

SHORELINE COMMUNITY COLLEGE
BOARD OF TRUSTEES REGULAR MEETING OF DECEMBER 6, 2023
4:30 PM Regular Session – Board Room (#1010M), Bldg. 1000
Remote Option via Zoom: <https://us02web.zoom.us/j/88349708605> -or-
(253) 215-8782 ▪ Meeting ID: 883 4970 8605

AGENDA

4:30 PM – REGULAR SESSION			
1.	Convene Regular Session & Land Acknowledgement	<i>Chair Rebecca Chan</i>	
2.	Report: Chair, Board of Trustees	<i>Chair Rebecca Chan</i>	
3.	Consent Agenda a. Approval of Previous Meeting Minutes ▪Regular Meeting of 2023 October 25	<i>Chair Rebecca Chan</i>	
4.	Communication from the Public Public comment(s) will be presented to the Board verbally. -For attendees attending in-person: Please sign-up to provide a public comment on the speaker sign-in sheet in the Board Room (#1010M) between 4:15 PM–4:30 PM on December 6, 2023. -For attendees connecting online: Please sign up to provide a public comment via the Chat function in Zoom between 4:15 PM–4:30 PM on December 6, 2023. The Board Chair will call upon each speaker signed up to provide public comment. The total public comment period at the December 6, 2023 meeting will be no more than thirty (30) minutes with up to two (2) minutes allotted per speaker. Adjustments to the two (2) minute allotment will be made if more than fifteen (15) individuals sign up to speak. (For the entering of a public comment into the record and attaching to the minutes of the December 6, 2023 meeting, please send written public comment to Board Secretary Lori Yonemitsu at lyonemitsu@shoreline.edu following the December 6, 2023 meeting.)	<i>Chair Rebecca Chan</i>	
5.	Constituent Report: Shoreline Associated Student Government	<i>Lina Chung, ASG President</i>	
6.	Constituent Report: Shoreline Classified Staff (WFSE)	<i>Norah Peters, WFSE Chief Shop Steward</i>	
7.	Constituent Report: Shoreline Faculty (SCCFT)	<i>Kristine Petesch, SCCFT President</i>	
8.	Constituent Report: Shoreline Faculty Senate	<i>Crystal Hess, Faculty Senate Chair</i>	
9.	Report: College President & Executive Team Representatives (5 minutes) <ul style="list-style-type: none"> • Lucas Rucks, Acting Vice President (Instruction) • Derek Levy, Acting Vice President (Student Services) • Joe Mazur, Vice President (Business & Administrative Services) • Veronica Zura, Executive Director (Human Resources) • Wendy Coates, Executive Director (Foundation & Advancement) 	<i>Jack Kahn, President</i>	
10.	Report: Clery Act (10 minutes)	<i>Greg Cranson, Director</i>	
11.	Report: Ransomware & Infrastructure Updates (20 minutes)	<i>Jason Brandon, Executive Director</i>	

12.	Report: Accreditation (10 minutes)	<i>Ann Garnsey-Harter, Associate Vice President</i>	
13.	Report: Finance & Budget (10 minutes)	<i>Joe Mazur, Vice President</i>	
14.	Report: Bill to Support Professional Licensure Access for the Undocumented (10 minutes)	<i>Jack Kahn, President</i>	
15.	Report: Updated Board Calendar of Agenda Topics (5 minutes)	<i>Jack Kahn, President</i>	
16.	Waves of Gratitude	<i>Jack Kahn, President</i>	
17.	Report: Closing Remarks – Board of Trustees	<i>Trustees</i>	
18.	Executive Session pursuant to: • RCW 42.30.110(g)	<i>Chair Rebecca Chan</i>	
19.	Action: Adjournment	<i>Chair Rebecca Chan</i>	

SHORELINE COMMUNITY COLLEGE
DISTRICT NUMBER SEVEN
BOARD OF TRUSTEES
REGULAR MEETING OF OCTOBER 25, 2023

The October 25, 2023 regular meeting was held via hybrid modality.

- In-person: Board Room (#1010M)-Building 1000
 - Remotely:
 - Via **link**: <https://us02web.zoom.us/j/88349708605>
 - Via telephone: (253) 215-8782 • Meeting ID: 883 4970 8605
-

MINUTES – STUDY SESSION

The study session of the Board of Trustees of Shoreline Community College District Number Seven was called to order by Chair Rebecca Chan at 3:30 PM. A quorum of the Board was present.

STARFISH

The [study session on Starfish](#) presented by Director Moriah Shistle and Business Analyst Caitlin Jacques included:

- What is Starfish?
- Who else is using it?
- Why is it so widely used?
- Starfish & Guided Pathways
- Starfish & Title III Grants
- Strategic Alignment
- Year Zero at Shoreline
- Year One Accomplishments
- Post-Ransomware Work
- Work Ahead: 2023-24
- Where can Starfish take us?

ADJOURNMENT OF STUDY SESSION

Motion 23:48: Motion made by Chair Chan to adjourn the study session.

Motion seconded by Trustee Ringer. All Trustees present for the action item voted *aye* to approve the motion.

Chair Chan adjourned the study session at 4:21 PM.

MINUTES – REGULAR MEETING (“Session”)

The regular meeting (“session”) of the Board of Trustees of Shoreline Community College District Number Seven was called to order by Chair Rebecca Chan at 4:31 PM. A quorum of the Board was

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present.

MEMBERS PRESENT

Trustees Rebecca Chan, Eben Pobee, Rebecca Ringer, James (Jamie) Stark, and Kim Wells were present either in-person or remotely.

Assistant Attorney General Tricia Boerger represented the Office of the Attorney General.

REPORT: CHAIR, BOARD OF TRUSTEES

Chair Chan's [report](#) started off by acknowledging that it is Filipino American History Month.

She welcomed Trustee James (Jamie) Stark, who was recently appointed to the Board.

Chair Chan concluded her report by sharing the sessions she attended and participated in at the recent Association of Community College Trustees (ACCT) Leadership Congress and noted that she focused on sessions to learn about how to embed "DEI in our policies and structures."

CONSENT AGENDA

Chair Chan asked the Board to consider approval of the consent agenda. On the agenda for approval:

- a. Minutes from the regular meeting of 2023 July 19, the special meeting of 2023 August 23, and the special meeting of 2023 September 27.

