SHORELINE COMMUNITY COLLEGE
BOARD OF TRUSTEES REGULAR MEETING OF APRIL 26, 2023
4:30 PM Regular Session – Board Room (#1010M), Bldg. 1000
Remote Option via Zoom: https://us02web.zoom.us/j/88349708605 -or-
(253) 215-8782 ▪ Meeting ID: 883 4970 8605

Wi-Fi connectivity may be sporadic during the meeting. To support the audio quality for those participating remotely, the video feature of those participating in the April 26, 2023 study & regular sessions in-person (in the Board Room), may need to be turned off.

A G E N D A

3:00 PM – STUDY SESSION			
NO.	AGENDA ITEM	RESPONSIBILITY	TAB
1.	Convene Study Session	*Chair Kim Wells*	
2.	Capital Projects Update *(60 minutes)*	*Jack Kahn*	
3.	Ransomware Incident *(20 minutes)*	*Jack Kahn & Cat Chiappa*	
4.	**Action: Adjournment of Study Session**	*Chair Kim Wells*	
4:30 PM – REGULAR SESSION			
1.	Convene Regular Session & Land Acknowledgement	*Chair Kim Wells*	
2.	Report: Chair, Board of Trustees	*Chair Kim Wells*	
3.	Consent Agenda a. Approval of Previous Meeting Minutes ▪Special Meeting of 2023 March 13 ▪Regular Meeting of 2023 March 15 ▪Special Meeting of 2023 April 12 b. Academic Calendars: 2024-2025; 2025-2026	*Chair Kim Wells & Trustees*	**1**
4.	Communication from the Public Public comment(s) will be presented to the Board verbally. • For attendees attending in-person: Please sign-up to provide a public comment on the speaker sign-in sheet in the Board Room (#1010M) between 4:15 PM–4:30 PM on April 26, 2023. For attendees connecting online: Please sign up to provide a public comment via the Chat function in Zoom between 4:15 PM–4:30 PM on April 26, 2023. • The Board Chair will call upon each speaker signed up to provide public comment. The total public comment period at the April 26, 2023 meeting will be no more than thirty (30) minutes with up to two (2) minutes allotted per speaker. Adjustments to the two (2) minute allotment will be made if more than fifteen (15) individuals sign up to speak. (For the entering of a public comment into the record and attaching to the minutes of the April 26, 2023 meeting, please send written public comment to Board Secretary Lori Yonemitsu at lyonemitsu@shoreline.edu following the April 26, 2023 meeting.)	*Chair Kim Wells*	
5.	**Action**: **Board Resolution No. 165** (In Recognition of National Community and Technical College Month: Shoreline Community College)	*Chair Kim Wells*	**2**
6.	**Action**: **Board Resolution No. 166** (Authorizing Continuing Operations of Shoreline Community College)	*Jack Kahn, President*	**3**

7.	**Action**: **Board Resolution No. 167** (Ransomware Incident Operational Reserves Commitment)	*Jack Kahn, President*	**4**
8.	**Constituent Report**: Shoreline Associated Student Government	*Chloe Mok, ASG President*	
9.	**Constituent Report**: Shoreline Classified Staff (WFSE)	*Ric Doike-Foreman, WFSE Chief Shop Steward*	
10.	**Constituent Report**: Shoreline Faculty (SCCFT)	*Eric Hamako, SCCFT President*	
11.	**Constituent Report**: Shoreline Faculty Senate	*Crystal Hess, Faculty Senate Chair*	
12.	**Report**: College President & Executive Team Representatives *(10 minutes)* • Melanie Dixon, Vice President (Diversity, Equity & Inclusion) • Lucas Rucks, Associate Vice President/Executive Dean & Ann Garnsey-Harter, Associate Vice President (Student Learning, Equity & Success) • Yulian Ligioso, Interim Director (Business & Administrative Services) • Veronica Zura, Executive Director (Human Resources)	*Jack Kahn, President*	
13.	**Report:** Finance & Budget *(10 minutes)*	*Yulian Ligioso, Interim Director*	
14.	**Report:** Accreditation	*Ann Garnsey-Harter, Associate Vice President*	
15.	**Waves of Gratitude**	*Jack Kahn, President*	
16.	**Executive Session pursuant to:** • RCW 42.30.110(a)(ii) • RCW 42.30.140(4)	*Chair Kim Wells*	
17.	**Report**: Closing Remarks – Board of Trustees	*Trustees*	
18.	**Action: Adjournment**	*Chair Kim Wells*	

SHORELINE COMMUNITY COLLEGE
DISTRICT NUMBER SEVEN
BOARD OF TRUSTEES
SPECIAL MEETING OF MARCH 13, 2023

The March 13, 2023 special meeting was held via hybrid modality.

- In-person: Small Conference Room (#1004M)-Administration building (#1000)
- Remotely:
  - Via link: https://us02web.zoom.us/j/88349708605
  - Via telephone: (253) 215-8782 ▪ Meeting ID: 883 4970 8605

MINUTES – SPECIAL MEETING

The special meeting of the Board of Trustees of Shoreline Community College District Number Seven was called to order by Vice Chair Rebecca Chan at 8:45 AM.

Vice Chair Chan read a section of Shoreline Community College's Land Acknowledgement.

A quorum of the board was present either in-person or remotely.

MEMBERS PRESENT

Trustees Rebecca Chan, Tom Lux, Rebecca Ringer, and Kim Wells were present either in-person or remotely.

COMMUNICATION FROM THE PUBLIC

Per the agenda for the March 13, 2023 special meeting of the Board of Trustees:

Public comment(s) will be presented to the Board verbally.

-For attendees attending in-person: Please sign-up to provide a public comment on the speaker sign-in sheet outside the Small Conference Room (#1004M) between 8:30 AM–8:45 AM on March 13, 2023.
-For attendees connecting online: Please sign up to provide a public comment via the Chat function in Zoom between 8:30 AM–8:45 AM on March 13, 2023.

The Board Vice Chair will call upon each speaker signed up to provide public comment. The total public comment period at the March 13, 2023 meeting will be no more than six (6) minutes with up to two (2) minutes allotted per speaker. Adjustments to the two (2) minute allotment will be made if more than three (3) individuals sign up to speak. (For the entering of a public comment into the record and attaching to the minutes of the March 13, 2023 meeting, please send written public comment to Board Secretary Lori Yonemitsu at lyonemitsu@shoreline.edu following the March 13, 2023 meeting.)

No one signed up to provide public comment(s).

EXECUTIVE SESSION

At 8:46 AM, Vice Chair Chan announced that the Board would convene in executive session until 3:40 PM or as extended by the Board to review the performance of public employees

[RCW 42.30.110(g)]. She added that the only action the Board would take upon reconvening in open session following the executive session, would be to adjourn the meeting.

Trustees in attendance in-person, convened in the Central Conference Room (#1020M) for the executive session and were joined by Trustees attending remotely, via virtual meeting.

The executive session commenced at 8:51 AM.

RECONVENE SPECIAL MEETING
ADJOURNMENT

The Board reconvened in open session at 3:40 PM.

Motion 23:14: Motion made by Trustee Lux to adjourn the meeting.

Motion seconded by Trustee Chan. All Trustees present for the action item voted *aye* to approve the motion.

Chair Wells adjourned the meeting at 3:40 PM.

Signed _____
Kim Wells, Chair

Attest: April 26, 2023

_____
Lori Y. Yonemitsu, Secretary

SHORELINE COMMUNITY COLLEGE
DISTRICT NUMBER SEVEN
BOARD OF TRUSTEES
REGULAR MEETING OF MARCH 15, 2023

The March 15, 2023 study and regular sessions were held via hybrid modality.

- In-person: Quiet Dining Room (#9208)-Building 9000 ("PUB")
- Remotely:
  - Via **link**: https://us02web.zoom.us/j/88349708605
  - Via telephone: (253) 215-8782 • Meeting ID: 883 4970 8605

M I N U T E S – STUDY SESSION

The study session of the Board of Trustees of Shoreline Community College District Number Seven was called to order by Chair Kim Wells at 3:33 PM. A quorum of the Board was present either in-person or remotely.

INNOVATIVE PEDAGOGIES – PARTNERSHIPS & BIOTECH

The presentation on Innovation, Partnerships, and Future Planning at Shoreline Community College led by Executive Dean Guy Hamilton and Faculty members Rachel Rawle and Orlando de Lange included the following:

- Innovative Biotechnology and Biomanufacturing Partnerships
- Essentials of Biomanufacturing Training program
- On Ramps for Biomanufacturing Training
- (1) Essentials of Biomanufacturing Training program – High School track
- (2) 10 Week Essentials of Biomanufacturing Training program
- (3) Biotech Technician Training Program – High school track (launch 2023)
- Building High School Pathways to Industry

A SELECTION OF FACULTY FROM THE 20-21 AND 21-22 YEARS WILL PRESENT A BRIEF UPDATE WITH Q & A ABOUT THEIR SABBATICALS

Professors Duygu Erdogan Monson, Lauren Wilson, and Mark Hankins spoke about their sabbaticals, followed by Q&A with the Trustees.

ADJOURNMENT OF STUDY SESSION

Motion 23:15: Motion made by Trustee Lux to adjourn the study session.

Motion seconded by Trustee Chan. All Trustees present for the action item voted *aye* to approve the motion.

M I N U T E S – REGULAR SESSION

The regular meeting ("session") of the Board of Trustees of Shoreline Community College District Number Seven was called to order by Chair Kim Wells at 4:35 PM. A quorum of the Board was present either in-person or remotely.

SHORELINE COMMUNITY COLLEGE
DISTRICT NUMBER SEVEN
BOARD OF TRUSTEES
REGULAR MEETING OF MARCH 15, 2023

Chair Wells read a section of Shoreline Community College's Land Acknowledgement.

MEMBERS PRESENT

Trustees Rebecca Chan, Tom Lux, Eben Pobee, Rebecca Ringer, and Kim Wells were present either in-person or remotely.

