



Policy Name:	Parliamentary Procedure
Policy Number:	7516
Applicable Code/Law:	N/A

**Policy:**

The policy of Shoreline Community College District Number Seven (7) is that three members of the Board of Trustees shall constitute a quorum but no official action shall be taken by less than a majority of the total Board membership.

Normally, voting shall be by voice. Any member of the Board may request that his/her vote or abstention shall be recorded. In questions of parliamentary procedure, the actions of the Board shall be conducted according to Robert's Rules of Order unless specified otherwise by state law, regulation of the State Board, or a bylaw of this Board.