Motion 23:49: Motion made by Trustee Wells to approve the consent agenda.

Motion seconded by Trustee Pobee. All Trustees present for the action voted *aye* to approve the motion.

COMMUNICATION FROM THE PUBLIC

Per the agenda for the October 25, 2023 regular meeting of the Board of Trustees:

Public comment(s) will be presented to the Board verbally.

-For attendees attending in-person: Please sign-up to provide a public comment on the speaker sign-in sheet in the Board Room (#1010M) between 4:15 PM–4:30 PM on October 25, 2023.

-For attendees connecting online: Please sign up to provide a public comment via the Chat function in Zoom between 4:15 PM–4:30 PM on October 25, 2023.

The Board Chair will call upon each speaker signed up to provide public comment. The total public comment period at the October 25, 2023 meeting will be no more than thirty (30) minutes with up to two (2) minutes allotted per speaker. Adjustments to the two (2) minute allotment will be made if more than fifteen (15) individuals sign up to speak. (For the entering of a public comment into the record and attaching to the minutes of

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the October 25, 2023 meeting, please send written public comment to Board Secretary Lori Yonemitsu at lyonemitsu@shoreline.edu following the October 25, 2023 meeting.)

No one signed up to provide public comment(s).

CONSTITUENT REPORT: SHORELINE ASSOCIATED STUDENT GOVERNMENT

Associated Student Government (ASG) President Lina Chung read the [ASG's report](#) (attached).

CONSTITUENT REPORT: SHORELINE CLASSIFIED STAFF (WFSE)

Program Coordinator and Classified Staff Union/WFSE Local 304 Chief Shop Steward Norah Peters read the [Classified Staff Union's report](#) (attached).

CONSTITUENT REPORT: SHORELINE FACULTY (SCCFT)

Professor and SCCFT Local 1950 Union President Kristine Petesch read the [SCCFT's report](#) (attached).

CONSTITUENT REPORT: SHORELINE FACULTY SENATE

Professor and Faculty Senate Chair Crystal Hess read the [Faculty Senate's report](#) (attached).

REPORT: COLLEGE PRESIDENT & EXECUTIVE TEAM REPRESENTATIVES

Acting Vice President Lucas Rucks (Instruction), Vice President Joe Mazur (Business & Administrative Services), Acting Director Greg Cranson (Safety & Security), Executive Director Wendy Coates (Foundation & Advancement), and President Kahn shared [updates](#) from their respective areas.

Written October 2023 Report to the Board (attached).

REPORT: ENROLLMENT

Acting Vice President Lucas Rucks' and Associate Vice President Ann Garnsey-Harter's enrollment [report](#) included information related to:

- The 10th Day Enrollment Report – Fall 2023
- The Fall 2023 Daily Enrollment – New Allocation Model
- Thoughts on why enrollment is up.

REPORT: ACCREDITATION

Associate Vice President Ann Garnsey-Harter's accreditation [report](#) included information related to:

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- The NWCCU Non-Compliance Warning
 1. Planning and use of data
 - Use data in planning, allocating resources, decision-making.
 - To improve institutional effectiveness and fulfilling our mission
 2. Student Learning Outcomes and use of assessment data
 - Use data to assess student learning, allocate resources.
 - To improve student learning

- Recommendations – Compliant but in Need of Improvement
 3. Student Achievement and use of disaggregated data
 - Use data for planning, resource allocation, & decision-making
 - To improve student achievement & close equity gaps
 4. Financial Resources & Budget Processes
 - Transparency and stakeholder participation

- Accreditation Cycle
 - Mid-Cycle Visit: 6 Month Countdown

- Communications/Collaboration

REPORT: FINANCE & BUDGET

Vice President Joe Mazur went over the [2023-24 Operating Budget and Year-to-Date Revenues and Expenses as of September 30, 2023 spreadsheet](#) containing Revenues and Natural Classification Expenditures.

REPORT: BOARD CALENDAR OF AGENDA TOPICS

President Kahn went over a [draft calendar of agenda topics](#) which included necessary, as well as recommended topics for the 2023-2024 study sessions. Trustees discussed potential topics for study sessions and Board retreats.

Trustee Ringer and Trustee Wells will explore whether to continue with the Board meeting with the Appointment Review Committee (ARC) chairs for first-year tenure track faculty candidates and provide a recommendation to the full Board at a future meeting of the Board of Trustees.

DISCUSSION: PROCESS FOR THE PRESIDENT’S EVALUATION

The Trustees [discussed the process and what to include in the document\(s\)](#) to be furnished to the Board related to the President’s evaluation.

WAVES OF GRATITUDE

President Kahn’s [Waves of Gratitude](#) included appreciation to/for those who coordinated the recent

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on-campus event for high school and industry partners.

EXECUTIVE SESSION

At 6:21 PM, Chair Chan announced that the Board would convene in executive session for thirty (30) minutes or extended by the Board to discuss with legal counsel, litigation, or potential litigation, pursuant to RCW 42.30.111(a)(i) and to discuss matters pertaining to collective bargaining pursuant to RCW 42.30.140 (4)(a).

Chair Chan noted that upon reconvening in open session following the executive session, the Board would proceed with closing remarks, followed by the adjournment of the meeting.

Trustees in attendance in-person, convened in the Central Conference Room (#1020M) for the executive session and were joined by Trustees attending remotely, via virtual meeting.

The executive session commenced at 6:24 PM.

The Board reconvened in open session at 6:54 PM.

REPORT: CLOSING REMARKS – BOARD OF TRUSTEES

There were no closing remarks from the Board of Trustees.

ADJOURNMENT

Motion 23:50: Motion made by Trustee Wells to adjourn the meeting.

Motion seconded by Trustee Ringer. All Trustees present for the action item voted *aye* to approve the motion.

Chair Chan adjourned the meeting at 6:54 PM.

Signed _____
Rebecca Chan, Chair

Attest: December 6, 2023

Lori Y. Yonemitsu, Secretary

Good afternoon everyone, I'm Lina Chung, the Associated Student Government President. It is an honor to be here and to share with you some exciting updates over the next several months.