Assistant Attorney General Bruce Marvin represented the Office of the Attorney General remotely.

REPORT: CHAIR, BOARD OF TRUSTEES

Chair Wells noted that the Board has been "in tenure discussions" and shared that "it's been a privilege to hear about the teaching going on at the College."

CONSENT AGENDA

Chair Wells asked the Board to consider approval of the consent agenda. On the agenda for approval:

a. Minutes from the regular meeting of 2023 February 22 and the special meeting of 2023 March 8.

Motion 23:16: Motion made by Trustee Lux to approve the consent agenda.

Motion seconded by Trustee Chan. All Trustees present for the action voted *aye* to approve the motion.

COMMUNICATION FROM THE PUBLIC

Per the agenda for the March 15, 2023 regular meeting ("session") of the Board of Trustees:

Public comment(s) will be presented to the Board verbally.

-For attendees attending in-person: Please sign-up to provide a public comment on the speaker sign-in sheet in the Quiet Dining Room (#9208) between 4:15–4:30 PM on March 15, 2023.
-For attendees connecting online: Please sign up to provide a public comment via the Chat function in Zoom between 4:15–4:30 PM on March 15, 2023.

The Board Chair will call upon each speaker signed up to provide public comment. The total public comment period at the March 15, 2023 meeting will be no more than thirty (30) minutes with up to two (2) minutes allotted per speaker. Adjustments to the two (2) minute allotment will be made if more than fifteen (15) individuals sign up to speak. (For the entering of a public comment into the record and attaching to the minutes of the March 15, 2023 meeting, please send written public comment to Board Secretary Lori Yonemitsu at lyonemitsu@shoreline.edu following the March 15, 2023 meeting.)

Board Secretary Lori Yonemitsu read statement from student Hannah Rossignol (attached).

SHORELINE COMMUNITY COLLEGE
DISTRICT NUMBER SEVEN
BOARD OF TRUSTEES
REGULAR MEETING OF MARCH 15, 2023

ACTION: RENEWAL OF FIRST-YEAR & SECOND-YEAR TENURE TRACK FACULTY CANDIDATES

Vice President Phillip King read tab 1 [Action: Renewal of First-Year & Second-Year Tenure Track Faculty Candidates].

First-Year Tenure Track Faculty Candidates

1. Amber Avery-Graff
2. Orlando de Lange
3. Sarah Fletcher
4. Henry García
5. Madeleine Gorges
6. Megan Haan
7. Tasha Nālei Jugas
8. Asha Lickley-Dore
9. Ajay Mendoza
10. Leo Novsky
11. Astrid Perez
12. Carlos Sibaja García
13. Rashawn Smith
14. Jessica Strickland
15. Trysteen Thanh-Binh Tran
16. Chris Vongvithayamathakul
17. Benjamin Wiggins

Second-Year Tenure Track Faculty Candidates

1. Jessica Custis
2. Wendy Hill
3. Emily Howerter
4. Kayla Jang
5. Matt Jorgensen
6. Kayleen Kondrack-Caranto
7. Esther Lim
8. Joanne Pinner

Motion 23:16: Motion made by Trustee Chan: "After reasonable consideration of the recommendations from the candidates' respective Appointment Review Committees, the Vice President for Student Learning, Equity & Success, and the President, I move that the Board continue probation of the seventeen (17) first-year candidates and eight (8) second-year candidates as presented by Vice President Phillip King

as set forth in tab 1."

Motion seconded by Trustee Lux. All Trustees present for the action voted *aye* to approve the motion.

ACTION: TENURE CONSIDERATIONS

Vice President Phillip King read tab 2 [Action: Tenure Candidates].

Motion 23:17: Motion made by Trustee Lux: "After reasonable consideration of the recommendations from the candidates' respective Appointment Review Committees, the Vice President for Student Learning, Equity & Success, and the President, I move that the Board award tenure to Irene Ferrante, Rachel Lee, Rachel Rawle, Kim Sharp, and Nollan Worrell."

Motion seconded by Trustee Chan.

Trustee Pobee stated, "I think it's just fascinating to see individuals who are not just doing their job but doing their job with their heart. You want to see people make progress in their individual lives. I appreciate people who do their work with their heart in it and as I got to read all these wonderful reports, that's what I saw. I appreciate these individuals for the work they do, the work they have done in the past, and for the good work they will continue to do in the future for the benefit of our students."

All Trustees present for the action voted *aye* to approve the motion.

The Board recessed for approximately 20 minutes for a reception to recognize the newly tenured faculty members.

FIRST READING: ACADEMIC CALENDARS: 2024-2025; 2025-2026

Vice President Phillip King provided an overview of tab 3 [First Reading: Academic Calendars: 2024-2025; 2025-2026].

CONSTITUENT REPORT: SHORELINE ASSOCIATED STUDENT GOVERNMENT

Associated Student Government (ASG) President Chloe Mok read report (attached).

CONSTITUENT REPORT: SHORELINE CLASSIFIED STAFF (WFSE)

No report presented.

SHORELINE COMMUNITY COLLEGE
DISTRICT NUMBER SEVEN
BOARD OF TRUSTEES
REGULAR MEETING OF MARCH 15, 2023

CONSTITUENT REPORT: SHORELINE FACULTY (SCCFT)

Professor and SCCFT President Eric Hamako read *Statement to the SCC Board of Trustees* (attached).

CONSTITUENT REPORT: SHORELINE FACULTY SENATE

Professor and Faculty Senator Chair Crystal Hess read report (attached).

REPORT: COLLEGE PRESIDENT & EXECUTIVE TEAM REPRESENTATIVES

Executive Team (ET) representatives Vice President Melanie Dixon (Diversity, Equity, Inclusion & Accessibility), Vice President Phillip King (Student Learning, Equity & Success), Executive Director Veronica Zura (Human Resources), and President Kahn shared reports from their areas. President Kahn also presented the report on behalf of Business & Administrative Serives.

Written March 2023 Report to the Board (attached).

REPORT: ACCREDITATION

Associate Vice President Ann Garnsey-Harter's Accreditation Report included the following:

- NWCCU 2023 Ad Hoc Response
- Planning & Use of Data
- Assessment of Student Learning Outcomes
- Student Achievement and Use of Data
- Financial Resources and Budget Processes
- Accreditation Communication
- Accreditation Committee

REPORT: FINANCE & BUDGET

President Kahn presented the Finance & Budget report during the College President & Executive Team Representatives segment.

WAVES OF GRATITUDE

President Kahn dedicated the waves of gratitude to the newly tenured faculty…thanking them for the "work they do in the classroom and in service."

EXECUTIVE SESSION

At 6:15 PM, Chair Wells announced that the Board would convene in executive session to review the performance of a public employee [RCW 42.30.110(g)] for thirty-five (35) minutes. Chair Wells

noted that if the executive session needed to be extended, she would return to announce the extension. In addition, she noted that the Board would return from the executive session for closing remarks from the Board, followed by the adjournment of the meeting.

Trustees in attendance in-person, convened in the Central Conference Room (#1020M) for the executive session and were joined by Trustees attending remotely, via virtual meeting.

The executive session commenced at 6:21 PM.

The Board reconvened in open session at 6:56 PM.

REPORT: CLOSING REMARKS – BOARD OF TRUSTEES

Trustees Lux, Chan, and Wells congratulated the newly tenured faculty, as well as the faculty on the tenure track.

Chair Wells closed by sharing that the Board pays attention and advocates for, matters important to the College at the state and national legislative levels.

ADJOURNMENT

Motion 23:18: Motion made by Trustee Chan to adjourn the meeting.

Motion seconded by Trustee Lux. All Trustees present for the action item voted *aye* to approve the motion.

Chair Wells adjourned the meeting at 7:02 PM.

Signed _____
Kim Wells, Chair

Attest: April 26, 2023

_____
Lori Y. Yonemitsu, Secretary

Hello,

I, unfortunately, cannot attend the board meeting on March 15th in person or virtually to vocally offer a public comment but would appreciate it if my comment could be brought to the board at this meeting for consideration.

“Hello, members of the board of trustees, SCC President Dr. Jack Kahn, and others who may be in attendance. My name is Hannah Rossignol and I am a current 6th quarter nursing student, meaning I graduate very soon here on March 23. As you are all aware, we host a nursing program graduation ceremony every quarter.

There have been some quarters in which a member of the board and SCC president speak and some in which they have not. We all certainly appreciate the behind-the-scenes support from all of you and the opportunity to speak at this event will continue to be offered. I do, however, implore any potential speakers to consider the student/graduate perspective.

We have spent the last two years with the same cohort and instructors and intimately know everyone at graduation. This is a time for us to be centered and celebrated in the accomplishment of completing the SCC nursing program and to have a moment to engage in community with our peers and their families for potentially the last time.

With larger cohorts due to the LPN-RN program and with additional speakers, the time allotted to engage in community one last time is reduced. Additionally, extended speeches from individuals who the graduates are unfamiliar with reduce the intimate atmosphere that is unique to this ceremony.

The invitation to graduation and the offer to have a speaking slot will continue. I am just asking you to consider the why and ensure that we are all centering the nursing graduates and their accomplishments at this event. Along with respecting and honoring the final time with their cohort and families together.

Thank you”

Good afternoon, everyone. I am Chloe Mok, the Associated Student Government President.

With a light heart, I would like to share with you all some exciting updates from Student Life.

Finals week is one of the more stressful times for students on campus. In order to provide a avenue for students to destress and release some tension through engaging and non-academic activities, the Student Life team is collaborating with International Education student leaders to continue hosting “Relaxation Stations” today and tomorrow in the PUB. Throughout the day, students can stop by and choose from a variety of options: channeling their inner artists by doing arts and crafts, engaging in therapeutic activities, and chilling in our zen zone – where students can immerse themselves in a dark room filled with galaxy lights, bean bag chairs, and relaxing music.

