “IRS tax return transcript” and not the “IRS tax account transcript.” Use the Social Security Number and date of birth of the first person listed on the 2012 IRS income tax return, and the address on file with the IRS (normally this will be the same address used on the 2012 IRS income tax return).

If the parents filed separate 2012 IRS income tax returns, 2012 IRS Tax Return Transcripts must be provided for both parents.

_____ Check here if a 2012 IRS Tax Return Transcript(s) is provided.

_____ Check here if a 2012 IRS Tax Return Transcript(s) will be provided later.

2. TAX RETURN NON-FILERS

Instructions: Complete this section if the parents will not file and are not required to file a 2012 income tax return with the IRS.

Check the box that applies:

☐ The parents were not employed and had no income earned from work in 2012.

☐ The parents were employed in 2012 and have listed below the names of all employers, the amount earned from each employer in 2012, and whether an IRS W-2 form is provided. [Provide copies of all 2012 W-2 forms issued to you by employers.] List every employer even if the employer did not issue an IRS W-2 form. If more space is needed, attach a separate page with the student’s name and SSN at the top.

<table>
<thead>
<tr>
<th>Employer’s Name</th>
<th>2012 Amount Earned</th>
<th>IRS W-2 Attached?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Suzy’s Auto Body Shop (example)</td>
<td>$2,000.00</td>
<td>Yes</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
E. Parent’s Other Information to Be Verified

1. Received SNAP Benefits: Complete this section if someone in your household (listed in Section B above) received benefits from the Supplemental Nutrition Assistance Program or SNAP (formerly known as food stamps) any time during the 2011 or 2012 calendar years.

☐ I certify that one of the persons listed in my household (Section B of this worksheet) received benefits from the Supplemental Nutrition Assistance Program or SNAP (formerly known as the Food Stamp Program) sometime during 2011 or 2012. SNAP may be known by another name in some states. For assistance in determining the name used in a state, please call 1-800-433-3243.

If we have reason to believe that the information regarding the receipt of SNAP benefits is inaccurate, we may require documentation from the agency that issued the SNAP benefits in 2011 or 2012.

2. Paid Child Support: Complete this section if you or your parent paid child support in 2012.

☐ One of the parents or the student paid child support in 2012. I have listed the names of the persons who paid the child support, the names of the persons to whom the child support was paid, the names of the children for whom child support was paid, and the total annual amount of child support that was paid in 2012 for each child. If asked by my school, I will provide documentation of the payment of child support. If you need more space, attach a separate page that include student name and Social Security Number at the top.

<table>
<thead>
<tr>
<th>Name of Person Who Paid Child Support</th>
<th>Name of Person to Whom Child Support was Paid</th>
<th>Name of Child for Whom Support Was Paid</th>
<th>Amount of Child Support Paid in 2012</th>
</tr>
</thead>
<tbody>
<tr>
<td>Marty Jones(example)</td>
<td>Chris Smith</td>
<td>Terry Jones</td>
<td>$6,000.00</td>
</tr>
<tr>
<td></td>
<td></td>
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<td></td>
</tr>
<tr>
<td></td>
<td></td>
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</tbody>
</table>

Note: If we have reason to believe that the information regarding child support paid is not accurate, we may require additional documentation such as: • a copy of the separation agreement or divorce decree that shows the amount of child support to be provided; • a statement from the individual receiving the child support certifying the amount of child support received; or • copies of the child support payment checks or money order receipts.

F. Dependent Student’s High School Completion Status

Provide one of the following documents that indicate your high school completion status when you will begin college in 2013-2014: Please check the box indicating the document you are providing:

☐ Copy of your high school diploma.

☐ Copy of your final official high school transcript that shows the date the diploma was awarded.

☐ Copy of your General Educational Development (GED) certificate or GED transcript.

☐ An academic transcript that indicates that you successfully completed at least a two-year college program that is acceptable for full credit toward a bachelor’s degree.

☐ If State law requires a homeschooled student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a copy of that credential.

If you are unable to obtain the documentation listed above, please contact the financial aid office.
G. **Student’s Statement of Educational Purpose** *(option 1 or 2 must be completed):*

1. **You must sign, in the presence of an authorized staff member in Financial Aid at Shoreline CC, the following:**

**Statement of Educational Purpose** *(sign only with a Shoreline CC staff member or a Notary)*

I certify that I ____________________________ am the individual signing

(Print Student’s Name)

this Statement of Educational Purpose and that the federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Shoreline Community College for 2013-2014.

<table>
<thead>
<tr>
<th>Student’s Signature</th>
<th>Date</th>
</tr>
</thead>
</table>

2. **If unable to appear or present in person** at Shoreline Community College Financial Aid to verify your identity, you must provide to the Shoreline CC Financial Aid office:

1) A copy of valid government-issued photo ID that is acknowledged in the notarized statement below, such as but not limited to a driver’s license, other state-issued ID or passport *(note: this cannot be a Military ID); and*

2) The original **NOTARIZED** Statement of Educational Purpose below, which must be signed by you, only in the presence of a notary public, certifying that federal student financial assistance will be used only for educational purposes and to pay the costs of attending Shoreline CC for 2013-14.

---

**Notary use only**

State of: __________________________ City/County of: __________________________

On __________________________, before me, __________________________.

(Date) __________________________ (Notary’s name) __________________________,

Personally appeared, __________________________, and provided to me __________________________, and provided to me __________________________, and provided to me

(Printed name of signer) __________________________

on basis of satisfactory evidence of identification __________________________

(Type of government-issued photo ID provided) __________________________

to be the above named person who signed the foregoing instrument.

WITNESS my hand and official seal __________________________

(seal) __________________________ (Notary signature)

My Commission expires on __________________________

(Date) __________________________

---

**Certification and Signatures**

Each person signing this worksheet certifies that all of the information reported on it is complete and correct. The student and one parent must sign and date.

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WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.