Time goes by so fast, it's hard to believe that the fall quarter started a month ago. As part of this quarter's Welcome Week, our team hosted welcome tables, an open house for the PUB game room, and free food truck lunch for students and staff co-sponsored by the Foundation. We hosted a virtual punch card program to encourage students to connect with events hosted by different offices on campus including the Multicultural Center, Gender Equity Center, Career Center, and International Education. We also had a Club & Resource Fair last Wednesday that about 200 students attended and 33 clubs and campus offices participated in. And each week more new clubs express interest in getting started.

As Halloween approaches, Student Life has a few events coming up. This Thursday we have a Murder Mystery Scavenger Hunt that is co-sponsored by International Education. Next Tuesday we'll be hosting a Halloween event with cookie decorating, mask making, and pumpkin painting to get students in the holiday spirit. We hope to get more students excited about our upcoming events as the quarter progresses. And I look forward to sharing those updates as well as insights into the student experience in later reports.

Thank you.

Good Afternoon, I would like my comments to be entered into the record. My name is Norah Peters and I am the Chief Shop Steward for the Classified Staff Union, WFSE local 304. I have worked at the college for the better part of 25 years and have seen the good times and the bad times, most notably the last 3 years of our previous president. Now, with President Kahn on board, I am happy to say that I am hopeful for Shoreline's future. In the past year, I have seen more effort being put into open communication and change. Small steps have been made to include the classified staff in "all-campus meetings", committee work and decision making.

That being said, the time for small steps is over. We need to start taking big strides to make the changes necessary to move Shoreline into a more inclusive and welcoming place. I am disheartened by the continued turnover of staff at the college. Some might think this is because of the low wages that we receive as State Employees and, yes, that might be part of the issue. Unfortunately, I also hear that there is still classicism happening around campus, that employees are fighting, sometimes unsuccessfully, to get meetings with their supervisors and that workloads are continuing to double or triple. Staff leave because they can find better opportunities somewhere else. A better opportunity could be a better wage, a better work/life balance, a healthier work environment. We keep talking about retention, Shoreline should be able to offer and meet these basic principles if we hope to attract and retain employees.

We may not be able to offer better wages, since those are set by the state, and it is an on-going fight to try to meet today's cost of living, but we can offer a better, healthier and safer work environment. A place where classified staff feels respected and included. A place where our voices are heard and, when changes are made that effect our work, we have a seat at the table. A place where we have a sense of community. Right now, we are lacking that, and we are losing the historical knowledge of the employees who leave for that "better opportunity" or other reasons. It's time we all work together to put the Community back into Shoreline Community College. Community starts with all of us.



Hello Board of Trustees,

25 October 2023

I ask that this statement be recorded as a part of the official minutes of this meeting.

I would like to take a moment to introduce myself.

I'm Dr. Kristine Petesch and I am the new SCCFT local 1950 union president.

Our campus has been facing a number of challenges and struggles. Just this year alone we have lost colleagues, we have been dealing with a ransomware attack, a fire in one of our buildings, and continual delays in moving to our new building.

We know the college has budget concerns and accreditation concerns, the later of which all of the faculty and staff have been working many long hours to address.

We are learning about the goals and intentions of our new President, Dr. Kahn, and the direction that he hopes to take the college.

All of this while still trying to make sure that we are there for our students, for each other, and for ourselves, all of which are important.

I can't think of any better word to describe all of us than resilient. We are resilient. Our staff. Our faculty.

Many of us have been left feeling jaded from past experiences with the previous administration.

Many of us just want to move forward in a healthy way and really want to believe in those principles of collaboration, communication, and transparency that President Kahn has set as the foundation for SCC.

Both within and among the different constituencies on the Shoreline campus, we want these principles to bring us together as a community rather than remain siloed around campus, feeling apart or alone.

Many of us are looking forward to this new chapter with new leadership, possibly with some, or a lot, of cautious optimism.

To not acknowledge the struggles and challenges that we have all faced would be unfair. To remain focused only in the past would be unfair.

So at this time we are looking forward to a new chapter.

President Kahn has been setting standards and frameworks with many bold changes in mind for the college. And a lot of those changes are revolving around collaboration, communication, and transparency.

We acknowledge that there is a lot of transition occurring in key positions in the administrative leadership.

We acknowledge that change takes time and hard work.

And we also acknowledge the need to have functional departments and processes that do not result in adding additional workload to faculty who are already past their paid work hours and likely beyond their own band width for their own well-being. It is very frustrating to sit in a meeting with a dean, having that dean acknowledge that most of us work more hours than we get paid for, and still the dean is asking for more. This is not sustainable.

If additional work is needed, then other work will need to be removed. When that is not possible, then we will hold the college accountable for finding their own creative ways to solve these challenges, such as bringing in external expertise as needed, rather than passing the work down and ending up on the backs of the faculty and staff.

We acknowledge and appreciate that President Kahn was willing to do this when the administrative bargaining team dissolved. He brought in an external party to lead the team and keep the bargaining moving forward. This is an example of bargaining in good faith and also shows action to words by our new President. Although scheduling with this new lead has been challenging, with a new robust administrative bargaining team moving forward, we hope that the new Collective Bargaining Agreement (CBA) with the College, although later than intended, will be completed within the next two quarters. We are looking forward to that completion.

We are also looking forward to further discussions about what faculty workload really looks like, what the clear and transparent expectations are, and the processes associated with those expectations.

These discussions need to be had for all faculty constituencies: for our Faculty Program Coordinators (FPCs), for our full time faculty, for our associate faculty, and especially for our non-instructional faculty, who often get treated as administration with respect to the operations of the college. The non-instructional faculty are faculty and fall under the CBA with the college. The non-instructional faculty are members of our union and will get support from the Union as such.

We are also looking forward to these principles of collaboration, communication, and transparency to be carried down the administrative chain. President Kahn is leading by

example, and we expect the executive board of the College to align with these values. We expect the deans to align with these values.

This may require training for administration to do that efficiently and effectively. This is the college's responsibility.

This may require asking the faculty and staff how their deans and supervisors are doing. In the 10 years that I have been with the college, as an associate faculty, as a tenure-track faculty, and as a tenured faculty member, I have never been asked by the College to evaluate the deans, the vice-president of instruction, or any of the other college leadership. And yet, we as faculty, are evaluated all the time, by the College, by students, by each other in the ARC process. This needs to change. This is the college's responsibility.

This may require that the administration do their due diligence and collect information from relevant units in the college when making decisions that affect those units.