As a way to continue to promote student engagement, Student Life is currently recruiting student leaders for next year. We have about 20 students that work in a variety of roles, and we firmly believe that the unique perspectives, experiences, and interests that our students lend to these positions benefit our campus community as a whole. As part of the hiring committee, I am extremely excited to take part in this process and looking forward to meeting with future student leaders that hopefully will enjoy the experience as much as I did! There are a number of other offices that are also hiring for next year, including International Education, Outreach, College Success, Gender Equity Center, E-Learning, and the Multicultural Center. We collaborated to host a hiring fair last week that was incredibly successful, and we hope to see many of the students who attended involved around campus next year.

Lastly, we are ecstatic to be hosting New Student Orientations for the Spring Quarter on Wednesday, March 29th. We hope to get students excited about starting a new educational journey, and hope that they feel a sense of community as they meet a number of campus resources to support their academic, financial, and social needs. By introducing Shoreline Community College through the lens of students, faculty, and staff, I believe we can provide a smooth transition to campus life and support students’ independence and self-advocacy as well.

Thank you!

SCCFT President Eric Hamako
Statement to the SCC Board of Trustees
2023.03.15
Permalink: https://bit.ly/SCCFTtoBOT2023-03

Good evening. Before I begin, I'd like to congratulate my faculty colleagues who have had their tenure candidacy advanced to another year and those who have earned tenure.

And now, I ask that my comments be read into the record.

Trustees of the Board:

My name is Eric Hamako. I am the President of the faculty's union, the Shoreline Community College Federation of Teachers (SCCFT), Local 1950 of the American Federation of Teachers (AFT).

This evening, I'd like to speak to you about meaningful work and moral injury.

The late anthropologist David Graeber wrote a book called, *Bullshit Jobs: A Theory.* In that book, Graeber details the proliferation of what he calls "bullshit jobs" and differentiates them from meaningful work. Graeber defines "bullshit jobs" as jobs that workers themselves have reported aren't meaningful or shouldn't exist – jobs that are not only useless, but also have a pretense of importance. They are, however, sometimes quite well compensated. Graeber suggests a typology of bullshit jobs, including Flunkies, Goons, Duct Tapers, Box Tickers, and Task Masters. Flunky jobs exist to make their bosses look good or feel important – for example, receptionists for bosses who have no visitors or callers. Goon jobs have an aggressive component and exist primarily because other organizations also employ them – for example, corporate lawyers and lobbyists. Duct Taper jobs fix problems that wouldn't exist if an organization were better run – for example data checkers in the absence of programs that handle that data and jobs focused on correcting errors made by one's bosses. Box Ticker jobs exist so an organization can say it's

doing something it's not doing – for example, corporate social responsibility officers, internal corporate self-promotion, and consultants who conduct research that is then never implemented. And, finally, Task Master jobs supervise people who don't really need supervising and/or create more work for supervisees or more bullshit jobs – for example, strategy leaders in academia. Of this particular example Graeber said,

> *"Strategic mission statements" (or, even worse, "strategic vision documents") instill a particular terror in academics. These are the primary means by which corporate management techniques – setting up quantifiable methods for assessing performance, forcing teachers and scholars to spend more and more of their time assessing and justifying what they do, and less and less time actually doing it – are insinuated into academic life.*

In contrast to "bullshit jobs," Graeber also discusses meaningful jobs, where workers find meaning in the work itself. For example, Graeber cites waste management, child care & elder care, and nursing. These sorts of work are necessary and recognized by the people who do the work as meaningful, but often looked down upon and poorly paid. Here, Graeber also includes teaching as meaningful work. In his analysis, Graeber also notes that, with the proliferation of bullshit jobs, there's a pervasive sentiment that people with meaningful jobs should not be paid well – because the meaningfulness of a meaningful job is supposed to be compensation unto itself. As he paraphrases, "But, you make things or care for people or teach things – you want that *and* benefits?"

The work of psychologist Jonathan Shay also seems relevant to our College. Shay, through his work with military veterans, coined the term "moral injury" to describe particular kinds of trauma experienced by military veterans. To be clear, that's "moral injury," as in "a violation of one's sense of morality," and not "morale" injury – though a morally injurious workplace does also harm workplace morale. Since Shay's early research, the theory of has been expanded to recognize moral injury in other jobs, such as in nurses, emergency responders, and teachers. Moral injury, which Shay also described colloquially as a "soul wound," can be acquired in three main ways. First, by witnessing moral violations. Second, by participating in or being complicit in moral violations. And, third, through betrayal by one's leaders. Together, Graeber's ideas of meaningful work and Shay's concept of moral injury seem particularly salient as we consider the College's recent and current debacles, including but not limited to the current phase of the long-running accreditation debacle. As faculty, we contend with two bosses, the State Legislature and you, the Board of Trustees. So, tonight, I'll again address both.

In contending with the Legislature, our faculty face ongoing betrayals by the State Legislature. For example, although the Legislature has stated one of its goals is for 70% of high school graduates to complete a post-high school program, it continues to betray that goal by underfunding Community & Technical Colleges that provide much of the access to such programs. Most recently, the Legislature has refused to pass Senate Bill 5557, which would have created pay equity for contingent faculty members, increasing salaries that would improve the lives of the majority of faculty in Washington State. The Legislature is poised to grant zero dollars for faculty salary increases, despite advocacy by the State Board of Community & Technical Colleges and faculty unions and despite failing to fund substantive faculty salary increases for the past fifteen or so years. And, the Legislature is poised to underfund the legally-mandated Cost of Living Adjustments (COLAs), instead passing some of that expense on to colleges, to be paid out of colleges' local funds. When the Legislature says it wants to invest in work that CTCs do and then fails to fund such work, we experience that as a betrayal by our leaders – a betrayal that is morally injurious.

The Legislature also causes moral injury to faculty by making it harder and harder to do a good job – that is, to do our meaningful work well. Due in large part to the Legislature's disinvestment in higher education, faculty jobs pay less than many other jobs requiring comparable education and credentialing. Too often it's said that faculty "don't do it for the money." But, that's not quite true. This *is* a job and we *do* do it for the money; that's how jobs work. Rather, we don't do it to *maximize* our income. Instead, we effectively take pay cuts in order to enter into jobs that feel more meaningful than some of the alternatives available to us. And, notably, such relatively lower pay also means that only those people who can *afford* to take a lower paying, if more meaningful job, can afford such choices. So, it's that much harder, then, when the Legislature's actions obstruct our ability to do those meaningful jobs well.

Through its funding decisions, the Legislature has steadily reduced the number of Full-Time, tenured faculty jobs. Not only does this make it harder for individuals to *get* such jobs, but it also harms colleges in the aggregate. By increasing reliance on contingent faculty jobs and decreasing full-time positions, the Legislature reduces the overall amount of faculty "service work" available. That "service work," which only full-time faculty are expected and compensated to perform, is work that allows faculty to engage in the innovative projects that add value to the College, to students' lives, and to our own professional lives. With a shrinking pot of service work, a greater and greater proportion of our service work is taken up with mandatory service work, such as accreditation duties.

And, the Legislature has caused further injury, both material and moral, by providing funding for raises for only some faculty, but not others. But, if we look at the low recruitment and retention

rates among faculty, you'll see that raises alone are not a fix. First, until the Legislature implements progressive revenue policies, taxing ultra-wealthy corporations, it won't ever be able to offer salaries that compete with some alternative jobs. And, second, people don't tend to gravitate to faculty jobs if we're trying to maximize our income. Rather, we're trying to maximize the meaningfulness of our work. We're trying to find better working conditions. We're trying to find places where we can do meaningful work well, rather than suffering the moral injuries that come from being set up to fail. And, while the Legislature controls the biggest purse strings, our faculty union also contends with the College. The College may not be able to control its financial allocations from the Legislature, but it *can* negotiate with our union to create better working conditions for faculty – working conditions that set us up to succeed, rather than to fail.

But, in contending with the College, our faculty also experience a steady barrage of moral injury. Like the Legislature, the College's leadership has betrayed faculty and other workers in multiple, morally injurious ways.

While faculty have focused on our teaching, advising, counseling, and librarianship duties, the College leadership has, for at least ten years, managed us in ways that are non-compliant with our accreditors' requirements – with insufficient attention and action to fix those problems. The College leadership – including you, the Board of Trustees – have failed to manage processes necessary for us to maintain our accreditation. Were we to lose our accreditation, we would also lose our college's access to government financial aid for students – and, thus we would also lose our jobs. Recently, the accreditors finally put our College on "warning" status. Now, the College is moving with greater urgency – and will be trying to cram work that should've been done over many years into a few urgent months. While faculty were doing our jobs, it appears the College leadership has, for many years, been failing at one of its key jobs: Managing workers. Now, faculty are also reasonably concerned about the College further mismanaging and overloading faculty's workload as the College tries to speed-run its accreditation requirements.

While faculty were doing our jobs, it also appears that the College leadership has been failing at its financial obligations. Over the past decade, our faculty union has public questioned and called out the College's financial practices. The College had gone years without external financial audits. The College had gone years without rigorous budget processes. Faced with such concerns, you, the Board of Trustees responded with such obtuse, straw-man arguments as "Of course, we have a budget, I've seen it; we don't know what you're talking about." But, former and now-again Vice President Saraceno had once said that he didn't know what his predecessor Stuart Trippel had been doing, but it hadn't been sound practice. And, recently, College President Kahn acknowledged the College's long-running practice of "rolling over budgets," –

which is what we had been saying for some time: that the College's purported "budgets" were really just warmed-over versions of previous years' budgets. This is about as close as we've come to the College providing an earnest accounting of some of its significant financial failures.

And the College's financial systems continue to be a shambles. Burnout and turnover in multiple key areas continue to make it hard for all of us to do our meaningful work well. The initially-touted ctcLink system has exploded the amount of Duct Taping work for College workers. For example, the College's implementation failed to correctly credit faculty with our leave benefits, until our union intervened – resulting in many hours of Duct Taping work for a few College employees. And, the College's implementation has also failed to remit union members' dues to our union for at least three pay periods, until our union again intervened.

