This is important information about your Financial Aid award notification. Please review the types and amounts of aid awarded. Students may contact Financial Aid with questions. It is your responsibility to read all materials carefully. Students should be prepared to pay for initial expenses, even if receiving financial aid.

Financial Aid Award Notification & the Student Financial Aid Portal

- Portal: www.shoreline.edu/FAportal; the user name is the Social Security #, and the password is the six-digit date of birth.

Quarterly aid amounts and annual totals are listed. Grants, waivers and Direct Loans automatically pay tuition and fees when registered for eligible classes (not ESLAB or ABE) and in the appropriate number of credits (not just on a waiting list). If students choose not to attend Shoreline after they have registered for classes, they must officially withdraw through Registration. Unless students indicate in writing that they will be part-time, aid is awarded at full-time. Aid is available for fewer than 12 credits. The number of credits students requested on the Data Sheet is used to determine quarterly aid. Students must notify the office in writing if they want aid for fewer credits than what they listed. If students drop credits before the 10th day after receiving aid, they might owe a repayment.

Aid will be adjusted for enrollment level changes ONLY if a written request is received by the 10th day of the quarter. If students do not notify the office, aid will automatically be adjusted for part-time registration status after the 10th day. Aid will be adjusted for ineligible credits (ESLAB and ABE).

Students should read all information, especially the financial aid policy for Satisfactory Academic Progress with requirements to receive aid and to maintain eligibility.

TYPES OF AID at Shoreline CC

Grants and Tuition Waiver—do not have to be repaid
Shoreline offers the: Federal Pell, SEOG; WA State Need Grant (SNG), Shoreline Grant and Tuition Waiver. Eligibility is established through the FAFSA and other requirements. SEOG is awarded by priority of greatest need and normally limited to Pell recipients. Students with a Baccalaureate or equivalent degree are not eligible for grants. Students whose tuition is paid by another agency or organization will not be eligible for the Tuition Waiver and it will be canceled.

Work Study (FWS and SWS)—must be earned
Federal and State Work Study are financial aid programs in which students work a part-time job. Students work either on or off campus with approved employers. Students awarded Work Study who want to earn the award need to select a job from those listed on a bulletin board outside Financial Aid, 2nd floor, 5000 building. All work study forms should be returned to Financial Aid, or the work study might be canceled. Students cannot work more than 19 hours per week nor earn more than their quarterly award. Most employers pay at entry level rates. Students who do not use their work study in their first quarter will have the award canceled, unless they contact the office.

Student Loans—all loans require a separate application
Most loans have repayment deferred while students are enrolled in at least 6 credits, and must be repaid in five to ten years with interest varying from 5% for the Nursing Loan to 6.8% for the Unsubsidized Federal Direct Loan. The Nursing and Subsidized Direct Loan are based on financial aid eligibility (“need”); the Unsubsidized Direct Loan and Parent Loan for Undergraduate Students (PLUS) are not based on need. Students may contact the office for information about the PLUS loan. To request a Direct Loan, students must complete the loan request and use their Federal financial aid PIN to complete and sign the Master Promissory Note (MPN). Students request a PIN at www.pin.ed.gov and complete the MPN at www.STUDENTLOANS.gov.

First-time borrowers must complete the Entrance Counseling at www.STUDENTLOANS.gov. All loan steps must be completed. The annual maximum combined total of subsidized and unsubsidized loans is $5,500 for dependent students and $9,500 for independent students who have completed less than half of their program, about 45 credits for most programs. Students must be enrolled in at least 6 credits to receive loan funds.

Students in the Nursing program can request a Nursing Loan, requiring a Nursing Student Loan Promissory Note and an Agreement of Responsibilities. These loans are available only to students in Shoreline’s Nursing Program. Eligibility is based on the student’s financial need.