For example, if a member of the executive team is going to be responsible for re-aligning positions at the college and creating new job descriptions, then that administrator needs to know what the actual roles are and the work that was being covered by those previous positions. The administrator also needs to consult with other overlapping units to determine what areas should these new positions cover and not cover to avoid both redundancy and continued gaps.

This requires the administration to accurately determine whose voices need to be in the room when decisions are made, whether this is in person or whether it is because of previous consultation. This is the college's responsibility.

I ask that the Board of Trustees join the faculty and staff in helping to hold the administration accountable to these principles of collaboration, communication, and transparency.

Only together, all of us, the Board of Trustees, the administration, the staff, and the faculty, holding each other accountable to those principles will we truly be able to help SCC grow into the DEIA focused campus that we all want it to be, where students and employees feel welcome, where students and employees feel supported, and where students and employees choose to be.

I look forward to future communication with the board.

Thank you for your time.

Kristine Petesch

SCCFT1950 President
Chemistry Professor
Shoreline Community College

2023.10.25 Board Statement from Faculty Senate Chair

Hi all, It's Week 5 of Fall quarter and AY 23-24 is off and running.

Last week I attended FACTC (Faculty Association of Community and Technical Colleges), a quarterly gathering of Faculty representatives from across the SBCTC system.

- We discussed a variety of items including Faculty Burnout; State level advocacy; Faculty Senate bylaws/work across the state; Shared Governance; Finding and Interpreting disaggregated data; and a need for professional development related to AI, equitable teaching practices, and course modality best practices;
- These meetings are very valuable to me as they help me see how the issues we face at Shoreline, aren't necessarily all unique;
- But the meetings also leave me a bit defeated and tired, feeling like as a system we're experiencing similar problems and haven't found the avenues for collective solutions and targeted collaborations.

Shoreline is undergoing a lot of change and transition, like other colleges:

- 3 "new" ET members; 3 Acting ET members
- 2 Acting Exec Deans, 1 Dean who's about to retire
- 36 Tenure-Track faculty, meaning over a third of our permanent full-time faculty are "new" to our college
- Staff members who are new, reorged, or holding down multiple duties
- We're taking on new challenges and embracing new innovations and projects
- Academically, I get it. "The times are a changin'" and organizational change is hard.
- But, practically, I wonder if we're trying to do too much with too little.
- Have we prioritized a short list of tasks facing us?
 - The list doesn't have to be only compliance-based things like Accreditation, though it should definitely include Accreditation.
 - Can we really, actually, say no to things that we don't have time for?
 - If we can't, how do we create more time and space?
- I feel overwhelmed. And the part that hurts the most is that it's students who get caught in the mix. Students are waiting on feedback, need letters of recommendation, and I feel the guilt of delayed responses to them.

President's Report

From the desk of Dr. Jack Kahn

It's been an exciting month for Shoreline Community College! I'm writing this in advance of the event, but we were so fortunate to have The Honorary Consul of Spain, Luis F. Esteban establish a special Flamenco concert with Rafael Ramírez and his group at our Theater! I can't wait to see this and connect with colleagues from all over the Seattle area who are coming to join us.

We also had the Vice President of Instruction interviews & forums. We have two very qualified candidates coming this week and I am also excited about this. Looking forward to updating the board and community as this search progresses.

This month we are introducing a new trustee we hope will join for October's meeting. His name is Jamie Stark. He is from Lake Forest Park, has an interesting STEM background, is a parent, and is passionate about community colleges. Looking forward to seeing how he grows his connection to the Board and the greater Shoreline community.

I was working from afar for the first two weeks of the month attending two fantastic conferences. The first was the Council for Advancement and Support of Education (CASE) with ED Wendy Coates, at the conference in Palm Springs. I attended several insightful meetings including one special training with other college presidents across the country learning about how to work with our communities to bring in additional funding to support students! I am coming home with some wonderful ideas on how to improve this work in my role as President.

I also attended the Association of Community College Trustees (ACCT) Leadership conference in Las Vegas with Board Chair, Rebecca Chan. I learned a great deal about how to better serve students. Seeing some innovative approaches to address declining enrollment and limited resources was inspiring. I am already following up on one potential idea pertaining to resource development. I enjoyed networking with new people in service of the College. I am looking forward to connecting with colleagues when I return to share other ideas!

Another highlight this month was that US Senator Patty Murray visited Shoreline Community College (SCC) to discuss efforts to extend federal childcare stabilization funding, her comprehensive childcare reform legislation, and her continued work to address the childcare crisis. She was joined by Washington State Representative Tana Senn, Allison Krutsinger, who is the Director of Public Affairs at Department of Child and Youth Services; Junaid Haq our new Director of the Parent Child Center at SCC (who I'm told did an amazing job despite being her only 3 weeks or so!), & Deeann Puffert, the CEO of Child Care Aware of Washington, as well as children and families at the center. As we know, affordable childcare is a major challenge in the state (and US). We are so fortunate to have these folks advocating for children and families. Thank you to Megan Utemei from the Senator's office, Lori Yonemitsu, Cat Chiappa and all those who helped organize! It was great to support this effort and to hold this important meeting at SCC.

What's Happening on Campus



You may have also seen that Enrollment is up! I won't say a lot about that since it is covered below but that is HUGE for the college. It is a clear reflection of how hard the faculty and staff are working, and their dedication to looking for new ways to serve students. More to come!

This month we also hosted a really fun “Kimchi” event with the Seattle Korean Association, UNIHOPPE, the Korean Multicultural Association and our Shoreline International program. We had a cooking demonstration and were able to enjoy Kimchi and some spicy Bibimbap prepared by the talented chefs. Students and staff alike were moved by the wonderful food, friendship, and learning! It was a wonderful event brought to us by the wonderful team in International Education.

And finally, we celebrated the relaunch of the new WAVES Center for Asian American Native Hawaiian Pacific Islanders students. This is a gorgeous space in our 1300 Building located in Rm 1305. You should come visit if you haven't already. The relaunch event was full delicious snacks (Cat Chiappa and I loved the Furikake Chex Mix...so good!), fun photo opps, karaoke, glitter tattoos, and great company.

Cheers



Top of the Page: Senator Patty Murray's Visit to campus
Bottom of the Page: Relaunch of the WAVES Center

What's Happening on Campus

President's Report

From the desk of Dr. Jack Kahn

Events – Fall 2023

Shoreline Community College hosted a series of events since the last Board Meeting.