Our unions have also repeatedly notified you of our concerns about your management of and accountability for former College President Roberts. We presented you with concerns about your *one* employee's management of college finances, of our accreditation processes, and leadership of the College. You, the Board of Trustees, defended former President Roberts – and then you spent more than a quarter of a million dollars of our college's money for the "convenience" of not having to explain why you were firing her. And, even then, you praised her leadership as you issued her out with a golden handshake. Recently, College President Kahn made a politic gesturing toward "previous leadership's" lower "tolerance for transparency and collaboration" and its "top-down leadership" being less likely to have led us to meet accreditation requirements. Such nominal acknowledgements are the closest I've seen to a public accounting for the leadership that you and former President Roberts provided in the past decade. And it doesn't come close to redressing the wrongs. Instead, we suffer the moral injury that comes with being complicit with and following the directions of obviously poor, ignorant, unaccountable leadership. We watch former and soon-to-be former leaders fail upward, fail into lucrative severance packages, and generally fail to be called to account for their actions. Poor leadership makes it harder to do our meaningful work well. *You* have made it hard to do a good job well.

When we're set up to fail, risks of moral injury increase. Participating in the College's emergency speed-run of accreditation requirements runs a high risk of moral injury, as we can easily foresee meaningful work becoming more like a Box-Checking job. We *should* be able to articulate to students what we aim to help them learn. But, that's a process we'll be hard-pressed to do in a meaningful way in a few months. That's work that the College leadership should've been managing over the course of the last decade or more. And such work runs further risk of moral injury as faculty may have to decide whether to give up more meaningful service work that will only get done if we personally do it *or* to overwork ourselves

to try to get both the meaningful work and the newly imposed emergency work done at the same time.

And, more chronically, high class caps create incentives for faculty to overwork to meet students' increasing needs and to eventually set boundaries that feel morally injurious, though really we're just refusing to volunteer even more of our labor to try to serve yawning needs – labor that should be paid for by both the Legislature and the College, in the form of increased salary and in the form of more full-time faculty positions to carry the load.

The College's morally injurious workplace harms faculty recruitment, retention, and performance. Given that many faculty come to this work wanting to do meaningful work – and to do it well – the morally injurious management of the College is repellant. Knowing one is set up to fail is repellant. For those who do come here or who are already here, such morally injurious management is demoralizing and drives many away. For those of us who still remain, we may be demoralized and hunker down, trying to focus on the meaningful work we feel we *can* accomplish.

Increasingly recognizing the phenomenon of moral injury, corporate consultants and HR experts have suggested individualistic, palliative measures to managers and executives. "Hold listening sessions." "Validate people's pain." "Share some personalizing stories about yourself." "Provide access to therapy." "Provide more recognition events and "self-care" opportunities." Unsurprisingly, none of those things actually get at the roots or the structures that cause moral injury. Before one can treat a trauma, one must stop the injury that is causing the trauma.

Our faculty union is taking action to address these morally injurious conditions. We advocate for better wages, yes. We advocate for better workload, yes. We advocate for more worker control for our working conditions, yes. And we do that, in part, so that we can do our meaningful work better.

On the legislative front, we will be lobbying legislators at Town Halls, urging them to fully fund our Cost of Living Adjustments (COLAs) and to fund long-missing salary increases. And, we plan to amplify our advocacy on April 11, through a statewide day of action, to demonstrate our concerns to the legislature.

On the College front, we are negotiating to win more specific agreements from the College for our wages, for job security, for workplace safety, for leave benefits, and for greater control of our working conditions. We do this so that we can do our meaningful jobs better. Most of you Trustees were not around during the creation or worsening of our College's current problems.

But, for all those things for which the College has not yet been accountable or made amends, you are the ones who can now do – or not do – that work. So, you are now the ones who are responsible. The past you try to bury will be the foundation for what you try to build next. As faculty, we're here because we want to do a good job. That is, we want to do meaningful work and we want to do it well. As a union, we're here to improve working conditions, we're here to make it easier to do good work and do it well.

Good night.

###

Faculty Senate Goals

- Improve communication – both from FSC to All Faculty, and from All Faculty to FSC
- Transparent collection and prioritization of campus items which impact Faculty
- Intentional leadership/facilitation to ensure that Faculty work honors our diverse Faculty body by seeking and centering input from those with the fewest institutional privileges

Brand new, so far I've

- Started collecting items from folks across campus
- Sent out a newsletter, including preliminary information about Accreditation, Equity in Curriculum, and opportunities to connect with FSC
- Asked retiring folks to request Professor Emeritus status
- Recap of Faculty communication streams (there are at least 3!)

Highlights of things going on with Faculty:

- Neal in ENGL brought together several Faculty to put on two interdisciplinary events for students around the topic of misinformation. Students gathered in the library for these events where they learned from: Paul in PHL, Trevor in Math, Brooke in CMS, Kira in BIOL, me from CS, and Librarian Lauren on Library Sciences, and in the second event, Neal himself, Rachel in Gender Studies, Ernest in MCS, Claire in ART, and Librarian Lauren (for a second time!)
- Duygu in DRAMA just wrapped a run of "Arabian Nights" which had great reviews
- Zack in ART is the Art Gallery Director and has organized the current Art Exhibit titled "Shelter in Place: Art, Healing, & Resistance in the Times of Covid" running March 6 to April 7. He is currently planning "One Planet: An Eco-focused Art Exhibition" for spring.
- Rachel and Orlando in BIOTECH are organizing Project Biotech camps for middle and high school students this summer as well as a BioTech internship partnership with Fred Hutch
- Leo in Business has been piloting multi-modal teaching by offering participation in-person or online for his classes
- Shana and Steve (and all the folks) in Math are rolling out another co-requisite course this Spring—which will allow students to begin in PreCalculus with a support co-requisite.
- Chilan in ABE is running our first Asynchronous offering of the Equity Pedagogy Institute with many Faculty participating
- Kayleen in ENGL and Carlos in ESL were organizational leaders on a cross-institutional Equity effort that brought people together across the SBCTC system for 2+ years

- Brooke in CMS and Joyce in Advising are an active in the “White People Working on It” – a racial justice work group for folks across the SBCTC system
- I’m the state-wide Equity lead for the development of Bachelor’s in Computer Science degrees across the SBCTC system
- Librarians Caitlan, Ryer, and more have been organizing and sharing workshops and meetups on Course Materials on a Budget (for students) and Open Education support for librarians, faculty, and more!
- Valerie in LANG and Gary in Art, and myself, alongside many Instructional Faculty and Advisor Faculty have been working on 30+ Guided Pathways course sequence samples to increase transparency of what it looks like to complete a degree
- A large number of Faculty participating in the COAR Course Outcome Assessment Review Institute, with Romina, Bayta, and Faculty lead Jessica from ESL

President's Report

From the desk of Dr. Jack Kahn

Shoreline COMMUNITY COLLEGE

What's Happening on Campus

Activities and Visits for the President

Well, it's been a very busy month in the president's office. I wanted to emphasize first some of the external events that were sponsored by Shoreline Community College from this office.

First, we held the Government-To-Government Summit between Tribal leaders from the Muckleshoot Indian Tribe, The Tulalip Tribes, the Suquamish Tribe, and the Snoqualmie Indian Tribe with Presidents, Board members and other staff and faculty leaders from Edmonds College, Cascadia College, Everett Community College, Lake Washington Institute of Technology, and Shoreline Community College. We learned a ton and are so thankful for the guidance from Nancy Lynn Palmanteer-Holder and Paul Francis and the Washington State Board for Community & Technical Colleges (SBCTC) in preparing for this great event. Action steps to come.

We also screened Dru Holley's Buffalo Soldiers Fighting on Two fronts film accompanied by the BUFFALO SOLDIERS OF SEATTLE and a community panel with Black Coffee Northwest DarNesha Weary, film faculty Tony Doupé and Duygu Monson, and VP Melanie Dixon. It was amazing! The film and event were wonderful with a lot of community voices coming together.

I also had opportunities with my colleagues to meet with some of our community partners including representatives at Seagen who have been major supporters of our new "HSAMCC" building, the director of the Shoreline Historical Museum, the General Manager for the Seattle Golf Club, the Executive Director for Refugee & Immigrant Services Northwest, and have meetings set up with the Honorary Consuls of Mexico, Peru, Guatemala, and Spain to discuss how to better serve the Hispanic/Latinx community. More on that next month!

Also busy with hiring this month. We have a new temporary director in the Parent Child Center as well as a new permanent Full-Time director for Communications & Marketing. I can't announce names yet as these haven't been announced to campus at the time I am writing this but likely they have been announced by the time you read this!

In addition, the Board has seen the update from the NWCCU on the College's public Accreditation page. The College is now on warning as a result of this letter. Fortunately, we have done a lot of work since October 2022 and are primed to move this forward and meet the standards and more importantly, improve the ways in which we serve the community as a result.

