

**SHORELINE COMMUNITY COLLEGE**  
**BOARD OF TRUSTEES SPECIAL MEETING OF FEBRUARY 15, 2023**  
**5:00 PM – Board Room (#1010M), Administration Bldg. (#1000)**  
**Remote Option via Zoom: <https://us02web.zoom.us/j/88349708605> -or-**  
**(253) 215-8782 ▪ Meeting ID: 883 4970 8605**

**AGENDA**

<b>5:00 PM</b>			
<b>No.</b>	<b>AGENDA ITEM</b>	<b>RESPONSIBILITY</b>	<b>TAB</b>
1.	Convene Special Meeting & Land Acknowledgement	<i>Kim Wells, Chair</i>	
2.	<p>Communication from the Public            Public comment(s) during the February 15, 2023  <i>Communication from the Public</i> segment will be presented to the Board verbally.</p> <p>-<u>For attendees attending in-person</u>: Please sign-up to provide a public comment on the speaker sign-in sheet in the Board Room between 4:45 PM–5:00 PM on February 15, 2023.</p> <p>-<u>For attendees connecting online</u>: Please sign up to provide a public comment via the Chat function in Zoom between 4:45 PM–5:00 PM on February 15, 2023.</p> <p>The Board Chair will call upon each speaker signed up to provide public comment. The total public comment period at the February 15, 2023 meeting will be no more than six (6) minutes with up to two (2) minutes allotted per speaker. Adjustments to the two (2) minute allotment will be made if more than three (3) individuals sign up to speak. (For the entering of a public comment into the record and attaching to the minutes of the February 15, 2023 meeting, please send written public comment to Board Secretary Lori Yonemitsu at <a href="mailto:lyonemitsu@shoreline.edu">lyonemitsu@shoreline.edu</a> following the February 15, 2023 meeting.)</p>	<i>Kim Wells, Chair</i>	
3.	<b>Action: Letter of Understanding (LOU) By and Between Shoreline Community College and the Shoreline Community College Federation of Teachers (Summer Quarter 2023 Start Date Change)</b>	<i>Lucas Rucks, Associate Vice President &amp; Executive Dean</i>	<b>1</b>
4.	Adjournment	<i>Kim Wells, Chair</i>	

**SHORELINE COMMUNITY COLLEGE  
DISTRICT NUMBER SEVEN  
BOARD OF TRUSTEES  
SPECIAL MEETING OF FEBRUARY 15, 2023**

**TAB 1**

**ACTION**

**Subject: Letter of Understanding (LOU) By and Between Shoreline  
Community College and the Shoreline Community College Federation  
of Teachers (Summer Quarter 2023 Start Date Change)**

**Background**

To follow/attached: Letter of Understanding (LOU) By and Between Shoreline Community College and the Shoreline Community College Federation of Teachers (Summer Quarter 2023 Start Date Change).

**Recommendation**

That the Board of Trustees approve the Letter of Understanding (LOU) By and Between Shoreline Community College and the Shoreline Community College Federation of Teachers (Summer Quarter 2023 Start Date Change) as presented.

Prepared by: Lucas Rucks, Ed.D.  
Associate Vice President for Instruction & Executive Dean for Business,  
Communication Studies, & Social Sciences  
Shoreline Community College  
February 10, 2023

**Letter of Understanding (LOU)**  
**By and Between Shoreline Community College**  
**and the Shoreline Community College Federation of Teachers**

As a result of systemic changes from ctLink implementation, effective 2023 forward all summer academic quarters must begin July 1 or later to ensure the College's ability to disburse student financial aid within fiscal and compliance requirements.

As such, quarter dates from Summer 2023 will be updated from 6/26/23 – 8/22/23 to the dates of 7/3/23 – 8/24/23. The College recognizes the impact to summer quarter faculty as a result of this later than normal quarterly date change. As such, the College agrees to approve, with Dean/Unit Administrator approval based upon the needs of the department:

- Use of leave and substitute faculty for the last week of Summer Quarter 2023

To assure that appropriate substitutions are in place in a timely manner, all requests must be submitted no later than July 17, 2023 to your dean. This letter of agreement represents a one-time agreement relative to Summer Quarter 2023 faculty needs and does not set a precedent for future summer quarters.

**For the Federation:**

**For the College:**

Eric Hamako      2/7/2023  
Signature                      Date

Phillip King      2/7/2023  
Signature                      Date

**Eric Hamako**  
SCCFT Local 1950 President

**Phillip King**  
Vice President – Stu Learning, Equity & Success