Opening Week Campus Mini-Golf



Tibetan Association of Washington



Catalytic Converter with Shoreline Automotive and Shoreline PD



Food Trucks are on campus 2X a week!



Kimchi Day with Seattle Korean Association

What's Happening on Campus



The WAVES Revival Wardrobe Drive-Thru
CLOTHING DRIVE
Wed. Aug. 23rd, 12:30pm-2:30pm

Bring:

- Jackets
- Blazers
- Socks
- Button-up shirts
- Mittens
- Dresses
- Check out the full list to the right

Drop off location

For more information, scan this QR code!

API STUDENT CENTER ROOM 1305, 1300 BUILDING SHORELINE COMMUNITY COLLEGE

COMPLIMENTARY SHAVE ICE AND SNACKS WILL BE PROVIDED!

Questions? Reach out to dratsamy@shoreline.edu
Follow us @scc_waves



MID-AUTUMN FESTIVAL

PUB 9000 QUIET DINING ROOM
OCT 5TH
12:00PM - 15:00PM

MOONCAKE TASTING
PAPER LANTERN PAINTING
BOARD GAMES



AFRICAN STUDENTS CLUB

FALL Welcome EVENT

October 6th 2023
3:30-5:00pm
Room 9208 (Quiet dining room)

for more info;
Jmacheso@shoreline.edu
instagram
SCC_African students club



15th Annual Edition
SEATTLE LATINO FILM FESTIVAL
OCTOBER 06-14

MORE INFO
slff.org



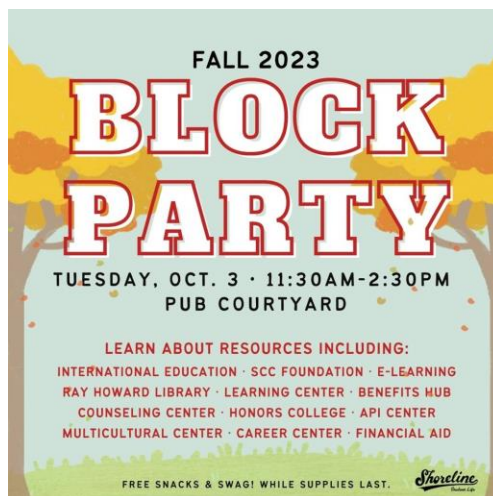
FALL 2023
Welcome Week

WED 9/27
Welcome Tables 9am-12pm (PUB Courtyard)
Swag Giveaway 1pm-3pm (PUB Courtyard)

THU 9/28
Welcome Tables 9am-12pm (PUB Courtyard)
Scavenger Hunt 2:30pm-3:30pm (PUB Lobby)
Game Room Open House 3pm-5pm (PUB 9103)

FRI 9/29
Virtual Trivia 3pm-4pm (Zoom)

ae Shoreline Student Life



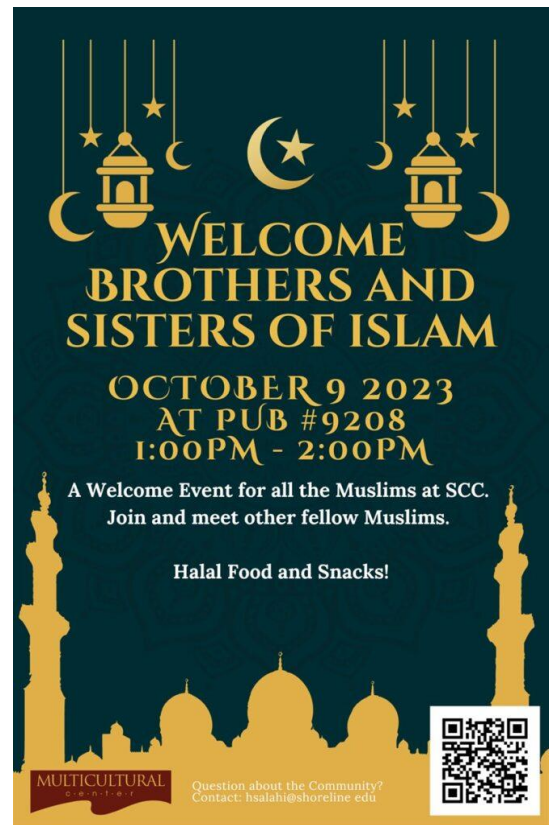
FALL 2023
BLOCK PARTY

TUESDAY, OCT. 3 • 11:30AM-2:30PM
PUB COURTYARD

LEARN ABOUT RESOURCES INCLUDING:
INTERNATIONAL EDUCATION • SCC FOUNDATION • E-LEARNING
RAY HOWARD LIBRARY • LEARNING CENTER • BENEFITS HUB
COUNSELING CENTER • HONORS COLLEGE • API CENTER
MULTICULTURAL CENTER • CAREER CENTER • FINANCIAL AID

FREE SNACKS & SWAG! WHILE SUPPLIES LAST.

Shoreline Student Life



WELCOME BROTHERS AND SISTERS OF ISLAM

OCTOBER 9 2023
AT PUB #9208
1:00PM - 2:00PM

A Welcome Event for all the Muslims at SCC.
Join and meet other fellow Muslims.

Halal Food and Snacks!

MULTICULTURAL CENTER

Question about the Community?
Contact: hsalahi@shoreline.edu

Continuing Education
Fall 2023 Chinese Cultural Workshops
 Unlock Your Potential, Enrich Your Life



A Wonderful Pandaful Time
 Saturday, October 21, 2023 | 10 AM-12 PM | Room 1522 Bldg 1500

Our Chinese Scholar, Fei-Ke, from Sichuan, known as the home of pandas, will take you on a virtual tour to the Chengdu Research Base of Giant Panda Breeding. Knowledge of pandas will be introduced and a fun quiz will follow to add interest. The winner of panda knowledge quiz will get a panda toy gift brought from China. The highlight of the workshop is panda crafting - to create your own 3D Panda origami with supplies and instructions provided. This workshop is good for the whole family!