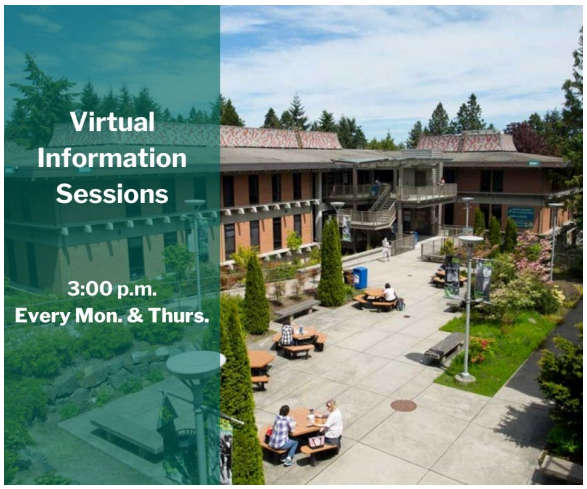
President's Report

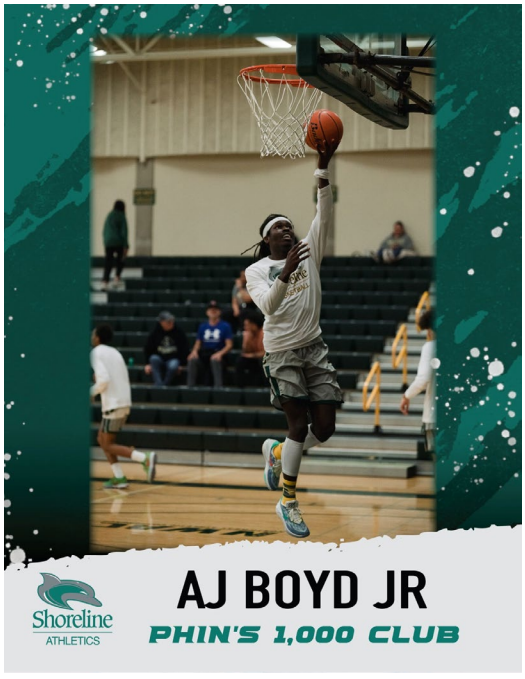
From the desk of Dr. Jack Kahn

Shoreline COMMUNITY COLLEGE

What's Happening on Campus

Events- Winter 2022





Take your MATH quicker with no preliminary algebra coursework!

We have classes that fit your needs!

For students who need calculus, we now offer
Precalculus I with Corequisite Algebra Support
(MATH& 141 + MATH 41, 8 units)
in both hybrid (10:30 am - 12:20 pm, Tues and Thurs)
and completely online formats.

We also offer corequisite support versions of our other entry-level math courses.

Registration for continuing students starts February 27th

Shoreline COMMUNITY COLLEGE

For more information about specific classes and where to find them, contact:
Your Advisor OR MathAdvising (SCCMathAdvise@shoreline.edu)

Shoreline Community College is committed to nondiscrimination. To request this information in an alternate format or for disability accommodation, contact Student Accessibility Services (206-546-4545, 206-546-4520 TTY, sas@shoreline.edu) or visit www.shoreline.edu/accessibility.

Shoreline Community College | International Education

GLOBAL SHOWCASE

Presented by International Student Leaders

Booths, performances, fashion show, and more! Join us to celebrate and learn about many of the cultures represented at Shoreline and in our community!

Wednesday, March 1 | 11:30-3:30
Shoreline Community College
PUB Main Dining Room

Check out booths from:
Nepal
Taiwan
Morocco
France
Indonesia
China
Peru
Benin
Thailand
API Student Center
and many more!

Featuring guest booths from:
Black Coffee NW
United Seattle &
Bellevue Korean
School
Nepal Seattle
Society

Shoreline COMMUNITY COLLEGE
Engage. Achieve.

Looking for a career shift?

The Worker Retraining Program may be able to help you retrain for a new career.

Paying for College
Worker Retraining Funding Program

Virtual Information Session
Tuesday, March 14 | 3:00-4:30 p.m.

We may be able to help pay for 100% of tuition and fees, if you:
- Are currently receiving – or are eligible to receive – unemployment benefits
- Received a layoff notice
- Have exhausted unemployment benefits within the past four years
- Are formerly self-employed and closed your business due to economic conditions
- Are a veteran discharged within the past four years
- Stop gap employment – lost your job and taken a temporary job
- Displaced homemaker – lost income because of a divorce/separation
- Vulnerable worker – currently working and need to upgrade skills to remain employed

This session will include:
- A general overview of worker retraining
- Opportunity to learn about SCC programs
- The chance to talk with our community resource navigators

Register Today!
https://tinyurl.com/WRT-InfoSession

Shoreline COMMUNITY COLLEGE

Liam O'Connor
Adult Learner Outreach Recruiter
Outreach and Recruitment
loconnor@shoreline.edu

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Make your living.

Become Nursing Assistant CERTIFIED in just 11 weeks.

What's good:
Clinical rotations set up for you at MAJOR healthcare facilities

What's GREAT:
Our caring team guides you to a CNA license and full-time jobs!

More good news:

- No HS diploma? That's okay! Just sign up.
- New to the English language? English language learners are welcome.
- Need help paying for classes? Free Tuition available for eligible students.
- No time? No problem!
- In-Person Program gives you in-person instruction and skills practice 3 days a week, on campus.
- Hybrid Program allows you to study online during the week and practice skills on campus every weekend.

- Loaner laptops are available!
- Our advisors explore healthcare pathways with you.
- Great job availability. Steady, solid work for $18.00/hour and more.

Questions?
Contact Mary Lockman
cell/text - 206.380.2336
mlockman@shoreline.edu

Open House on ZOOM!
Every Tuesday at 3pm
https://us02web.zoom.us/j/81824970684

Shoreline COMMUNITY COLLEGE

Contact Mary Lockman 206-380-2336 or mlockman@shoreline.edu

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International Education

The past month has been eventful for IE. Our outreach staff are on the road doing overseas recruitment, attending fairs, meeting with partners and making up for all the lost time when we were grounded due to the pandemic!

As we emerge from the worst impacts of the pandemic, there is a lot of competition for international students from area colleges, U.S. universities, as well as other countries such as Canada and Australia, but Shoreline is up to the challenge!

On campus, the Global Showcase event was amazing! We had over 200 visitors, including students (international and domestic students), faculty, staff, and community members. Other departments such as AANAPISI and Student Life/Student Clubs actively participated. There were booths showcasing cultural traditions and food samples, incredible performances such as the traditional pot dance performed by a Ugandan-American student, and a fashion show. We also had community partners such as a Korean language school host a booth.

In other news, IE staff are working with faculty members DuValle Daniel and Brooke Zimmers to organize a Study Away program in 2024. This will be a one-of-a-kind program and will offer students the opportunity to follow a segment of the Civil Rights/Freedom Rider Trail. Stay tuned for more on this in future reports!

Annual FTEs for Summer, Fall, and Winter Quarters

Annual FTES (full-time equivalent students) to date as compared to last year.

Analysis:

- Institution, as a whole, is down in enrollments: -7%.
- International enrollment is up slightly as compared to last year, but note that last year, we had low enrollments due to recovering from COVID-19 pandemic.
- Online enrollment is up significantly.
- Note: Winter 2023 data is still not final but very close to final.

	2021-2022	2022-2023	
Total FTE	3050	2845	-7%
State-Supported (domestic)	2222	2054	-8%
International Contract	488	503	3%
Running Start	177	170	-4%
Center for Education and Career Opportunities (CECO)	127	110	-13%
Other	36	9	-76%
New to Shoreline	671	751	12%
Veterans	116	86	-26%
Online^	916	1480	62%
Basic Skills	277	307	11%
Running Start	177	170	-4%

Spring 2023 enrollment period is still very early (20% into the enrollment period):

Analysis:

- State supported has reached 33% of total enrollment expected (if we expect to reach the same level as last year). While we want to exceed last year's low enrollment number, it still is hopeful.
- International contract has reach 59% of total enrollment expected (if we expect to reach the same level as last year). While we want to exceed last year's low enrollment number, it still is hopeful.

Spring Enrollment Update

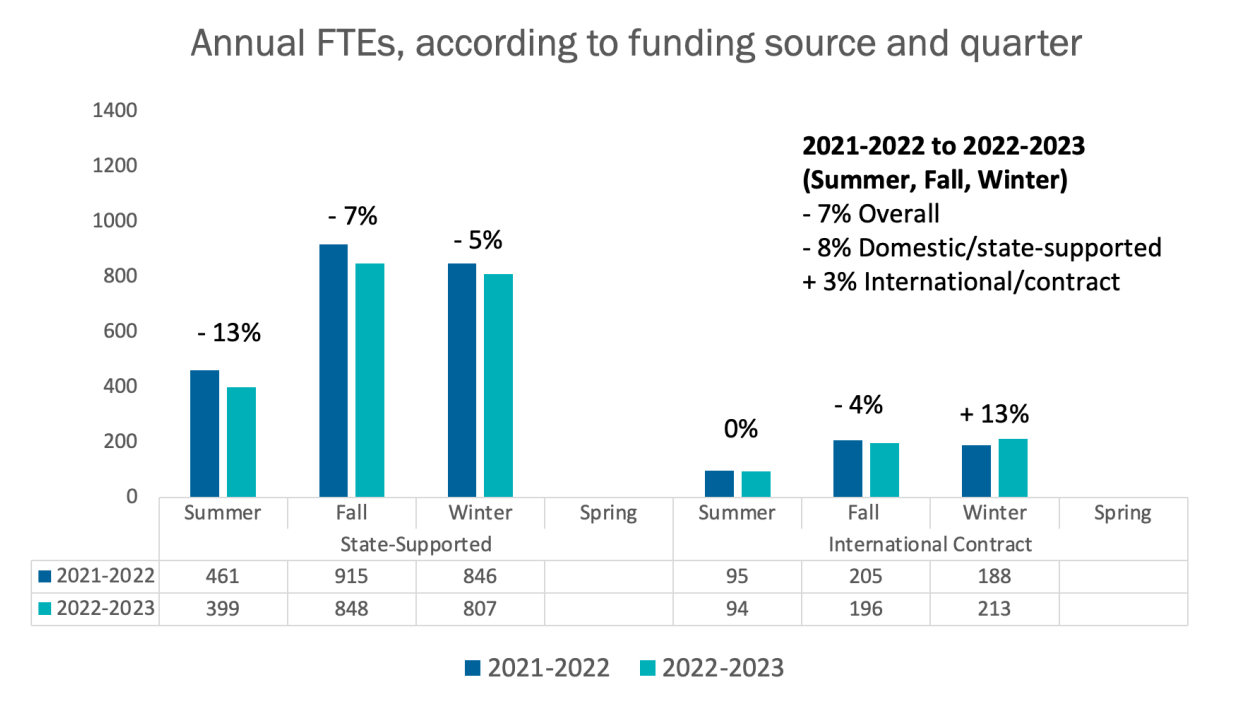
~20% into the enrollment period

Category	Spring 2022 (Final)	Spring 2023*	Percent of Final
State-Supported	2,271	751	33%
International Contract	534	316	59%
Running Start	214	44	21%
Career Education Options (CECO)	156	18	12%
Other	41	0	0%
TOTAL	3,185	1,129	

* As of March 7, 2023

Annual FTES (full-time equivalent students) broken out by quarter (summer, fall, winter) and by funding source (state-supported and international contract):

Analysis:
•Institution, as a whole, is down: -7%.
•Domestic/state-support enrollments down.
•International/contract students up slightly.