DISBURSEMENT OF FINANCIAL AID

Grant, Waiver and Direct Loan funds apply towards tuition and fees when students register in the correct number of eligible credits (not on a waiting list). Remaining refunds are disbursed through HigherOne who will mail students the “My Shoreline Card” with instructions. Summer refunds are available after July 01.
Before the funds have been disbursed, the loan by submitting a written request to the office of the loan period. If students do not complete at least six credits in any quarter, aid will be available in Jan., 2014. The FAFSA is at www.fafsa.gov. Aid is awarded only for 2013-2014. The 2014-15 FAFSA APPLY FOR FINANCIAL AID EACH YEAR must be submitted early. That school’s priority deadline, as many require the FAFSA.

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RESPONSIBILITIES
Learn the system to maintain aid eligibility, and ensure your tuition and other charges are paid. Eligibility must be maintained by making Satisfactory Academic Progress. Parking tickets, other fines and charges prevent aid refunds. Students are responsible for learning the details for registering and ensuring tuition is paid when due.

Changes of Information and Enrollment Status
Students are responsible to notify Financial Aid of changes to the information initially submitted on their financial aid forms. This includes, but is not limited to, other scholarships or agency assistance (such as veteran’s benefits or DVR) that they will receive during the school year. Students are expected to notify Financial Aid in writing of any changes in enrollment status or program of study.

Withdrawing; Stopping attendance; Repayment
To withdraw from classes, students must follow the procedures listed in the Catalog or Class Schedule. Withdrawing from classes after the quarter starts can affect future eligibility and students might owe a require repayment if the student drops a class or withdraws after receiving aid.

***Students who stop attending or do not complete any credits and for whom an instructor cannot verify attendance or participation AFTER these quarterly dates will owe a repayment of some tuition and aid:

Summer—07/24 Fall—11/10 Winter—02/19 Spring—05/14

RIGHTS
Students have the right to review their files and ask questions about the information, including: what aid is available; deadlines; costs of attendance; school policies on refunds to students who withdraw; criteria used to award aid and how the office determines eligibility; an explanation of the financial aid programs; what portion of the aid must be repaid; what portion is grant aid; what portion is work study that must be earned; how satisfactory academic progress is determined; and the consequences of not making satisfactory academic progress.

Financial Aid staff are available to assist. Students with questions or problems are encouraged to contact the office to be referred to the appropriate staff person. Students may come in or call (206) 546-4762.

CONFIDENTIALITY
Information and documents kept by the Financial Aid Office in student aid files are confidential information and protected in accordance with the Family Privacy Act.

Most communication from Financial Aid will be through the SCC student email account (go.shoreline.edu). Students should also keep their postal mailing address current with the College.

All debts owed the college, such as parking tickets or library fines, must be paid before aid refunds will be disbursed. Registration for 12 credits is full-time for financial aid; 9-11 is ¾-time; 6-8 is ½-time; 5 or fewer is less-than-half-time.

Students awarded work study are paid for the hours worked. The number of hours that students may work is determined by dividing the work study award by the hourly rate of pay. If work study is not used in the first quarter of enrollment for the academic year, it will be canceled. Students are paid twice a month, on the 10th and the 25th.

Direct Loan eligibility is based on the number of credits and the maximum credit limit. Students must complete the required credits to maintain the pace of completion at 75% and maintain at least a 2.0 cumulative g.p.a. Aid is available for only 125% of the credits required for the program as printed on the program planning sheet. Students should focus on required credits and carefully read the policy for Satisfactory Academic Progress at www.shoreline.edu/financial-aid/forms. These requirements apply to all quarters at Shoreline Community College, even if financial aid was not received.

Direct and Nursing loan borrowers must complete exit counseling when they graduate or stop attending Shoreline.

Aid is awarded only for 2013-2014. The 2014-15 FAFSA will be available in Jan., 2014. The FAFSA is at www.fafsa.gov. Students and parents request a PIN to electronically “sign” the FAFSA at www.pin.ed.gov. NOTE: Students who will transfer to a four-year school should learn that school’s priority deadline, as many require the FAFSA to be submitted early.