Free Event Parking | 16101 Greenwood Ave N, Shoreline, WA 98133
 FREE for ShorelineCC students and employees; \$5 for community members
 Pay and register at <https://www.campusce.net/shoreline/category/category.aspx>

Shoreline COMMUNITY COLLEGE
 Registration & Payment QR Code
 For information: <https://www.shoreline.edu/continuing-ed/default.aspx>
 Shoreline Community College is committed to nondiscrimination. To request this information in an alternate format or for disability accommodation, contact Student Accessibility Services (206-546-4243, 206-546-4320 TTY, www.shoreline.edu)

QTPOC MIXER
 QUEER TRANS PEOPLE OF COLOR
 SOCIALIZE, PLAY GAMES AND EAT SNACKS

FOOD PROVIDED (VEGAN & VEGETARIAN OPTIONS)

10.9.23
 3 PM
 GEC
 9202



SCAN QR CODE FOR SIGN UP

MULTICULTURAL center

MONSTER MASH SKATE NIGHT
 Pride Resource Fair
 Face Painting
 Open Snack Bar

Monster Costume Contest



SIGN UP BELOW




Oct 12th, 2023
 6-8pm
 Shuttle starts at 5:00pm from SCC to Lynwood Bowl and Skate

POWERED BY SEATTLE FOOD TRUCKS.COM

FOOD TRUCKS ON CAMPUS

GRAB A MEAL AND HELP SUPPORT SMALL BUSINESSES IN OUR COMMUNITY

Shoreline COMMUNITY COLLEGE



WEEKLY SCHEDULE AT:
www.SeattleFoodTruck.com

CASCADIA ENTERTAINMENT PRESENTS

two front teeth

SEATTLE PREMIERE

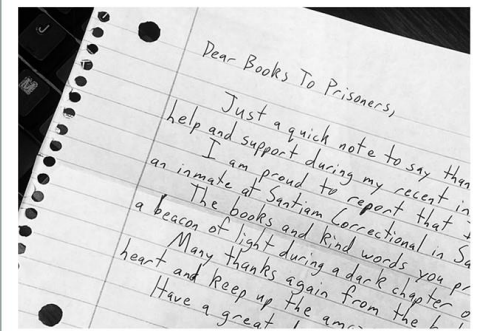
created by SAM PALEY
 directed by BRENNA POWER

edited with by LELA WILSON
 CASCADIA ENTERTAINMENT
 STEFAN SCHERPEREL
 MEGAN BRIFFERTS
 BRENNA POWER

16101 GREENWOOD AVE N
 1600 BUILDING
 SHORELINE COMMUNITY COLLEGE THEATER
 OCTOBER 20TH AT 7PM

Through the Lens Documentary Photography & Urban ArtWorks

JULY 3 - OCT 19 // 2023



SHORELINE ART GALLERY ARTISTS' RECEPTION
 Building 1000, Lobby Th Oct 19 // 3 - 5pm
 Mon - Fri 9 - 5pm

CATALYTIC CONVERTER TAGGED & PROTECTED



PROJECT CATCON I.D.
 SHORELINE POLICE

GEC PRESENTS
 BREAK OUT OF THE CLOSET
 A NATIONAL COMING OUT DAY
 ESCAPE ROOM



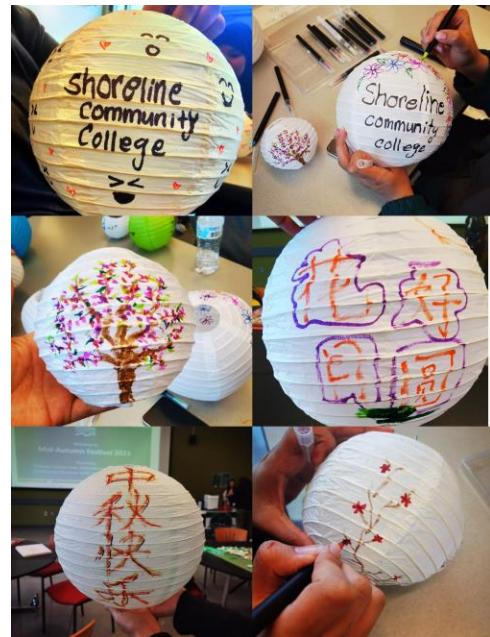
SCAN QR CODE FOR SIGN UPS



SCAN ME

OCT 11TH
 10 AM - 4:30 PM
 RM 9202

Connections and Outreach



Top Left and Bottom Right: Sa mira Pardanani and Bo Fu attended the Turkmenistan Independence Day celebration and met with members of local Central Asian community members (Also featured in the bottom right image is a new student from Turkmenistan)

Bottom Left: New IE Outreach staff, Sarah Stackhouse meets partners in Thailand

Middle Right: IE collaborated with Student Club and WAVES to host Mid-Autumn Festival

Top Right: The Main Dining Room was packed with new students and parents for Fall Orientation!



Connections and Outreach



10th Day Enrollment Report – Fall 2023

Background

Tenth day census enrollment¹ identifies the number of students officially enrolled in credit courses at the College as of the end of regular registration of a non-summer term. It is intended to provide a snapshot or point -in-time view of enrollment.

10th Day Enrollment (Fall)²

The data presented are for the full-time equivalents (FTE³) reflected in the 10th day census for Fall 2023 compared to final enrollment figures⁴ for the previous 4 fall quarters at Shoreline. Figure 1 presents Total FTE enrollment; Figure 2 displays the relative trends for 3 funding sources for students at the College – State-supported, International Contract, and Running Start. Based on preliminary data, Fall enrollments have seen an increase for the first time in 5 years.

Figure 1. 5-year Fall 10th Day Census Enrollment - Total Full-Time Equivalent (FTE)

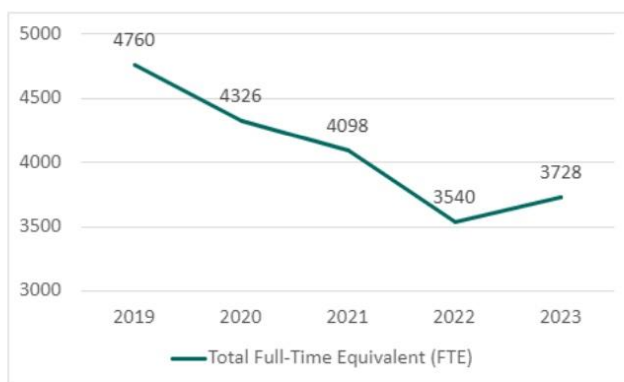
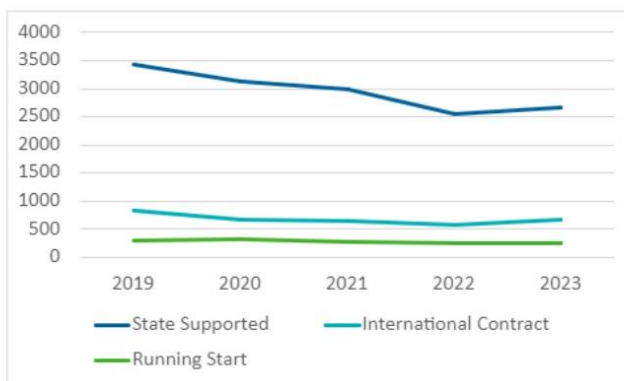