Outreach and Recruitment, February 2023

Staff Updates

The process of hiring an Associate Director of Outreach and Recruitment has been put on hold. We will reopen the hiring for a second Career Navigation, Student Transition and Success position that is partially funded by the Shoreline School District soon.

Outreach Efforts

Our team, with the leadership of Dean Chippi Bello, has been crafting our Outreach & Recruitment Strategic Plan and Outreach calendar for the upcoming year. We will be sharing this with the Student Learning, Equity & Success (SLES) team on March 20.
We attended Community College Night at Shorecrest High School. Outreach & Recruitment staff Katie Rousso and Amy Stapleton were joined by Wanda Waldrop, Career Navigator for CNC Machining, Mary Lockman, Navigator for Nursing Assistance Certification (NAC), and our Academic Advisor Steve Seki.

Area high school visits include Monroe High School, Scriber Lake High School, Mariner High School and Rainier Beach Community Center.

We're welcoming many potential students with campus tours. Experience Shoreline Virtual Information sessions continue to be offered every Monday and Thursday. We are coordinating with Advising for a Running Start Hybrid Information Session on April 19th.

Katie Rousso continues her case management work with Shorewood and Shorecrest High Schools. She facilitated application workshops at both schools. She worked with students on completing 23-24 annual scholarship applications. She has been assisting many students filling out their financial aid and other paperwork.

Steve Marshall, our Communications Consultant and CRM expert, reviewed winter quarter analytics of prospective student emails. He revised messaging as needed and began sending messages for spring quarter enrollment. He's been working on O&R strategic planning, including the creation of an online intake form for prospective students and an associated QR code for more streamlined data collection.

Liam O'Connor is facilitating and leading a Worker Retraining Virtual Information session next week. He will be attending the Rainier Beach College, Job & Resource Fair on March 25. He has made great progress in furthering partnerships with Hopelink, the Ballard Foodbank and area businesses. Jeff Kashiwa and Matt Jorgenson promoted our music programs to rave reviews at Shorewood High School Career Center's Open Mic event. The students were in awe of their talent and possibilities for careers in many areas of music and music technology.

Jeff Kashiwa promoting music programs at Shorewood High School Career Center

Human Resources

- Following the June 2022 creation of the 1013 College-Authorized Affinity Group Policy, HR has received its very first request to create an officially recognized College affinity group! Existing in alignment with College missions and goals, affinity groups are encouraged across campus as a way for employees with shared identities, characteristics, and/or life experiences to connect in a manner that supports inclusion, belonging, and engagement at the College.

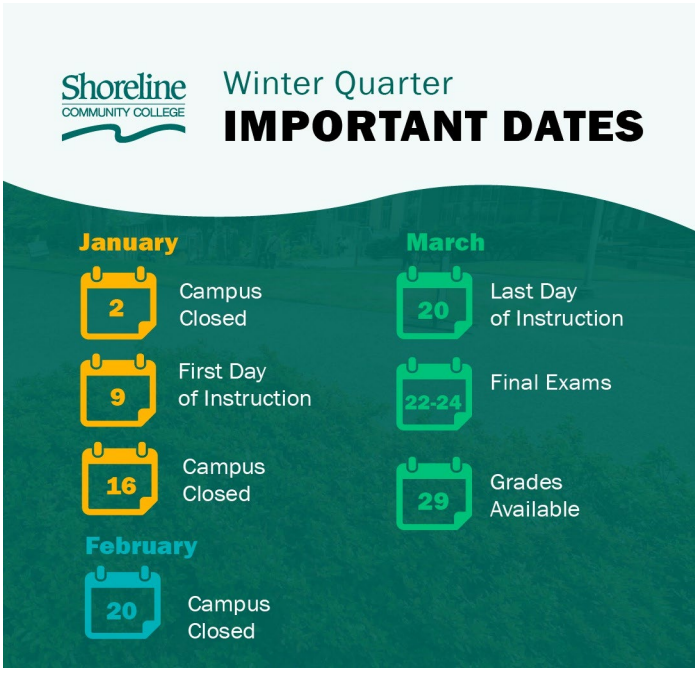
Safety & Security

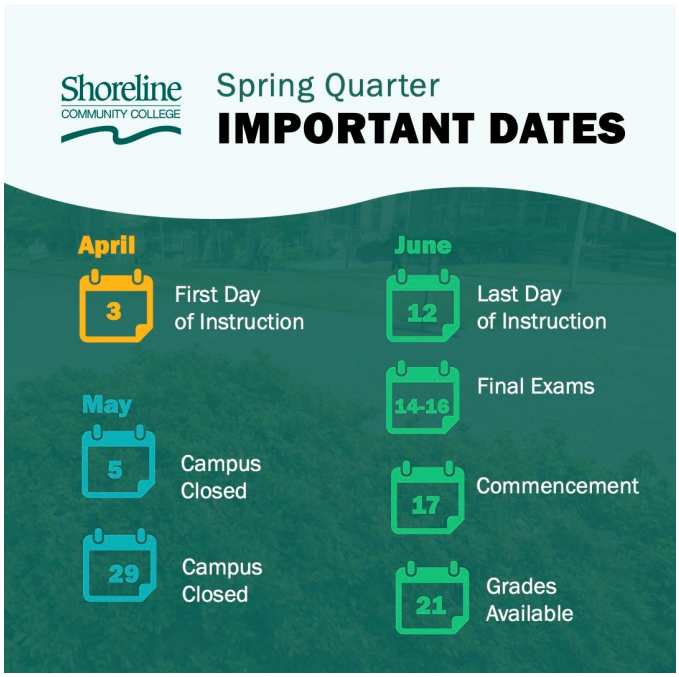
- Following the completion of the annual campus fire systems inspection, urgent updates were identified for the 1500, 1600, and 1700 buildings which currently house (among other units) the College's theatre program. Work has already begun, with Safety & Security coordinately closely with division staff/faculty regarding temporary adjustments to the workspace needed. Repairs are anticipated to be completed prior to the Seattle International Film Festival events on campus in May 2023.
- Working with the Sustainability and Commuter Options Fee (SCOF) student committee, Safety & Security has successfully requested and received approval to fund student use of on-campus electric vehicle (EV) charging stations. This fiscal support from SCOF funds is anticipated to increase the number of students able to utilize on-campus charging stations for their EVs.

Foundation Updates

- Seattle International Film Festival will be returning to Shoreline May 12 – 21, 2023. SIFF will announce the screenings in April. Opening Night Fundraiser will be May 12th starting at 5:30PM. Registration will open in April.
- Annual 2023-2024 scholarship application is open until March 29. Volunteers are needed to review applications in April.
- This quarter the Foundation awarded United Way of King County emergency aid to 104 students received, totaling $58,653.72 and Student Success emergency aid to 9 students, totaling $8,435.53

College Calendar





Important Dates:
Employee Calendar
College Calendar
Academic Calendar

Important College Updates (DAAG)
Board Approved 2023-2024 Academic Calendar
DEI Workshop Reminder: Understanding the Roots of Anti-Blackness
Accreditation Update on Institutional Planning & Area Reviews
Large Campus Involvement in Accreditation Training
Accreditation Finding Q & A Thursday, March 2, 4-5 pm
Parent-Child Center Update
Community Check-Ins: 2023 March/April/May
New Campus Security Equipment: SOS/Officer in Distress Beacon

College Calendar and Updates

SHORELINE COMMUNITY COLLEGE
DISTRICT NUMBER SEVEN
BOARD OF TRUSTEES
SPECIAL MEETING OF APRIL 12, 2023

The April 12, 2023 special meeting was held via hybrid modality.

- In-person: Board Room (#1010M)-Administration building (#1000)
- Remotely:
  - Via link: https://us02web.zoom.us/j/88349708605
  - Via telephone: (253) 215-8782 ▪ Meeting ID: 883 4970 8605

MINUTES – SPECIAL MEETING

The special meeting of the Board of Trustees of Shoreline Community College District Number Seven was called to order by Chair Kim Wells at 11:30 AM.

Chair Wells read a section of Shoreline Community College's Land Acknowledgement.

A quorum of the board was present remotely.

MEMBERS PRESENT

Trustees Rebecca Chan, Tom Lux, Eben Pobee, Rebecca Ringer, and Kim Wells were present remotely.

COMMUNICATION FROM THE PUBLIC

Per the agenda for the April 12, 2023 special meeting of the Board of Trustees:

Public comment(s) will be presented to the Board verbally.

-For attendees attending in-person: Please sign-up to provide a public comment on the speaker sign-in sheet in the Board Room (#1010M) between 11:15 AM–11:30 AM on April 12, 2023.
-For attendees connecting online: Please sign up to provide a public comment via the Chat function in Zoom between 11:15 AM–11:30 AM on April 12, 2023.

The Board Chair will call upon each speaker signed up to provide public comment. The total public comment period at the April 12, 2023 meeting will be no more than six (6) minutes with up to two (2) minutes allotted per speaker. Adjustments to the two (2) minute allotment will be made if more than three (3) individuals sign up to speak. (For the entering of a public comment into the record and attaching to the minutes of the April 12, 2023 meeting, please send written public comment to Board Secretary Lori Yonemitsu at lyonemitsu@shoreline.edu following the April 12, 2023 meeting.)

No one signed up to provide public comment(s).

EXECUTIVE SESSION

At 11:30 AM, Chair Wells announced that the Board would convene in executive session pursuant to RCW 42.30.110(a)(ii) and RCW 42.30.110(i) regarding infrastructure and security of computer and telecommunications networks. She noted that the only action for the Board

following the executive session is to adjourn the meeting. The Board will be in executive session for thirty (30) minutes.

All Trustees participated in the executive session remotely.

The executive session commenced at 11:35 AM.

At 12:05 PM, Chair Wells announced in the open session Zoom Room, that the Board was extending its executive session by ten (10) minutes.

RECONVENE SPECIAL MEETING
ADJOURNMENT

The Board reconvened in open session at 12:15 PM.

Motion 23:19: Motion made by Trustee Ringer to adjourn the meeting.

Motion seconded by Trustee Pobee. All Trustees present for the action item voted *aye* to approve the motion.

Chair Wells adjourned the meeting at 12:15 PM.

Signed _____
Kim Wells, Chair

Attest: April 26, 2023

_____
Lori Y. Yonemitsu, Secretary

SHORELINE COMMUNITY COLLEGE **TAB 1**
DISTRICT NUMBER SEVEN
BOARD OF TRUSTEES
REGULAR MEETING OF APRIL 26, 2023

CONSENT AGENDA

Subject: Academic Calendars: 2024-2025; 2025-2026

Background

Two (2) academic calendars were presented to the Board of Trustees as a first reading at the Board's March 15, 2023 meeting: **2024-2025; 2025-2026**.

To note:

- The **2024-2025** calendar was approved as tentative last year.
- The **2025-2026** calendar is considered a "Draft Tentative Calendar."

Recommendation

It is recommended that the Board of Trustees approve, in its consent agenda, the **2024-2025** and **2025-2026** academic calendars that were presented as a first reading at the March 15, 2023 Board of Trustees meeting.

To follow: **2024-2025; 2025-2026** academic calendars for reference.

Prepared by: Chris Melton
Shoreline Community College
April 24, 2023

SHORELINE COMMUNITY COLLEGE DISTRICT NUMBER SEVEN
2024-2025 CALENDAR

(Draft Tentative Calendar)

KEY

Shaded, bolded areas = Instructional Days
Boxed, bolded, italic numbers = Holidays
( ) Faculty Prep Days
< > Exam Days
◯ Grades Due
[ ] First/Last Day Instruction
___ FT Faculty Contract Days
* Campus closed

FALL QTR 2024	
INSTR	50
FAC/PREP	1
EXAMS	3
TOTAL	54

WINTER QTR 2025	
INSTR	49
FAC/PREP	1
EXAMS	3
TOTAL	53

SPRING QTR 2025	
INSTR	50
FAC/PREP	1
EXAMS	3
TOTAL	54

SUMMER QTR 2025	
INSTR	31
FAC/PREP	0
EXAMS	--
TOTAL	31

Additional undesignated FT faculty days = 6 (excluding summer quarter)

SEPTEMBER 2024

S	M	T	W	T	F	S
1	**2**	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	**[25]**	**26**	**27**	28
29	**30**					

OCTOBER

S	M	T	W	T	F	S
		1	**2**	**3**	**4**	5
6	**7**	**8**	**9**	**10**	**11**	12
13	**14**	**15**	**16**	**17**	**18**	19
20	**21**	**22**	**23**	**24**	**25**	26
27	**28**	**29**	**30**	**31**		

NOVEMBER

S	M	T	W	T	F	S
					1	2
3	**4**	**5**	**6**	**7**	**8**	9
10	***11***	**12**	**13**	**14**	**15**	16
17	**18**	**19**	**20**	**21**	**22**	23
24	**25**	**26**	**27**	***28***	***29***	*30*

DECEMBER

S	M	T	W	T	F	S
1	**2**	**3**	**4**	**5**	**[6]**	7
8	(9)	<10>	<11>	<12>	13	14
15	16	◯17	18	19	20	21
22	23	24	***25***	26	27	28
29	30	31				

JANUARY 2025

S	M	T	W	T	F	S
			1	2	3	4
5	**[6]**	**7**	**8**	**9**	**10**	11
12	**13**	**14**	**15**	**16**	**17**	18
19	***20***	**21**	**22**	**23**	**24**	25
26	**27**	**28**	**29**	**30**	**31**	

FEBRUARY

S	M	T	W	T	F	S
						1
2	**3**	**4**	**5**	**6**	**7**	8
9	**10**	**11**	**12**	**13**	**14**	15
16	***17***	**18**	**19**	**20**	**21**	22
23	**24**	**25**	**26**	**27**	**28**	

MARCH

S	M	T	W	T	F	S
						1
2	**3**	**4**	**5**	**6**	**7**	8
9	**10**	**11**	**12**	**13**	**14**	15
16	**[17]**	(18)	<19>	<20>	<21>	22
23	24	◯25	26	27	28	29
30	31					

APRIL

S	M	T	W	T	F	S
		1	**[2]**	**3**	**4**	5
6	**7**	**8**	**9**	**10**	**11**	12
13	**14**	**15**	**16**	**17**	**18**	19
20	**21**	**22**	**23**	**24**	**25**	26
27	**28**	**29**	**30**			

MAY

S	M	T	W	T	F	S
				1	2	3
4	**5**	**6**	**7**	**8**	**9**	10
11	**12**	**13**	**14**	**15**	**16**	17
18	**19**	**20**	**21**	**22**	**23**	24
25	***26***	**27**	**28**	**29**	**30**	31

JUNE

S	M	T	W	T	F	S
1	**2**	**3**	**4**	**5**	**6**	7
8	**9**	**10**	**11**	**[12]**	(13)	14
15	<16>	<17>	<18>	***19***	{20}	21
22	23	◯24	25	26	27	28
29	30					

JULY

S	M	T	W	T	F	S
		[1]	**2**	**3**	***4***	5
6	**7**	**8**	**9**	**10**	11	12
13	**14**	**15**	**16**	**17**	18	19
20	**21**	**22**	**23**	**24**	25	26
27	**28**	**29**	**30**	**31**		

AUGUST

S	M	T	W	T	F	S
					1	2
3	**4**	**5**	**6**	**7**	8	9
10	**11**	**12**	**13**	**14**	15	16
17	**18**	**19**	**20**	**[21]**	22	23
24	25	◯26	27	28	29	30
31						

10/9 - 11/6 **Drops show as W**
After 11/6 **Drops show as Z or NP**
10/29 **Last day for P/NP option**

FALL QUARTER

9/2	Holiday - Campus Closed *
9/19	Opening Week Begins
9/25	Instruction Begins
11/11	Holiday - Campus Closed *
11/28 & 11/29	Holiday - Campus Closed *
12/6	Instruction Ends
12/9	Prep Day
12/10, 12/11, 12/12	Exams
12/17	Grades Due
12/25	Holiday - Campus Closed *

1/21 - 2/19 **Drops show as W**
After 2/19 **Drops show as Z or NP**
2/7 **Last day for P/NP option**

WINTER QUARTER

1/1	Holiday - Campus Closed *
1/6	Instruction Begins
1/20	Holiday - Campus Closed *
2/17	Holiday - Campus Closed *
3/17	Instruction Ends
3/18	Prep Day
3/19, 3/20, 3/21	Exams
3/25	Grades Due

4/16 - 5/15 **Drops show as W**
After 5/15 **Drops show as Z or NP**
5/7 **Last day for P/NP option**

SPRING QUARTER

4/2	Instruction Begins
5/2	SCC Professional Development
5/26	Holiday - Campus Closed *
6/12	Instruction Ends
6/13	Prep Day
6/16, 6/17, 6/18	Exams
6/19	Holiday - Campus Closed *
6/20	**Commencement**
6/24	Grades Due

7/10 - 7/31 **Drops show as W**
After 7/31 **Drops show as Z or NP**
7/24 **Last day for P/NP option**

SUMMER QUARTER

7/1	Instruction Begins
7/4	Holiday - Campus Closed *
8/21	Instruction Ends (Exams on last day of class)
8/26	Grades Due

SHORELINE COMMUNITY COLLEGE DISTRICT NUMBER SEVEN
2025-2026 CALENDAR

(Draft Tentative Calendar)

KEY

Shaded, bolded areas = Instructional Days
Boxed, bolded, italic numbers = Holidays
( ) Faculty Prep Days
< > Exam Days
◯ Grades Due
[ ] First/Last Day Instruction
___ FT Faculty Contract Days
* Campus closed

FALL QTR 2025	
INSTR	50
FAC/PREP	1
EXAMS	3
TOTAL	54

WINTER QTR 2026	
INSTR	49
FAC/PREP	1
EXAMS	3
TOTAL	53

SPRING QTR 2026	
INSTR	50
FAC/PREP	1
EXAMS	3
TOTAL	54

SUMMER QTR 2026	
INSTR	30
FAC/PREP	0
EXAMS	--
TOTAL	32

Additional undesignated FT faculty days = 6 (excluding summer quarter)

SEPTEMBER 2025

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	**[24]**	**25**	**26**	27
28	**29**	**30**				

OCTOBER

S	M	T	W	T	F	S
			1	**2**	**3**	4
5	**6**	**7**	**8**	**9**	**10**	11
12	**13**	**14**	**15**	**16**	**17**	18
19	**20**	**21**	**22**	**23**	**24**	25
26	**27**	**28**	**29**	**30**	**31**	

NOVEMBER

S	M	T	W	T	F	S
						1
2	**3**	**4**	**5**	**6**	**7**	8
9	**10**	*11*	**12**	**13**	**14**	15
16	**17**	**18**	**19**	**20**	**21**	22
23	**24**	**25**	**26**	*27*	*28*	29
30						

DECEMBER

S	M	T	W	T	F	S
	1	**2**	**3**	**4**	**[5]**	6
7	(8)	<9>	<10>	<11>	12	13
14	15	(16)	17	18	19	20
21	22	23	24	*25*	26	27
28	29	30	31			

JANUARY 2026

S	M	T	W	T	F	S
				1	2	3
4	**[5]**	**6**	**7**	**8**	**9**	10
11	**12**	**13**	**14**	**15**	**16**	17
18	*19*	**20**	**21**	**22**	**23**	24
25	**26**	**27**	**28**	**29**	**30**	31