Figure 2. 5-year Fall 10th Day Census Enrollment - Full-Time Equivalent (FTE) by Select Funding Source



¹ This report illustrates data captured on the 10th class day from the first day of classes, not including weekends or holidays, based on Washington State Board for Community & Technical College Policy Manual [Chapter 5 Section 5.40 Enrollment Census Data](#).

² [Data table](#) for figures.

³ Full-time Equivalent (FTE) = 15 credit hours per term, for the purpose of this report.

⁴ The data from 2019-2021 are the 10th day enrollment data, except for 2022 which is the final quarter data, due to data constraints related to a recent ransomware incident at the College. For final quarter data comparisons, visit SBCTC: [Enrollment Data | SBCTC](#)

Our team has continued to work with other departments in their outreach efforts, including work with the International Education department, Enrollment Services, Academic Advising, Financial Aid, Workforce, and Navigators. As we continue to develop the Strategic Plan for the Outreach & Recruitment department, we will identify areas where this team can contribute to the ongoing development of Shoreline’s Strategic Enrollment Management.

We are also working closely with Communications and Marketing to develop more current and up-to-date flyers and collateral for interested students for the current academic year. Furthermore, we are also working with the Student Ambassadors and Peer Mentors department for developing opportunities towards collaboration with student tours, as well as possible participation at seminars and conventions—the latter is a long-term goal that we continue to develop.

STAFF UPDATES

Starting November 1st, Steve Marshall will report to Communication & Marketing and will work towards developing further channels of student communication, as well as increasing his skill-set in query development to gather more accurate information towards targeted marketing and communication. He will continue to work with multiple departments—as he has been for several months—regarding life-cycle communication, as well as specific correspondence.

Outreach & Recruitment had a busy summer attending many community events including many appearances at the Shoreline Farmers Market, The City of Shoreline Jazz Walk, City of Shoreline’s Celebrate Shoreline and the Ballinger Neighborhood Friendship Festival.



Amazing Janet Raynor, stilt walker/dancer stopped by the Shoreline CC booth at the Ballinger Friendship Festival.



Shoreline Community College sponsored and represented at the very popular City of Shoreline Celebrate Shoreline annual event.

Area high school outreach visits are finally reaching pre-pandemic levels. **Amy Stapleton** has been to many schools including West Seattle, Port Angeles, Port Townsend, Bremerton, Oak Harbor, Jackson High school, Mariner High School, Cascade High School and many others.

We’re welcoming many potential students and families with campus tours. Experience Shoreline Virtual Information sessions continue to be offered every Monday and Thursday. Tours and information sessions are facilitated by Amy Stapleton.

Katie Rousso continues to support high school students at both Shorewood and Shorecrest HS, providing direct support at their campuses. As far as her roles in these high schools are concerned, she provides continued support to first year Shoreline students with their first quarter, which also included meeting with parents. This included:

- Registering for classes
- Completing tasks and to do for financial aid
- Getting parking passes
- Starting SAS process

Earlier in September, Katie was introduced to the Shorewood staff at their all-staff meeting. She set her schedule for her high school work (and started work at Shorecrest); assisted our RS department with their orientations, at both Shorewood and Shorecrest; assisted with set-up of graduation; and attended Shorewood's Open House.

Steve Marshall has been working with business analysts and other departmental leaders to develop queries and systems in conjunction with Salesforce. This is in effort to overcome the challenges with losing our shared drive and reports that had been built prior to the ransomware attack. Steven has been our main contact for emailing campaigns for multiple departments and has engaged in outreach with the following groups. To promote fall quarter enrollment, Steve did the following:

- 4 emails sent to our Prospective Students list (average # of recipients was ~1,400).
- 4 emails sent to applicants who had not yet enrolled (# of recipients ranged from 1,200 - 2,500).
- 1 email sent to students who received a financial aid award but had not yet enrolled (~200 recipients).

Liam O'Connor, our Adult Learner Outreach Recruiter, has been sharing Workforce Education and SCC program information with numerous community resource providers and businesses, attending the Sound Transit Latinxpo, Ballinger Homes learning center career and college night, and various meetings with community-based organizations. Liam has been expanding his in-person outreach efforts into Lake City to reach potential students at Seattle Indian Health Board, North Helpline, Literacy Source, the Seattle Public Library, and other locations in our service area. He has arranged for representatives from United Indians of All Tribes Foundation and New Beginnings (domestic violence survivors support services) to attend Workforce Education team meetings to explore opportunities for collaboration with SCC.

Your gift provides FUNDING

Displaced by war and violence, Anna wants to build a better life.

Anna

Allen

After losing his warehouse job, Allen realized he needed to learn new skills.

Your gift provides OPPORTUNITIES

Claudine

Claudine could be the first person in her family to go to college.

Your gift provides HOPE

Change The World With Us! November 3, 2023

The Giving Table: A Shoreline Community College Foundation Luncheon

Shoreline Community College
FOUNDATION

We are looking forward to the Giving Table on November 3rd. We are expecting a big and engaged audience, and I'm excited to tell our students' stories to our donors. Please RSVP ASAP if you haven't yet!

Winter scholarship applications will open from 11/1 - 12/4. We are always looking for folks to serve as scholarship evaluators. If you are interested in spending a couple of hours helping, please let Wendy know (wcoates@shoreline.edu).