FEBRUARY

S	M	T	W	T	F	S
1	**2**	**3**	**4**	**5**	**6**	7
8	**9**	**10**	**11**	**12**	**13**	14
15	*16*	**17**	**18**	**19**	**20**	21
22	**23**	**24**	**25**	**26**	**27**	28

MARCH

S	M	T	W	T	F	S
1	**2**	**3**	**4**	**5**	**6**	7
8	**9**	**10**	**11**	**12**	**13**	14
15	**[16]**	(17)	<18>	<19>	<20>	21
22	23	(24)	25	16	27	28
29	30	31				

APRIL

S	M	T	W	T	F	S
			[1]	**2**	**3**	4
5	**6**	**7**	**8**	**9**	**10**	11
12	**13**	**14**	**15**	**16**	**17**	18
19	**20**	**21**	**22**	**23**	**24**	25
26	**27**	**28**	**29**	**30**		

MAY

S	M	T	W	T	F	S
					1	2
3	**4**	**5**	**6**	**7**	**8**	9
10	**11**	**12**	**13**	**14**	**15**	16
17	**18**	**19**	**20**	**21**	**22**	23
24	*25*	**26**	**27**	**28**	**29**	30
31						

JUNE

S	M	T	W	T	F	S
	1	**2**	**3**	**4**	**5**	6
7	**8**	**9**	**10**	**[11]**	(12)	13
14	<15>	<16>	<17>	{18}	*19*	20
21	22	(23)	24	25	26	27
28	29	30				

JULY

S	M	T	W	T	F	S
			[1]	**2**	*3*	4
5	**6**	**7**	**8**	**9**	10	11
12	**13**	**14**	**15**	**16**	17	18
19	**20**	**21**	**22**	**23**	24	25
26	**27**	**28**	**29**	**30**	31	

AUGUST

S	M	T	W	T	F	S
						1
2	**3**	**4**	**5**	**6**	7	8
9	**10**	**11**	**12**	**13**	14	15
16	**17**	**18**	**19**	**[20]**	21	22
23	24	(25)	26	27	28	29
30	31					

Drops show as W
Drops show as Z or NP
Last day for P/NP option

FALL QUARTER

9/1	Holiday - Campus Closed *
9/18	Opening Week Begins
9/24	Instruction Begins
11/11	Holiday - Campus Closed *
11/27 & 11/28	Holiday - Campus Closed *
12/5	Instruction Ends
12/8	Prep Day
12/9, 12/10, 12/11	Exams
12/16	Grades Due
12/25	Holiday - Campus Closed *

Drops show as W
Drops show as Z or NP
Last day for P/NP option

WINTER QUARTER

1/1	Holiday - Campus Closed *
1/5	Instruction Begins
1/19	Holiday - Campus Closed *
2/16	Holiday - Campus Closed *
3/16	Instruction Ends
3/17	Prep Day
3/18, 3/19, 3/20	Exams
3/24	Grades Due

Drops show as W
Drops show as Z or NP
Last day for P/NP option

SPRING QUARTER

4/1	Instruction Begins
5/1	SCC Professional Development
5/25	Holiday - Campus Closed *
6/11	Instruction Ends
6/12	Prep Day
6/15, 6/16, 6/17	Exams
6/18	**Commencement**
6/19	Holiday - Campus Closed *
6/23	Grades Due

Drops show as W
Drops show as Z or NP
Last day for P/NP option

SUMMER QUARTER

7/1	Instruction Begins
7/3	Holiday - Campus Closed *
8/20	Instruction Ends
	(Exams on last day of class)
8/25	Grades Due

SHORELINE COMMUNITY COLLEGE **TAB 2**
DISTRICT NUMBER SEVEN
BOARD OF TRUSTEES
REGULAR MEETING OF APRIL 26, 2023

ACTION

Subject: **Board Resolution No. 165**
(In Recognition of National Community and Technical College Month: Shoreline Community College)

Resolution No. 165
In Recognition of National Community and Technical College Month: Shoreline Community College

WHEREAS, the more than thirteen hundred community and technical colleges, public and private, in the United States have contributed enormously to the richness and accessibility of American higher education. Nearly 4.7 million students in the Nation today are enrolled in community colleges; and

WHEREAS, by providing educational opportunities at costs and locations accessible to all, community and technical colleges have greatly enhanced the opportunities for students and their families, whether they are on track to complete AA degrees, transfer to a four-year institution or graduate from one of the many programs, offering entry into family supporting careers in a variety of fields. As community-based institutions, our schools provide varied programs and offer specialized training for more than one thousand occupations; and

WHEREAS, this community is served well by Shoreline Community College due to its high standards of teaching and extraordinary professors and staff throughout the institution, focused on what is best for students and their families; and

WHEREAS, this community is served well by Shoreline Community College as it maintains and forges new relationships with area businesses and organizations whose mission it is to work with underserved communities; and

WHEREAS, this community is served well by Shoreline Community College due to high-quality transfer programs with emphases in biology, anthropology, business, the arts, music and many more and its well established programs in areas such as nursing, music, biotech, automotive, dental hygiene and many other areas; and

WHEREAS, this community is served well by Shoreline Community College due to its nationally recognized International Education program; and

WHEREAS, this community is served well by Shoreline Community College as it provides student housing, flexibility in its programming, and resources such as childcare, creating access to life changing education; and

WHEREAS, Shoreline Community College is critical to the health of our community and deserves to be supported at greater levels by the State of Washington.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Shoreline Community College to publicly proclaim its commitment and continued support for the work of the college and the critical leadership role it plays in our community and region.

The Board hereby adopts Resolution No. 165.

Done in Open Public Meeting by the Board of Trustees this 26th day of April 2023.

Board of Trustees
Shoreline Community College
District Number Seven

By: _____
Kim Wells, Chair

Recommendation

That the Board of Trustees, by motion and subsequent action, approve Resolution No. 165 (In Recognition of National Community and Technical College Month: Shoreline Community College).

Prepared by: Kim Wells, Board Chair & Rebecca Chan, Board Vice Chair
Executive Assistant to the President
Shoreline Community College
April 24, 2023

SHORELINE COMMUNITY COLLEGE **TAB 3**
DISTRICT NUMBER SEVEN
BOARD OF TRUSTEES
REGULAR MEETING OF APRIL 26, 2023

ACTION

Subject: **Board Resolution No. 166**
(Authorizing Continuing Operations of Shoreline Community College)

Resolution No. 166
Authorizing Continuing Operations of Shoreline Community College

WHEREAS, the March 20, 2023 ransomware incident has significantly impacted operations and prevented Shoreline Community College from timely completing its budget process; and

WHEREAS, the Board of Trustees budget authorization for operation of Shoreline Community College District No. 7 expires on June 30, 2023;

WHEREAS, the Board of Trustees of the Shoreline Community College District No. 7 finds that the disruption of operations of the District to be unduly burdensome to the diverse students and communities served by the College; and

WHEREAS, the Shoreline Community College District No. 7 has sufficient available cash balance and expected revenues to operate at regularly expected capacity for a period of at least three months; and

NOW, THEREFORE, BE IT RESOLVED:

The Board of Trustees of District No. 7 authorizes the continued operation of the District under the full delegations of authority to the President. Such authority includes the authority to expend available State, Tuition, Local, Contract, and Grant funds to fully operate the District in accordance with established practices.

The President is authorized to make such legal and compliant Fund Balance and other Fund transfers as necessary to implement this resolution.

This authorization commences July 1, 2023 and is in effect through September 30, 2023.

The Board hereby adopts Resolution No. 166.

Done in Open Public Meeting by the Board of Trustees this 26th Day of April 2023.

Board of Trustees
Shoreline Community College
District Number Seven
By: _____
Kim Wells, Chair

Recommendation

That the Board of Trustees, by motion and subsequent action, approve Resolution No. 166 (Authorizing Continuing Operations of Shoreline Community College).

Prepared by: Lori Yonemitsu
Executive Assistant to the President
Shoreline Community College
April 24, 2023

SHORELINE COMMUNITY COLLEGE **TAB 4**
DISTRICT NUMBER SEVEN
BOARD OF TRUSTEES
REGULAR MEETING OF APRIL 26, 2023

ACTION

Subject: **Board Resolution No. 167**
(Ransomware Incident Operational Reserves Commitment)

Resolution No. 167
Ransomware Incident Operational Reserves Commitment

WHEREAS, Shoreline Community College experienced a ransomware incident on March 20, 2023, thereby disrupting its operations; and

WHEREAS, the College promptly took action to secure the network, commenced an investigation, and engaged a third-party cybersecurity firm to assist; and

WHEREAS, the majority of Shoreline Community College personnel had to transition to remote work; and

WHEREAS, the start date of classes during the spring 2023 quarter, required a soft start for the majority of student coursework; and

WHEREAS, the campus technical team has put in many hours of overtime; and

WHEREAS, the purchase of new and/or replacement equipment and security solutions is critical; and

WHEREAS, in accordance with the Board of Trustees Policies Manual that Board operational reserves are intended for use in non-recurrent situations and other situations as determined by the President and/or approved by the Board of Trustees; and

WHEREAS, the Board of Trustees has been informed of the current levels of Board Operational Reserves is adequate.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Shoreline Community College District No. 7 authorize the commitment of up to $600,000 from Board Operational Reserves during the 2023 and 2024 fiscal years for expenditures resulting from the ransomware incident which are not covered by the College's insurance policies.

The Board hereby adopts Resolution No. 167.

Done in Open Public Meeting by the Board of Trustees this 26th Day of April 2023.

Board of Trustees
Shoreline Community College
District Number Seven
By: _____
Kim Wells, Chair

Recommendation

That the Board of Trustees, by motion and subsequent action, approve Resolution No. 167 (Ransomware Incident Operational Reserves Commitment).

Prepared by: Lori Yonemitsu
Executive Assistant to the President
Shoreline Community College
April 24, 2023