Human Resources Updates

- With this year's focus on employee retention, across September/October 2023 HR has:
 - Onboarded 11 tenure-track faculty, 2 classified staff, and 5 administrators (including our new VP-B&AS position!).
 - Begun the implementation of online new employee module through our NEOGOV recruiting system anticipated to streamline and improve new hire forms and the onboarding orientation process.
 - Implemented a 360-evaluation process for all admin/exempt positions based on College feedback.
 - Created a [temporary landing site](#) for professional development offerings across campus.
 - Permanent webpage under construction with C&M.

Safety & Security Updates

- On October 5th, Shoreline held the first all-campus evacuation drill in multiple years.
 - For it being a first run, it went relatively though with some well with some lessons learned on system issues requiring fixes, and ways to improve crowd management. This drill be repeated in Spring 2024 and twice annually thereafter.
- On October 13th, Shoreline hosted a second catalytic converter marking event with the Shoreline Police Dept.
 - A total of 78 cars were serviced, our highest amount yet.
 - Special shout to the Automotive staff and students supporting the event activities.
- On October 21st, in partnership with the King County Sheriff's Office, Shoreline PD, and Kenmore PD; the College hosted a "gift cards for guns" event.
 - Following the success of nearby gun buy-back events, this event was organized for north King County.

Finance Updates

SHORELINE COMMUNITY COLLEGE

2023-24 Operating Budget and Year-to-Date Revenues and Expenses as of September 30, 2023

Revenues	2023-24	Year-to-Date	Variance	Percent of	Comments
	Budget	Actuals at 9/30/2023	Favorable / (Unfavorable)	Total Budget	
State Operating Appropriations	\$ 37,722,364	\$ 5,711,890	\$ (32,010,474)	15.1%	
Operating Tuition	8,776,901	3,273,072	(5,503,829)	37.3%	
International Education reimbursement of Operating Budget expenditures	4,895,681	1,223,919	(3,671,762)	25.0%	
Running Start reimbursement of Operating Budget expenditures	1,863,620	465,906	(1,397,714)	25.0%	
CECO reimbursement of Operating Budget expenditures	473,048	118,263	(354,785)	25.0%	
CEP	150,000	37,500	(112,500)	25.0%	
Total Revenues	\$ 53,881,615	\$ 10,830,550	\$ (43,051,065)	20.1%	

Natural Classification Expenditures	2023-24	Year-to-Date	Variance	Percent of	Comments
	Budget	Actuals at 9/30/2023	Favorable / (Unfavorable)	Total Budget	
Exempt	\$ 5,945,584	\$ 1,366,957	\$ 4,578,627	23.0%	
Full-Time Faculty	11,334,725	1,100,940	10,233,785	9.7%	
Part-Time Faculty	9,652,752	1,555,241	8,097,511	16.1%	
Classified	6,984,585	1,556,821	5,427,764	22.3%	
Hourly, Students and Others	1,128,927	249,553	879,374	22.1%	
Benefits	10,929,493	1,889,849	9,039,644	17.3%	
Personal Services Contracts	568,226	186,872	381,355	32.9%	Offset by lapse salaries and benefits in vacant positions.
Goods and Services	4,377,387	646,679	3,730,709	14.8%	
Travel	356,106	22,026	334,080	6.2%	Includes FY2023 \$106k accrual adjustment to correct YTD actuals.
Capital Outlays - Fixed Assets	663,906	74,866	589,041	11.3%	
Computers and Related Hardware	106,289	13,984	92,304	13.2%	
Client Services and Financial Aid	1,063,635	321,143	742,492	30.2%	
Debt Service	770,000	-	770,000	0.0%	Debt Service payments occur later in the fiscal year.
Subtotal	53,881,615	8,984,931	44,896,684	16.7%	
Intra Agency Reimbursements	-	-	-	-	
Total Expenditures	\$ 53,881,615	\$ 8,984,931	\$ 44,896,684	16.7%	
Surplus (Deficit)	\$ -	1,845,619	1,845,619		

Department Updates

Wave of Gratitude to Ben Wiggins in the Biology Department for Inclusive Excellence, Student Engagement and Course Design. We are delighted to share some exciting news with you all. Our very own instructor Ben has successfully achieved certification for his BIO 241 course, focusing on Diversity, Equity, Inclusion, and Accessibility (DEIA). This is a monumental accomplishment for academic excellence at our school. Ben attended the Online and Hybrid Quality Course Design Institute this Summer.

Ben's course underwent a rigorous evaluation process and met all 119 Essential Standards, as well as at least one standard in each of the 23 Next Steps categories. This is a testament to his dedication, hard work, and commitment to creating an inclusive and equitable educational environment for all students.

Ben's efforts in integrating DEIA principles into his course curriculum will serve as an inspiration and a model for other instructors. His course will not only facilitate better learning outcomes but also contribute to fostering a sense of belonging and community among our diverse student body.

We would like to extend our heartfelt congratulations to Ben for this significant achievement. His dedication to DEIA principles is commendable and aligns perfectly with Shoreline's mission to provide a high-quality education that is inclusive and accessible to all.

Please join us in congratulating Ben on this remarkable accomplishment. We are incredibly proud to have educators like him who are committed to advancing DEIA within our academic community. Submitted by Brandon Fryman

I serve as an Instructional Designer and Facilitator for the Online and Hybrid Quality Course Design Institute. My role involves guiding and supporting educators in the development of high-quality, inclusive, and accessible online and hybrid courses. I am committed to fostering educational environments that prioritize Diversity, Equity, Inclusion, and Accessibility (DEIA) principles. I am thrilled to work alongside dedicated educators like Ben, who set exemplary standards in course design and instructional methods.

The graphic features the Shoreline Community College logo and the text 'Fall Quarter IMPORTANT DATES'. It is divided into three columns for the months of September, November, and December. Each date is accompanied by a calendar icon.

Month	Date	Event
September	27	First Day of Instruction
November	10	Campus Closed
November	23-24	Campus Closed
December	8	Last Day of Instruction
December	12-14	Final Exams
December	20	Grades Available
December	25	Campus Closed

Important Dates:

[Employee Calendar](#)

[College Calendar](#)

[Academic Calendar](#)

Important College Updates (DAAG)

[Campus Updates 10/19/23](#)

[Sidewalk Work Happening Around Campus 10/27/23](#)

[Campus Updates 10/13/23](#)

[Fire Drill Debrief](#)

[Campus Updates 10/5/23](#)

[Message from the President: 2023 Planning Memo](#)

[Campus Updates 9/28/23](#)

Important Dates & Updates